

# Guide to the Department of Manuscripts and Archives, Yale University, Administrative Records

RU 129



compiled by Daniel Hartwig and staff of Manuscripts and Archives

June 2008

Yale University Library  
P.O. Box 208240  
New Haven, CT 06520-8240  
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(203) 432-7441  
beinecke.library@yale.edu  
<http://www.library.yale.edu/mssa/>

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## Collection Overview

**REPOSITORY:** Manuscripts and Archives  
Yale University Library  
P.O. Box 208240  
New Haven, CT 06520-8240  
(203) 432-1735  
(203) 432-7441  
beinecke.library@yale.edu  
<http://www.library.yale.edu/mssa/>

**CALL NUMBER:** RU 129

**CREATOR:** Yale University. Department of Manuscripts and Archives

**TITLE:** Department of Manuscripts and Archives, Yale University, administrative records

**DATES:** 1920-2021

**PHYSICAL DESCRIPTION:** 276.69 linear feet (460 boxes)

**PHYSICAL DESCRIPTION:** 1216 Megabytes

**LANGUAGE:** English

**SUMMARY:** The records consist of administrative files documenting the operations of the Department of Manuscripts and Archives at Yale University Library.

**ONLINE FINDING AID:** To cite or bookmark this finding aid, please use the following link: <https://hdl.handle.net/10079/fa/mssa.ru.0129>

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## Requesting Instructions

To request items from this collection for use in the Manuscripts and Archives reading room, please use the request links in the HTML version of this finding aid, available at <https://hdl.handle.net/10079/fa/mssa.ru.0129>.

To order reproductions from this collection, please go to [http://www.library.yale.edu/mssa/ifr\\_copy\\_order.html](http://www.library.yale.edu/mssa/ifr_copy_order.html). The information you will need to submit an order includes: the collection call number, collection title, series or accession number, box number, and folder number or name.

Key to the container abbreviations used in the PDF finding aid:

b.      box  
f.      folder

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## Administrative Information

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### Conditions Governing Access

Access to the records is partially restricted. See Collection Contents for details.

Original born digital files, as well as preservation masters, may not be accessed due to their fragility. Researchers must consult use copies, or if none exist request that they be made. Born digital files cannot

be accessed remotely. System requirements include a Manuscripts and Archives computer and file viewing software.

Some records in this finding aid have been redacted, as they include student names, donor names, and other restricted data. These records will not appear in the published finding aid.

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## Conditions Governing Use

Copyright for materials authored or otherwise produced as official business of Yale University is retained by Yale University. Copyright status for other collection materials is unknown. Transmission or reproduction of materials protected by U.S. Copyright Law (Title 17, U.S.C.) beyond that allowed by fair use requires the written permission of the copyright owners. Works not in the public domain cannot be commercially exploited without permission of the copyright owners. Responsibility for any use rests exclusively with the user.

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## Preferred Citation

Department of Manuscripts and Archives, Yale University, Administrative Records (RU 129).  
Manuscripts and Archives, Yale University Library.

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## Processing Information

Yale University records are arranged and described at the accession level by the creating office. The University Archives creates collection level descriptive records, but typically does no further arrangement and description at the accession level.

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## Biographical / Historical

The Department of Manuscripts and Archives merged with the Beinecke Rare Book and Manuscript Library in 2022. It no longer exists as an independent unit within the Yale University Library.

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## Scope and Contents

The records consist of administrative files documenting the operations of the Department of Manuscripts and Archives at Yale University Library.

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## General note

Forms part of Yale Record Group 32-D (YRG 32-D), Records of Yale school and departmental libraries and collections.

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## Arrangement

The records are arranged by accession.

## **Collection Contents**

### **Accession 19ND-A-414: Records of Jane Hill, Librarian Yale Memorabilia, circa 1935-1952**

No inventory available.

b.1

**Accession 19ND-A-428: Yale dissertations legal files, permissions to microfilm, circa  
1970s-1990s**

Restricted until Jan 1, 2035.

b.1

## **Accession 19ND-A-445: University Archives RLIN worksheets and problem documentation, circa 1984-1989**

Restricted until Jan 1, 2024.

### Yale Record Group (YRG)

b.1	1-13	circa 1984-1989
b.2	14-38	circa 1984-1989
b.3	39-49	circa 1984-1989



**Accession 19ND-A-497: Administrative records documenting the Architectural Archives  
project, circa 1980s-1990s**

b. 1, f. 1-7      Correspondence, cataloging worksheets, memos, etc.

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**Accession 1986-A-082: Plumbing and electrical architectural drawings for MSS&A  
dept. areas, 1928-1929**

PLUMBING

b.1	Basement Plan, Front Portion	1928 March 5
b.1	First Mezzanine Plan, Front Portion	1928 March 5
b.1	First Floor Plan, Front Portion	1928 March 5
b.1	Riser Sheet No. 1	1928 March 5
b.1	Basement, 126 High Street Addition	1929 April 16
b.1	1st Floor, 126 High Street Addition	1929 April 16
b.1	1st Floor Mezzanine, 126 High Street Addition	1929 April 16
b.1	2nd Floor, 126 High Street Addition	1929 April 16
b.1	3rd Floor, 126 High Street Addition	1929 April 16
b.1	Roof Plan, 126 High Street Addition	1929 April 16
b.1	Riser Plan, 126 High Street Addition	1929 April 16

ELECTRICAL

b.1	1st Floor Plan Front	1928 March 29
b.1	1st Story Mezzanine Plan Front	1928 March 29
b.1	Basement Plan Front	1928 March 29
b.1	Alteration at 126 High Street	1929 May 22

## Accession 1993-A-082: University records management survey, 1978-1980

Restricted until Jan 1, 2016.

b.1	YRG 2 Presidential Records	1978-1980
b.1	YRG 3 Records of the Provost	1978-1980
b.1	YRG 3 Deputy Provost and Associate Provosts	1978-1980
b.1	YRG 3 Provost: Grants and Contracts Administration	1978-1980
b.1	YRG 3 Provost: Corporate and Foundation Relations, Office of	1978-1980
b.1	YRG 3 Provost: Institutional Research	1978-1980
b.1	YRG 3 Provost: Audio Visual Center	1978-1980
b.1	YRG 3 Provost: Committee of Archeology	1978-1980
b.1	YRG 3 Provost: Division of Humanities	1978-1980
b.1	YRG 3 Provost: Division of the Sciences	1978-1980
b.1	YRG 3 Provost: Division-of the Social Sciences	1978-1980
b.1	YRG 3 Provost: Council on African Studies	1978-1980
b.1	YRG 3 Provost: Council on East Asian studies	1978-1980
b.1	YRG 3 Provost: International Relations	1978-1980
b.1	YRG 3 Provost: Council on Latin American studies	1978-1980
b.1	YRG 3 Provost: Council on Russian and East European studies	1978-1980
b.1	YRG 3 Provost: Council on South East Asian studies	1978-1980
b.1	YRG 3 Provost: Southern Africa Research Program	1978-1980
b.1	YRG 3 Provost: Council on west European Studies	1978-1980
b.1	YRG 3 Provost: Language Lab	1978-1980
b.1	YRG 4 Secretary: Office of Public Information	1978-1980
b.1	YRG 5 University Auditing	1978-1980
b.1	YRG 5 Director of Administrative Services	1978-1980
b.1	YRG 5 Finance and Administration: Personnel	1978-1980
b.1	YRG 5 Finance and Administration: Printing Services	1978-1980
b.1	YRG 5 Finance and Administration: Director ASA	1978-1980
b.1	YRG 5 Parking and Communications	1978-1980
b.1	YRG 5 Finance and Administration: Parking	1978-1980

b. 1	YRG 5 Finance and Administration: Communications	1978-1980
b. 1	YRG 5 Finance and Administration: Associated Student Agency	1978-1980
b. 1	YRG 5 Finance and Administration: Administrative Research Office	1978-1980
b. 1	YRG 5 Finance and Administration: operations	1978-1980
b. 1	YRG 5 Finance and Administration: Grounds Maintenance	1978-1980
b. 1	YRG 5 Finance and Administration: Physical Plant	1978-1980
b. 1	YRG 5 Finance and Administration: Dining Halls	1978-1980
b. 1	YRG 5 Finance and Administration: custodial Services and Housing	1978-1980
b. 1	YRG 5 Finance and Administration: Support Services and Employee Relations	1978-1980
b. 2	YRG 5 Finance and Administration: Engineering and utility Services	1978-1980
b. 2	YRG 5 Finance and Administration: Construction Management	1978-1980
b. 2	YRG 7 Development: Yale Alumni Fund	1978-1980
b. 2	YRG 7 Development: Campaign for Yale	1978-1980
b. 2	YRG 8 Yale Alumni Magazine	1978-1980
b. 2	YRG 8 Association of Yale Alumni	1978-1980
b. 2	YRG 8 Alumni Placement Service	1978-1980
b. 2	YRG 8 Institutional Relations and Alumni programs.	1978-1980
b. 2	YRG 8 Alumni Records Office	1978-1980
b. 2	YRG 8 Alumni Association: Baseball, Football, Etc...	1978-1980
b. 2	YRG 9 Deans Records	1978-1980
b. 2	YRG 9 Yale college: Associate and Assistant Deans	1978-1980
b. 2	YRG 9 Yale college: University Career Services	1978-1980
b. 2	YRG 9 Yale college: Undergraduate Affairs	1978-1980
b. 2	YRG 9 Yale College: Education of Women	1978-1980
b. 2	YRG 9 Yale college: Registrar	1978-1980
b. 2	YRG 9 Yale College: Special Undergraduate Program In the Humanities	1978-1980
b. 2	YRG 11 Undergraduate Admissions: Admissions	1978-1980
b. 2	YRG 11 Undergraduate Admissions: Financial Aid	1978-1980
b. 2	YRG 13 Council of Masters	1978-1980
b. 2	YRG 13 Residential college Seminar Office	1978-1980

b. 2	YRG 13 Berkeley College	1978-1980
b. 2	YRG 13 Brandford College	1978-1980
b. 2	YRG 13 Calhoun college-	1978-1980
b. 2	YRG 13 Davenport College	1978-1980
b. 2	YRG 13 Timothy Dwight college	1978-1980
b. 2	YRG 13 Jonathan Edwards college	1978-1980
b. 2	YRG 13 Morse college	1978-1980
b. 2	YRG 13 Pierson College	1978-1980
b. 2	YRG 13 Saybrook College	1978-1980
b. 2	YRG 13 Silliman college	1978-1980
b. 2	YRG 13 Ezra Stiles College	1978-1980
b. 2	YRG 13 Trumbull College	1978-1980
b. 2	YRG 21 Divinity School: Records of the Dean	1978-1980
b. 2	YRG 21 Divinity School: Associate Dean	1978-1980
b. 2	YRG 21 Divinity School: Admissions	1978-1980
b. 2	YRG 21 Divinity School: Financial Aid	1978-1980
b. 2	YRG 21 Divinity School: Registrar	1978-1980
b. 2	YRG 21 Berkeley Divinity School and Center: Dean	1978-1980
b. 2	YRG 21 Berkeley Divinity School and Center:	1978-1980
b. 2	YRG 21 Field Placement Service ..	1978-1980
b. 3	YRG 14 Divinity School: Visual Education Service	1978-1980
b. 3	YRG 14 Afro-American Studies	1978-1980
b. 3	YRG 14 American studies	1978-1980
b. 3	YRG 14 Anthropology	1978-1980
b. 3	YRG 14 Astronomy	1978-1980
b. 3	YRG 14 Astronomy Observatory	1978-1980
b. 3	YRG 14 Biology	1978-1980
b. 3	YRG 14 Chemistry	1978-1980
b. 3	YRG 14 Classics	1978-1980
b. 3	YRG 14 Comparative Literature	1978-1980

b. 3	YRG 14 computer Science	1978-1980
b. 3	YRG 14 East Asian Languages and Literatures	1978-1980
b. 3	YRG 14 Economics	1978-1980
b. 3	YRG 14 Engineering and Applied Science	1978-1980
b. 3	YRG 14 English	1978-1980
b. 3	YRG 14 Geology and Geophysics	1978-1980
b. 3	YRG 14 History	1978-1980
b. 3	YRG 14 History of Art	1978-1980
b. 3	YRG 14 History of Science	1978-1980
b. 3	YRG 14 Linguistics	1978-1980
b. 3	YRG 14 Literature	1978-1980
b. 3	YRG 14 Mathematics	1978-1980
b. 3	YRG 14 Medieval Studies	1978-1980
b. 3	YRG 14 Modern studies	1978-1980
b. 3	YRG 14 Molecular Biophysics and Biochemistry	1978-1980
b. 3	YRG 14 Music	1978-1980
b. 3	YRG 14 Near Eastern Languages and Literatures	1978-1980
b. 3	YRG 14 Philosophy	1978-1980
b. 3	YRG 14 Physics	1978-1980
b. 3	YRG 14 Physics Laboratories	1978-1980
b. 3	YRG 14 Political Science	1978-1980
b. 3	YRG 14 Psychology	1978-1980
b. 3	YRG 14 Renaissance studies	1978-1980
b. 3	YRG 14 Slavic Languages and Literatures	1978-1980
b. 3	YRG 14 Sociology	1978-1980
b. 3	YRG 14 statistic;s	1978-1980
b. 4	YRG 15 Summer Programs: Office of the Director	1978-1980
b. 4	YRG 15 Summer Language Institute	1978-1980
b. 4	YRG 15 Summer Programs: English Language and Program For International Students	1978-1980
b. 4	YRG 15 Summer School of Music and Art	1978-1980

b. 4	YRG 19 School of Architecture: Records of the Dean	1978-1980
b. 4	YRG 19 School of Architecture: Admissions	1978-1980
b. 4	YRG 19 School of Architecture: Alumni Office	1978-1980
b. 4	YRG 19 School of Architecture: Director of Undergraduate studies	1978-1980
b. 4	YRG 19 School of Architecture: Financial Aid and Business Office	1978-1980
b. 4	YRG 19 School of Architecture: Registrar	1978-1980
b. 4	YRG 20 School of Art: Dean	1978-1980
b. 4	YRG 20 School of Art: Associate Dean	1978-1980
b. 4	YRG 20 School of Art: -Admissions	1978-1980
b. 4	YRG 20 School of Art: Alumni Records and Financial Aid	1978-1980
b. 4	YRG 20 School of Art: Business Manager	1978-1980
b. 4	YRG 20 School of Art: Registrar	1978-1980
b. 4	YRG 20 School of Art: Graphic Design, and Photography	1978-1980
b. 4	YRG 20 School of Art: Yale Films (Formerly: Media. Design studio)	1978-1980
b. 4	YRG 20 School of Art: Art and Architecture Gallery Drama School	1978-1980
b. 4	YRG 22 Drama School: Records of the Dean	1978-1980
b. 4	YRG 22 Drama School: Admissions	1978-1980
b. 4	YRG 22 Drama School: Business Office	1978-1980
b. 4	YRG 22 Drama School: Financial Aid	1978-1980
b. 4	YRG 22 Drama School: Registrar	1978-1980
b. 4	YRG 22 Drama School: Department School/Theater/productions	1978-1980
b. 4	YRG 23 School of Engineering: Registrar	1978-1980
b. 4	YRG 24 School of Forestry: Records of the Dean	1978-1980
b. 4	YRG 24 School of Forestry: Associate and Assistant Deans	1978-1980
b. 4	YRG 24 School of Forestry: Alumni	1978-1980
b. 4	YRG 24 School of Forestry: Business Office	1978-1980
b. 4	YRG 24 School of Forestry: Registrar	1978-1980
b. 4	YRG 25 Graduate School: Records of the Dean Graduate School: Admissions	1978-1980
b. 4	YRG 25 Graduate School: Financial Aid	1978-1980
b. 4	YRG 25 Graduate School: Registrar	1978-1980

b. 4	YRG 26 Law school: Records of the Dean	1978-1980
b. 4	YRG 26 Law School: Associate and Assistant Deans	1978-1980
b. 4	YRG 26 Law School: Appointment Committee	1978-1980
b. 4	YRG 26 Law School: Admissions	1978-1980
b. 4	YRG 26 Law school: Alumni	1978-1980
b. 4	YRG 26 Law School: Business Manager	1978-1980
b. 4	YRG 26 Law School: Editor	1978-1980
b. 4	YRG 26 Law School: Financial Aid	1978-1980
b. 4	YRG 26 Law School: Library	1978-1980
b. 4	YRG 26 Law school: Placement Office	1978-1980
b. 4	YRG 26 Law School: Registrar	1978-1980
b. 4	YRG 27 School of Medicine: Deputy Dean	1978-1980
b. 4	YRG 27 School of Medicine: Ass~ciated Deans for Student Affairs	1978-1980
b. 4	YRG 27 School of Medicine: Admissions	1978-1980
b. 4	YRG 27 School of Medicine: Financial Aid	1978-1980
b. 4	YRG 27 School of Medicine: Registrar	1978-1980
b. 4	YRG 27 School of Medicine: community Relations, Alumni Affairs and Government	1978-1980
b. 4	YRG 27 School of Medicine: Development	1978-1980
b. 4	YRG 27 School of Medicine: Facilities Planning	1978-1980
b. 4	YRG 27 School of Medicine: Financial Affairs and Management	1978-1980
b. 4	YRG 27 School of Medicine: Graduate and continuing Education	1978-1980
b. 4	YRG 27 School of Medicine: Grant and Contract Administration	1978-1980
b. 4	YRG 27 ~chool of Medicine: Human Investigation committee	1978-1980
b. 4	YRG 27 School of Medicine: Medical Scientist Training prog.	1978-1980
b. 4	YRG 27 School of Medicine: Office of Professional Services	1978-1980
b. 4	YRG 27 School of Medicine: Women in Medicine	1978-1980
b. 4	YRG 27 School of Medicine: Anesthesiology	1978-1980
b. 4	YRG 27 School of Medicine: Yale comprehensive Cancer Center and division of Oncology	1978-1980
b. 4	YRG 27 School of Medicine: Cell -Biology	1978-1980
b. 4	YRG 27 School of Medicine: Child study Center	1978-1980



b. 4	YRG 27 School of Medicine: Comparative Medicine: Division of Animal Care	1978-1980
b. 4	YRG 27 School of Medicine: Dermatology	1978-1980
b. 4	YRG 27 School of Medicine: Diagnostic Radiology	1978-1980
b. 5	YRG 27 School of Medicine: Chairman, and Public Health Epidemiology	1978-1980
b. 5	YRG 27 School of Medicine: Business Manager, Epidemiology and public Health	1978-1980
b. 5	YRG 27 School of Medicine: Assistant Dean of curriculums, Epidemiology and Public Health	1978-1980
b. 5	YRG 27 School of Medicine: Financial Aid, Epidemiology and Public Health	1978-1980
b. 5	YRG 27 School of Medicine: Library, Epidemiology and public Health	1978-1980
b. 5	YRG 27 School of Medicine: Registrar, Epidemiology and Public Health	1978-1980
b. 5	YRG 27 . School of Medicine: History of Medicine	1978-1980
b. 5	YRG 27 School of Medicine: Human Genetics	1978-1980
b. 5	YRG 27 School of Medicine: History of Medicine Curricula	1978-1980
b. 5	YRG 27 school of Medicine: Internal~Medicine	1978-1980
b. 5	YRG 27 School of Medicine: Clinical Scho~ars Program	1978-1980
b. 5	YRG 27 Internal Medicine	1978-1980
b. 5	YRG 27 School of Medicine: Laboratory Medicine	1978-1980
b. 5	YRG 27 School of Medicine: Neuroanatomy	1978-1980
b. 5	YRG 27 School of Medicine: Neurology	1978-1980
b. 5	YRG 27 School of Medicine: Obstetrics and Gynecology	1978-1980
b. 5	YRG 27 School of Medicine: Opthamology and Visual Science	1978-1980
b. 5	YRG 27 School of Medicine: Pathology	1978-1980
b. 5	YRG 27 School oe Medicine: Pediatrics	1978-1980
b. 5	YRG 27 School of Medicine: Pharmacology	1978-1980
b. 5	YRG 27 School of Medicine: Section of Physical Sciences	1978-1980
b. 5	YRG 27 School of Medicine: Phy~ician Associate program	1978-1980
b. 5	YRG 27 school of Medicine: Physiology	1978-1980
b. 5	YRG 27 School of Medicine: Psychiatry	1978-1980
b. 5	YRG 27 School of Medicine: Yale Psychiatric Institute	1978-1980
b. 5	YRG 27 School of Medicine: Surgery	1978-1980
b. 5	YRG 27 School of Medicine: Therapeutic Radiology	1978-1980

b. 5	YRG 28 School of Music: Dean	1978-1980
b. 5	YRG 28 School of Music: Admission	1978-1980
b. 5	YRG 28 School of Music: Registrar, Financial Aid, Alumni Affairs School of Music: Concert Office	1978-1980
b. 5	YRG 28 School of Music: Financial Office	1978-1980
b. 5	YRG 29 School of Nursing: Dean	1978-1980
b. 5	YRG 29 School of Nursing: Alumni	1978-1980
b. 5	YRG 29 School of Nursing: Business Manager	1978-1980
b. 5	YRG 29 School of Nursing: Financial Aid	1978-1980
b. 5	YRG 29 School of Nursing: Registrar	1978-1980
b. 5	YRG 29 School of Nursing: Basic Three Year Program	1978-1980
b. 5	YRG 29 School of Nursing: Community Health Nursing	1978-1980
b. 5	YRG 29 School of Nursing: Maternal Newborn Nursing	1978-1980
b. 5	YRG 29 School of Nursing: Medical Surgical Nursing	1978-1980
b. 5	YRG 29 School of Nursing: Pediatric Nursing	1978-1980
b. 5	YRG 29 School of Nursing: Psychiatric Mental Health Nursing	1978-1980
b. 5	YRG 29 School of Nursing: Research Program	1978-1980
b. 5	YRG 30 School of Organization and Management: Dean	1978-1980
b. 5	YRG 30 School of Organization and Management: Alumni Affairs	1978-1980
b. 5	YRG 30 School of Organization and Management: Financial Aid and Business	1978-1980
b. 5	YRG 30 School of Organization and Management: Registrar	1978-1980
b. 5	YRG 30 School of Organization and Management: Professional studies	1978-1980
b. 5	YRG 30 School of Organization and Management: Administrative Sciences	1978-1980
b. 5	YRG 32 Library: Council on the Library and Museums	1978-1980
b. 5	YRG 32 Library: Records of the University Librarian	1978-1980
b. 5	YRG 32 Library: Associate Librarian for collection	1978-1980
b. 5	YRG 32 Development Materials	1978-1980
b. 5	YRG 32 Library: African Collection	1978-1980
b. 5	YRG 32 Library: East Asian Collection	1978-1980
b. 5	YRG 32 Library: Slavic and East European Collection	1978-1980
b. 5	YRG 32 Library: southeast Asia Collection	1978-1980

b. 5	YRG 32 Library: Bibliography	1978-1980
b. 5	YRG 32 Library: Latin ~erican Collection	1978-1980
b. 5	YRG 32 . Library: Associate Librarian for public Services	1978-1980
b. 5	YRG 32 Library: SML Reference, Inter-Library Loan, Newspaper	1978-1980
b. 5	YRG 32 Government Documents, Publications	1978-1980
b. 5	YRG 32 Library: SML Circulation	1978-1980
b. 5	YRG 32 Library:..cross Campus Library	1978-1980
b. 5	YRG 32 Library: Photo Services	1978-1980
b. 5	YRG 32 Library: Historical Sound Recordings	1978-1980
b. 5	YRG 32 Library: Hap Collection	1978-1980
b. 5	YRG 32 Library: Associate Librarian for Technical Services	1978-1980
b. 5	YRG 32 Library: Conservation	1978-1980
b. 5	YRG 32 Library: Cataloging	1978-1980
b. 5	YRG 32 Library: Acquisitions	1978-1980
b. 5	YRG 32 Library: Preparations	1978-1980
b. 5	YRG 32 Library: Business Office	1978-1980
b. 5	YRG 32 Library: Budget Officer	1978-1980
b. 5	YRG 32 Library: Building Service and security	1978-1980
b. 5	YRG 32 Library: Payroll	1978-1980
b. 5	YRG 32 Library: Purchasing and Supplies	1978-1980
b. 5	YRG 32 Library: Personnel	1978-1980
b. 5	YRG 32 Library: standing Advisory Committee on Personnel	1978-1980
b. 5	YRG 32 Library: systems Office	1978-1980
b. 5	YRG 32 Library: Manuscripts and Archives	1978-1980
b. 5	YRG 32 Library: staff Association	1978-1980
b. 5	YRG 32 Library: Managerial and Professional staff Assoc.	1978-1980
b. 5	YRG 32 Library: Factories & Projects, Babylonian collctn.	1978-1980
b. 5	YRG 32 Library: Beinecke Rare Book and Manuscript Library	1978-1980
b. 5	YRG 32 Library: Kline Science Library	1978-1980
b. 5	YRG 32 Library: Anthropology Library	1978-1980

b. 5	YRG 32 Library: Chemistry Library	1978-1980
b. 5	YRG 32 Library: Engineering and Applied Science Library	1978-1980
b. 5	YRG 32 Library: Geology Library	1978-1980
b. 5	YRG 32 Library: Mathematics Library	1978-1980
b. 5	YRG 32 Library: Social Science Library	1978-1980
b. 5	YRG 32 Library: Statistics Library	1978-1980
b. 5	YRG 32 Library: Art and Architecture Library	1978-1980
b. 5	YRG 32 Library: Classics Library	1978-1980
b. 5	YRG 32 Library: Divinity Library	1978-1980
b. 5	YRG 32 Library: Drama Library	1978-1980
b. 5	YRG 32 Library: Forestry and Environmental Studies Library	1978-1980
b. 5	YRG 32 Library: Medical Library (Historical and Modern)	1978-1980
b. 5	YRG 32 Library: Music Library	1978-1980
b. 6	YRG 33 Peabody Museum	1978-1980
b. 6	YRG 33 Art Gallery	1978-1980
b. 6	YRG 33 Yale Center for British Art and Studies	1978-1980
b. 6	YRG 33 Musical Instruments Collection	1978-1980
b. 6	YRG 34 University Press, Records of the Director	1978-1980
b. 6	YRG 35 Health Services Center	1978-1980
b. 6	YRG 35 Health Services, Director's Records	1978-1980
b. 6	YRG 35 Health Services: occupation & Environment Health	1978-1980
b. 6	YRG 37 Yale China	1978-1980
b. 6	YRG 37 Information and Counseling Services for Women	1978-1980
b. 6	YRG 37 Information and Counseling Services for Women: New careers. for Women	1978-1980
b. 6	YRG 37 Connecticut Academy of Arts and Sciences	1978-1980
b. 6	YRG 37 Economic Growth Center	1978-1980
b. 6	YRG 37 Institute of Far Eastern Languages	1978-1980
b. 6	YRG 37 National Humanities Institute	1978-1980
b. 6	YRG 37 Institute of Sacred Music	1978-1980
b. 6	YRG 37 Institute for Social and Policy Studies	1978-1980

b. 6	YRG 37 Yale-New Haven Teachers' Association	1978-1980
b. 6	YRG 37 American Oriental Society	1978-1980
b. 6	YRG 37 Cowles Foundation	1978-1980
b. 6	YRG 38 Department of Athletics: Director	1978-1980
b. 6	YRG 38 Department of Athletics: Associate Director	1978-1980
b. 6	YRG 38 Department of Athletics: Financial Manager	1978-1980
b. 6	YRG 38 Department of Athletics: Sports Information Office	1978-1980
b. 6	YRG 39 Dwight Hall	1978-1980
b. 6	YRG 39 Hillel Foundation	1978-1980
b. 6	YRG 39 Yale Foreign Missionary Band	1978-1980
b. 6	YRG 40 Yale Clubs: WYBC	1978-1980
b. 6	YRG 40 Yale Clubs: Aviation club	1978-1980
b. 6	YRG 44 Publications: The Yale Review	1978-1980

## Accession 1994-A-004: Records of grants, publications, and other projects, circa 1976-1990

Restricted until Jan 1, 2026.

b.1	Grants	1977-1982
b.1	Grants Summary	1978-79
b.1	Publications: Kraus-Thomson organization Ltd.	7/78-3/79
b.1	Asakawa Papers Microfilming Project 1986	12/85-8/86
b.1	Astronomy Dept. Microfilming - Frank Schlesinger Papers	5/80-11/80
b.1	Walter Camp Project: Stangeland, James	9/78-12/80
b.1	Walter Camp Project: Correspondence with other contributors and supporters	10/78-12/79
b.1	Walter Camp Project: Staff memo's on processing and microfilming	6/79-1/82
b.1	Architectural archives: correspondence	10/78-6/80
b.1	Architectural Archives: information on other institutions and programs	1970s
b.1	Architectural Archives: NEH Grant, RC-30645-7~-412, 10/1/1978-3/31/79	8/77-3/80
b.1	Architectural Archives: NHPRC grant application and correspondence	2/77-8/81
b.1	Architectural Archives Project: NEH grant application and correspondence	7/77-11/80
b.1	Architectural Archives: NEH grant, RC-30645-78-4:2, 2/1/1978-7/31/79 extended to 9/30/1979	3/78-11/79
b.1	Architectural Archives: re: publication of The Buildings of Yale University 1977	1977
b.1	Architecture Census Project	1976
b.1	Clearwater Publishing Company -Latin American Pamphlet Collection	1/84-11/86
b.1	John Collier -Project MCA (includes only a cross reference sheet)	0
b.1	Y/C/S grant: Second extension of Year II 1/86-6/86	12/85-6/86
b.1	Y/C/S grant: Site Visit 9/19/85	31291
b.1	C/S/Y grant: Extension of Year II 4/85-12/85	9/84-8/85
b.1	C/S/Y grant: Final Report to the Office of Education 1/1/83-3/31/84	4/84-3/85
b.1	C/S/Y grant: Invoice for RLIN service (Yale)	12/83-12/85
b.1	C/s/Y grant: extension of Yr I 4/84-12/84	10/83-12/83
b.1	RLG: Rates for service from the Research Libraries Information Network 9/1/86 -	31594
b.1	C/S/Y grant: condition of award for Yr II, 1984Jan-Dec	6/83-8/83
b.1	C/S/Y grant: application for Yr II, revised budget submitted 6/83	30468

b.1	C/S/Y grant: application for Yr II, worksheets for budget revisions 5/83	30437
b.1	C/S/Y grant: Invoices from C/S/RLG 1983 -	1/83-9/86
b.1	C/S/Y grant: Quarterly Reports to the Office of Education 1/1/83-	5/83-11/83
b.1	C/S/Y grant: Conditions of award fo= Year I, 1983 Jan-Dec	6/82-6/83
b.1	C/S/Y grant: application for Year II, 1984 Jan-Dec, filed 11/82	10/82-11/82
b.1	C/S/Y grant: carr. and memos for preparation of Yr. II grant appl. submitted 11/82	1/83-12/84
b.1	C/S/Y grant: 31, 1984 REVISED 5/17/82 Jan 1, 1983 -March	5/82-7/82
b.1	C/S/Y grant: corres. & memos for application revised 5/82 -6/82	30072
b.1	C/S/Y grant: 1982 Feb -application for: Jan 1, 1983 -Dec 31, 1984	29983
b.1	C/S/Y grant: Corres. & memos for preparation of appl. submitted 2/82	12/81-2/82
b.1	Automated Cataloging grant: Latin American Pamphlet Collection, efforts to continue project	10/82-11/82
b.1	Automated cataloging grant: Financial status report (final) 6/30/83	10/80-6/83
b.1	Automated cataloging grant: Final report to Office of Education Jan 1~ 1982 - March 31, 1983	30407
b.1	Automated cataloging grant: Final report to Office of Education Yr I 1981 Jan-Dec	2/81-12/82
b.1	Automated cataloging grant: Approved budget Year II - 1982 Jan - Dec	11/81-11/82
b.1	Automated cataloging grant: extention of Yr. ~ 1st 1/82 & 2nd 11/82	0
b.1	Automated cataloging grant: Notice of award for Yr. I., 1980 Oct 1 - 1981 Sep 30	6/80-9/82
b.1	Automated cataloging grant: Notice of a~ard fc= Yr. II (1/1/82-3/31/83), terms and conditions	7/81-1/82
b.1	Automated cataloging grant: RLG financial repcrt for external design phase 7/1/82 - 2/28/83	30407
b.1	Automated cataloging grant: RLG Task Force, application for funding	2/81-5/82
b.1	Automated cataloging grant: original application for Yrs. I & II, draft and worksheets 1980 Feb	9/79-6/80
b.1	Automated cataloging grant: me~os, notes, working papers, 1980-	11/80-3/81
b.1	Automated cataloging grant: RLG Task Force, correspondence, minutes, reports	11/80-9/82
b.1	Automated cataloging grant: Qua=terly reports to office of Education 1981-82	6/81-10/82
b.1	Automated cataloging grant: Correspondence with u.s. Dept. of Educ. (Frank Steve~s, Paul Krakes) 1980-	10/80-10/82
b.1	Automated cataloging grant: correspondence with archivists and RLG 1980-1981	7/79-2/82

b.1	Automated cataloging grant: Application {final version) for Yr. II 1982 Ja= 1 - Dec 31	29768
b.1	Automated cataloging grant: Application for Yr.II, 1982 Jan-Dec (NOT APPRO~D)	29646
b.1	Automated cataloging grant: original application for Yrs. I &II (1980 oct 1 - 1981 Sep 30} 1980 Feb	2/79-2/80
b.1	Preservation &Subject Guice Project: NEW Title II C grant proposal	11/77-8/78
b.1	Preservation &Subject Guice Project: Guide Project Prospectus 1978	11/77-7/80
b.1	HEW: Title II-C Grant guidelines	29342
b.1	C M C B P: NIB Grant application correspondence 1980-1982	10/81-9/82
b.1	C M C B P: NIB grant application, site visits &corres. 1976-77	1/76-8/77
b.1	C M C B P: NIH grant application - Terminal Progress Report 1982	1/82-7/82
b.2	C M C H P: NIH grant applicatication &correspondence 1978-79	1978
b.2	C M C H P: NIH grant applicatication and correspondence 1974-75	6/74-8/60
b.2	C M C H P: NIH grant: Application for year 3, 12/1/80 - 11/30/81, and notice of award	9/79-9/80
b.2	C M C H P: (NIH grant 1 608 LMO 3072): application for second year, 12/1/79-11/30/80, &notice of award	10/79-4/80
b.2	C M C H P: (NIH Grant 1 608 LMO 3072): NIH policy, NIH application form for continuation	3/77-7/79
b.2	C M C H P: (NIH grant. NLM-EMP 1 G08 L~ 03072-01): Notice of award 12/1/78 - 11/30/81	11/78-11/80
b.2	C M C H P: NIH Grant publicity, resource list, memos 12/1/78 - 11/30/79	7/76-12/78
b.2	contemporary Records Model Grant Application for period 7/1/80 to 6/30/82, NEPRC 1980 Feb	12/79-7/80
b.2	HOUSE DIARIES PROJECT: PUBLICATIO~ (agreement with MCA)	12/78-2/79
b.2	HOUSE DIARIES PROJECT: Correspondence 1978-	5/78-10/83
b.2	HOUSE DIARIES PROJECT: Proposal to NHPRC 1977 Award of Grant #78-4 1977 Oct 1 - 1978 Sep 30	10/77-10/79
b.2	HOUSE DIARIES PROJECT: Renewal of Grant #78-137 '1978 Oct 1 - 1979 Sep 30	4/78-4/80
b.2	HOUSE DIARIES PROJECT: Extension of 1st year Grant to 12/31/78	9/78-1/79
b.2	HOUSE DIARIES PROJECT: Planning correspondence 1975-77	11/75-10/77
b.2	HOUSE DIARIES PROJECT: Financial status report forms and instructions	11/77-10/78
b.2	History of Medicine Collection: correspondce 1982 -	30195



b. 2	History of Medicine Collection: srant application to NLM Medical Lib. Resource Project 1982 June	6/82-2/85
b. 2	History of Medicine Collection: Notes & general information for prepari~g proposal	10/80-5/82
b. 2	Medical History Collection: Grant proposal to NEH, 1984 May 17	30803
b. 2	MICROFILM CORPORATION OF AMERICA	4/77-12/8
b. 2	Preservation and Subject Guide Project Title IEC: subject Guice to Manuscript Collections 1981	1981
b. 2	Preservation & Subject Guide Project HEW Title IIC Grant extension 10/1/80 - 6/30/81	9/80-6/81
b. 2	Preservation & Subject Guide Project: HEW Title IIC grant quarterly reports	1/79-4/80
b. 2	Preservation & subject Guide Project: HEW Title IIC grant, annual report for 10/1/78 - 9/30/79	29190
b. 2	Preservation & Subject Guide Project: HEW Title I:C MSS & Archives Project Report	12/78-11/79
b. 2	Preservation & Subject Guide Project: HEW Title IIC grant 10/1/79 - 9/30/80	2/79-10/79
b. 2	Preservator. & Subject Guide Project: HEW Title IIC Equipment Purchases	6/77-9/78
b. 2	Preservator. & Subject Guide Project: HEW Title IIC grant 10/1/78 - 9/30/79	8/78-12/78
b. 2	HEW Title II C (Fiche of report) Publicity Award - 10/80 - 12/80	9/80-7/82
b. 2	Records Survey, Yale: Information on other archival and record magement programs	5/78-2/79
b. 2	Records Survey, Yale: Hemo from Henry Chauncey, Secretary, to University offices 1978	6/78-11/78
b. 2	Records Survey, Yale: MSS&Archives discussions with Yale admistrators, proposal by L. Dowler (8/76) 1975-78	11/75-5/80
b. 2	RECORDS SURVEY, YALE: Reports & Miscellaneous Information	9/77-8/80
b. 2	Records Survey, Yale: NHPRC Grant #79-3, starting date 10/1/78	7/78-5/80
b. 2	Records Survey, Yale: NPRC Grant application and correspondence	1/78-4/78
b. 2	RECORDS SURVEY, YALE: Financial status report forms & instructions	28764
b. 2	RECORDS SURVEY: RESEARCH ON HUMAN SUBJECTS: FAS Committee	2/78-12/79
b. 2	RLIN/AMC workstation, Yale/RLG Proposal to Title IIC	31352
b. 2	UNI VERS ITY MICROFILM INTERNTL.	5/85-2/90
b. 2	Video Archive for Holocaust Testimonies, 1984	1/84-4/84
b. 2	Video archive for Holocaust Testimonies, 1982-83	4/82-9/83
b. 2	whiting Foundaticn - s. Rosenstock 1986	12/85-1/87

b. 2	Yale-China assn.: deed of gift of the Yale-China Assn. Records to Yale and related correspondence	6/79-6/80
b. 2	Yale-China Assn.: NHPRC grant application and correspondence 1976-1979	5/76-3/80
b. 2	Yale-China Assn.: NEPRC grant 79-144 6 month report, 4/30/80	11/79-10/80
b. 2	Yale-China Assn.: NHPRC Grant #79-144, 11/1/79 10/31/80	11/79-10/80
b. 2	Yale-China photograph Archives Final Report - April	30042

## Accession 1994-A-062: Reports, financial/budget, memoranda, personnel and various subject files, 1965-1990

Restricted until Jan 1, 2026.

b.1	Annual Report for the year ending 1964 May 31	1964
b.1	Annual Report for the year ending 1965 May	1965
b.1	Annual Report for the year ending 1966 May	1966
b.1	Annual Report for the year ending 1967 May 31	1967
b.1	Annual Report for the year ending 1968 May 31	1968
b.1	Annual Report for the year ending 1969 June 30	1969
b.1	Annual Report for the year ending 1970 June 30	1970
b.1	Annual Report for the year ending 1971 June 30	1971
b.1	Annual Report for the year ending 1972 May	1972
b.1	Annual Reports: Librarian	
b.1	Annual Report: notes, statistics, drafts May 1972	
b.1	Annual Report for the year ending 1973 May 30	1973
b.1	Annual Report: notes, statistics	26785
b.1	Annual Report for the year ending 1974 May 30	1974
b.1	Report on public services activities in MSS & Archives June 1973-May 1974	
b.1	Draft of annual report and statistical 1973-74 summaries of departmental activities	
b.1	Professional activities: MSS & Archives 1973-74 Staff	
b.1	Annual Report	1974-75
b.1	Annual Report for the year ending 1976 May 31	1976
b.1	Annual Report	1975-76
b.1	Statistical summaries of departmental activities	1975-76
b.1	Annual Report for the year ending 1977 May 31	1977
b.1	Annual Report	1976-77
b.1	Statistical summaries of departmental activities for annual report	1976-77
b.1	Annual Report for the year ending 1978 May 31	1978
b.1	Annual Report	1977-78
b.1	Statistical summaries of departmental activities for annual report	1977-78

b.1	Annual Report for the year ending 1979 May 31	1979
b.1	Summaries of departmental activities for annual report	1978-79
b.1	Annual Report for the year ending 1980 May 31	1980
b.1	Summaries of departmental activities for annual report	1979-80
b.1	Annual Report for the year ending 1981 May 31	1981
b.1	Summaries of departmental activities for the annual report	1980-81
b.1	Annual Report for the year ending 1982 May 31	1982
b.1	Summaries of departmental activities for annual report	1981-82
b.1	Annual Report for the year ending 1983 May 31	1983
b.1	Summaries of departmental activities for the annual report	1982-83
b.1	Annual Report for the year ending 1984 May 31	1984
b.1	Summaries of departmental activities for the annual report	1983-84
b.2	Annual Report for the year ending 1985 May 31	1985
b.2	Annual Report: Summaries of departmental activities	1984-85
b.2	Annual Report for the year ending 1986 May 31	1986
b.2	Annual Report: Summaries of departmental activities	1985-86
b.2	Annual Report for the year ending 1987 June 30	1987
b.2	Annual Report: Summaries of departmental activities	1986-87
b.2	Annual Report	1987-88
b.2	Annual Report: Unit Report Public Services	1987-88
b.2	Annual Report: Unit Reports: VART/ University Archives	1987-88
b.2	Annual Report: Unit Reports: Public Services/ Technical Services	1988-89
b.2	Annual Report: Unit Reports: VART/ University Archives	1988-89
b.2	Public Services Annual Report	FY 1988-89
b.2	Annual Report for the year ending 1989 June 30	1989
b.2	Annual Report	1988-89
b.2	Yale University Library: Visitor affiliation list	1989
b.2	Annual Report	1989-90
b.2	Annual Report	1990-91
b.2	Annual Report	1991-92

b. 2	Annual Statistical Summary: blank copies	
b. 2	Quarterly Statistical Report	
b. 2	Reports: Accession 1969	1969
b. 2	Reports: Monthly Statistics 1969	1969
b. 2	Reports: Weekly Statistics 1969	1969
b. 2	Statistics	
b. 2	Financial/Budget and Equipment	
b. 3	Equipment and Supplies 1969-1972	1969-1972
b. 3	Equipment Budget	
b. 3	Equipment Correspondence	
b. 3	Equipment requests 1989-1992	1989-1992
b. 3	Equipment Suggestions	
b. 3	Expense Budget Sheets	1969-1972
b. 3	Financial	
b. 3	Financial Accounts/Supplies	
b. 3	Financial Retrenchment 1977	1977
b. 3	_Operating Budget 1979-1980	1979-1980
b. 3	Pierson Fund	
b. 3	Record of Processing Supplies Ordered 1974	1974
b. 3	Supplies-Major Processing 1974	1974
b. 3	Supplies	
b. 3	Supplies	
b. 3	Supplies Sold to other Depts.	
b. 3	Supply Card File	1974
b. 3	Supply Logs by Account No.	1979-1980
b. 3	Supply Logs by Ace. NO.	1980-1981
b. 3	Supply Logs by Ace. No.	1981-1982
b. 3	Supply Logs by Ace. No.	1982-1983
b. 3	Telephone Equipment	1991-1992
b. 3	Xerox Duplicating	

b. 3	Yale University Telephone Statements	1990
b. 3	802B-50-87362/ycc Word Process. Costs	1981
b. 3	802A-50-00001	
b. 3	802A-50-55622/Video Archive	
b. 3	802A-50-57966/Yale China Ass.	
b. 3	802A-50-74440IBowles	
b. 3	802A-50-74482/Jovanovich	
b. 3	802A-50-74506/Lindbergh Equipment	
b. 3	802A-50-74507/Lindbergh Gift	
b. 3	802A-50-74565/Sigerist	
b. 3	802A-50-75385/Rogers Limited Use Acc.	
b. 3	802A-50-87484/Stimson Award	
b. 3	802A-50-87981/Records	
b. 3	SurveyFinancial/Travel	
b. 4	Business Travel	
b. 4	Professional Travel Grants	1979-1980
b. 4	SAA Nashville Convention	
b. 4	YUL Travel Budget	1987-1988
b. 5	Administrative Memos	
b. 5	Beinecke Memos 1968-80	
b. 5	Beinecke Special Collections 1970-72	
b. 5	Bibliography Department Bollier, John 1984-85	
b. 5	Librarian's Office Daly, Radley H. 1968-83 lof2	
b. 5	Librarian's Office Daly, Radley H. 20f2	
b. 5	Manuscripts and Archives Dowler, Lawrence 1975-82	
b. 5	Librarian's Office Engley, Donald 1973-82	
b. 5	Librarian's Office Harrison, John A. 1976-77	
b. 5	Kahn, Herman 1970-80 Folder 1 of4	
b. 5	Kahn, Herman 1970-80 Folder 2 of4	
b. 5	Kahn, Herman 1970-80 Folder 3 of4	

b. 5	Kahn, Herman 1970-80 Folder 4 of 4	
b. 5	Misc. Memos	
b. 5	Misc. Memos 1968	
b. 5	Mudd Library, Steeley G. 1979-82	
b. 5	Librarian's Office Rogers, Rutherford 1969-84	
b. 6	Attendance Procedures	1984
b. 6	Contract Negotiations and Strike Preparedness	1984
b. 6	Contract Negotiations and Strike Preparedness	1984
b. 6	Contract Negotiations and Strike Preparedness	1984
b. 6	Contract Implementation	1985
b. 6	Contract Negotiations	1987-1988
b. 6	Library Task Force-Contract Implementation	1984
b. 6	Local 34	
b. 6	Local 34 Contract	1984
b. 6	Local 34 Contract	1985
b. 6	Management in Unionized Environment-Literature	
b. 6	Strikes	
b. 7	Union Organization Activities	
b. 7	Administrative Assitant VI	31998
b. 7	KDM-MCL Admin. Asst. Search April 1987	
b. 7	Informal Archival Candidates	
b. 7	Archives Asst: Technical Service	
b. 7	Archivist 4-87: 2 Year Term Search	
b. 7	Archivist I	
b. 7	Archivist Info Systems	
b. 7	Archivist Librarian I	
b. 7	Head of Technical Services	
b. 7	Incomplete	
b. 7	Internal	
b. 7	L-I Job Description	

b. 7	MSS&A. Temp for Secretarial duties To 10-18-91	
b. 7	Public Services Assistant III Exempt vs Non-Exempt status	
b. 7	Public Services Archivist	
b. 7	Search: Head of Technical Services	
b. 7	Search: University Archivist/ Asst. Head	
b. 7	Yes	
b. 7	Search: Asst. Personnel Librarian	
b. 8	Evaluations-Letters of Recommendation	
b. 8	Flex-Time	1979
b. 8	Managerial Job Audit	1986
b. 8	Orientation to MSS & A for new YUL Staff	1988
b. 8	Performance Expectations LI, LII	
b. 8	Performance Evaluations	
b. 8	Personnel	
b. 8	Personnel-PCPP	1966-1971
b. 8	Personnel Policy	
b. 8	Sarason Study of Librarians	1975
b. 8	Schedules	
b. 8	Staff Development-Supervisors	
b. 8	Work Study Students	1979-1980
b. 8	Yale Univ. Undergrad. Internship Program-Report	
b. 8	Subject Files	
b. 9	Admin. Organization	
b. 9	African Coll. Karis Project	1987
b. 9	Alcohol Interview Guide Material	
b. 9	Articles and Notes	
b. 9	Articles for Yale Alumni Magazine	
b. 9	Beinecke Hole	
b. 9	Bookplate	
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b. 9	Copyright	
b. 9	Ezra Stiles Project	
b. 9	Ezra Stiles NHPRC Project	1973-1974
b. 9	Chester Group	
b. 9	CT Assessment Report-Draft	1983
b. 9	Dealers	1979
b. 9	Early Departmental Records	
b. 9	Exhibit-Prudential Letters	1987
b. 9	Exhibits-Cases	1974
b. 9	Federal Archives and Records Center	
b. 9	Georgia	
b. 9	Fred C. Kelly Papers	
b. 9	Hammermill Paper Co.	
b. 9	Hist. MSS & A Research Notes	1967
b. 9	Law Lib. Business	
b. 9	Libraries and Historical Societies	
b. 9	Manuscript Society	
b. 9	Manuscripts and Archives-Publicity	
b. 9	Manuscripts at Yale	1957-1968
b. 9	Manuscripts Processing-Move	
b. 9	Medical	
b. 9	Memorabilia	
b. 9	Move II	
b. 9	MSS & A Orbis	1989
b. 9	Orbis Issues	
b. 9	PAce	1991
b. 9	PACC	1990-1991
b. 9	YULPACe	1989-1990
b. 9	PACC Five Year Plan	
b. 9	YULPACC	1988

b. 9	YUL PACC. RLG Review	1988
b. 9	PACC	1987
b. 9	PACC	
b. 9	PACC	
b. 9	President's Office-Vault Inventory	
b. 9	Publicity-Collections Rohert F. Metzdorf	
b. 10	Rules for Use of Materials	
b. 10	Stimson Papers	
b. 10	Translation Services	1985
b. 10	Trips	
b. 10	Vault 107	
b. 10	YUL Collection Develop.	1990
b. 10	YUL Coll. Dev. Group Meetings	1985-1986
b. 10	Yale Architectural Records	1988
b. 10	Yale Archives	1968
b. 10	Yale Daily News	1969
b. 10	Yale Merl. School Dev. Office	1986
b. 10	YU Archives	1989
b. 10	YU Archives-Accession List	1989
b. 10	YU Archives 1989-1990	
b. 10	YU Archives-Proposal for Archives Committee	1990
b. 10	YU Archives-Cost to the Library Discussions	1991
b. 10	YUL-Interlibrary Loan	1987
b. 10	YUL-Latin American Pamphlet Collection	1989
b. 10	YUL-Map Resources	
b. 10	YUL-Personnel Info. Exchange	1989
b. 10	YUL-Personnel Office-Meetings	1987
b. 10	YUL-Photographic Services	1986
b. 10	YUL-Preservation Survey	1986
b. 10	YUL-Reprint Agreements	1988

b. 10	YUL-SML Reference	
b. 10	YUL-Tech. Services Reorganization Plan	1988
b. 10	YUL-Notis Acquisitions	1987
b. 10	YUL-Notis. Orbis Terminal Allocation	
b. 10	YUL-Orbis	1990
b. 10	YUL-Orbis	1989
b. 10	YUL-Orbis Serials Check-In	1990
b. 10	YUL-Task Force on Retrospective Conversion	
b. 10	Policies and Procedures	1969
b. 11	Accessions Procedures	
b. 11	Access Policy	
b. 11	Acquisition Policy	1969
b. 11	Criteria for Auto. Transfer of Titles to Beinecke	1973
b. 11	General Policies and Procedures	1966-1983
b. 11	Manuscripts-General Policies	1962
b. 11	Manuscript Procedures and Forms	1969
b. 11	MSS & A Procedures	
b. 11	Statement of Policy of YU Archives	1972
b. 11	YU Archives-Review	1990
b. 11	Yale University Press Books for Manuscripts and Archives Policy	
b. 11	Job Descriptions	
b. 12	Job Classification	1970, 1977
b. 12	Job Descriptions	
b. 12	Job Descriptions-MSS	1973
b. 12	Job Descriptions-MSS & A.	1974
b. 12	Job Descriptions-MSS & A	1987
b. 12	Job Descriptions	
b. 12	Job Descriptions-MSS & A.	1987-1988
b. 12	Job Descrip.-Current	
b. 12	Public Services Job Descrip.	

b. 12	Public Services Reorganization-Job	1989
b. 12	Descrip.	
b. 12	YU Human Resources-Job Class. and	1989
b. 12	YUL-Performance Expectations and	
b. 12	Promotion Review Policy	
b. 13	Current Job Descriptions	
b. 13	Sterling Memorial Library	
b. 14	Wisconsin Historical Society	1987
b. 14	Facilities/Space	
b. 15	Asbestos Removal	1989
b. 15	Automation Needs	1988
b. 15	Exhibit Area Renovation	1989-1990
b. 15	Facilities	1991
b. 15	Facilities Study	1989
b. 15	Rewiring of Reference Area	1990
b. 15	SML Annex	1988
b. 15	Space Available	
b. 15	Space	1986-1991
b. 15	Space Needs	1988
b. 15	Space Requirements	1962
b. 15	Spacesaver	1989
b. 15	YU Auditing	1990
b. 15	YUL-Library's Special Funding Needs	1990
b. 15	Video Archives	
b. 16	Testimonies	
b. 16	VAHT	1983-1985
b. 16	VAHT	1986
b. 16	VAHT	1987
b. 16	VAHT-US Holocaust Memorial Council	
b. 16	Grant	

b. 16	Public Services	
b. 17	Public Services-Policies, Forms	1988
b. 17	Public Services	1991
b. 17	Public Services Meetings	1985-1986
b. 17	Public Services Meetings	1986
b. 17	Public Services Meetings	1988-1989
b. 17	Public Services Meetings	1989
b. 17	Public Services Reference Coverage	1986-1988
b. 17	PBS	
b. 17	Planning Processing Priorities	1983
b. 17	Grants	
b. 18	Conservation Grant Proposal	1977-1978
b. 18	NEH	
b. 18	NEH Grant Application	1984
b. 18	Medical History Collection-NEH Grant Application	
b. 18	Medical History Collection-NEH Grant Application	
b. 18	NHPC	
b. 18	YO Medical Library	1987
b. 18	Conferences\Workshops\Meeting	
b. 19	Archival Workshop	1976
b. 19	Asso. of Research Libraries	1981
b. 19	Committee on Scientific Materials and Archives	1969
b. 19	Librarians' Conferences	
b. 19	Meeting at Beinecke	1969
b. 19	New England Archivists	1983
b. 19	Microfilms	
b. 20	Austrian State Archives	1970
b. 20	Cape Political Corresp.	1969
b. 20	General	1969-1971
b. 20	Jahn Collier Papers	1974

b. 20	Library of Congress	1973
b. 20	Marsh, O.C.	
b. 20	Massachusetts Archives	
b. 20	Microfilm Accessions	1969-1970
b. 20	Microfilm Accessions	1971
b. 20	Microfilm Publications	1971-1972
b. 20	Publicity-Research Publications Inc.	
b. 20	University of Illinois	1969
b. 20	Cataloging	
b. 21	G. L. C. Additions and Corrections to MS	
b. 21	Cataloging Procedure	
b. 21	L. C. National Union Catalog of Mss.	
b. 21	Manuscripts-Report on American Libraries	
b. 21	MARC Format	
b. 21	MSS Cataloging-Other Libraries	
b. 21	Nat. Union Cat. of Mss.-Info. Circular	
b. 21	Nat. Union Cat. of Mss.-Quarterly Report	
b. 21	Wisconsin Catalog Procedures	

## Accession 1995-A-065: Records of the RLG archives preservation microfilming project

Restricted until Jan 1, 2041.

b. 1, f. 1	R.L.G. archives preservation microfilming, project proposal to NEH, revision cushioning budget	1990 June
b. 1, f. 2	Grant for archival preservation, microfilming, annual reports to R.L.G.	1993
b. 1, f. 3	Grant for archival preservation, microfilming, semiannual reports, R.L.G., NEH	1991
b. 1, f. 4	Quarterly reports from R.L.G., preservation microfilming grant	1990 June
b. 1, f. 5	Monthly/quarterly reports to R.L.G., preservation microfilming grant	1990 June
b. 1, f. 6	Project activities, preservation, microfilming grant project	1990 June
b. 1, f. 7	R.L.G. archives preservation microfilming, project publicity file	1990 July
b. 1, f. 8	R.L.G. archives and manuscripts, preservation microfilming proposal	1989 March
b. 1, f. 9	NEH, RLG archives preservation microfilm project. Press releases, project planning meeting.	1990 March-May
b. 1, f. 10	RLG preservation microfilming, proposal	1989 May 10-1989 June 15
b. 1, f. 11	Preservation, microfilming	1989
b. 1, f. 12	Research Libraries Group (R.L.G.) proposal	1989
b. 1, f. 13	Research Libraries Group (R.L.G.) microfilm proposal, drafts for Yale segment	1989
b. 1, f. 14	APMP	1983-1984
b. 1, f. 15	APMP annual report (first year)	1991
b. 1, f. 16	APMP annual report (second year)	1992
b. 1, f. 17-18	Correspondence, grant from RLG, other participants (parts 1 and 2)	1991-1994
b. 1, f. 19	Cost share	1991-1992
b. 1, f. 20	APMP, cost share, statistics, general administrative	1990-1991
b. 1, f. 21	APMP, cost study	1991-1993
b. 1, f. 22	Research Libraries Group, inc., Diane Kaplan	1991
b. 1, f. 23	Manual	1992-1994
b. 1, f. 24	APMP project managers meeting, Ann Arbor	June 1991
b. 1, f. 25	APMP project manager's meeting, Atlanta	1992
b. 1, f. 26	APMP, spread sheets, drafts and projections, report forms	1990
b. 1, f. 27	APMP, student work	1992
b. 1, f. 28	APMP, Cushing	1991-1993

b. 1, f. 29	HWC, library quality report form, part 1	Undated
b. 1, f. 30	HWC, filming agent quality report form	Undated
b. 1, f. 32-33	Cushing quality report forms (parts 1 and 2)	1991-1992
b. 1, f. 34	Cushing, student work	1992-1993
b. 1, f. 35	Cushing, student work	1991-1992
b. 1, f. 36	APMP, Cushing, student work	1991
b. 1, f. 37	APMP, Cushing targets	1991
b. 1, f. 38	APMP, Grinnell	1990-1993
b. 1, f. 39	Grinnell, quality control; sheets, completed reels	1990
b. 1, f. 40	APMP, Grinnell, student's work	1991
b. 1, f. 41	APMP, Trumbull	1990-1993
b. 1, f. 42	APMP, Trumbull, quality control, report on completed reels	1991
b. 1, f. 43	APMP, Whitney	1990-1993
b. 1, f. 44	Whitney, retake proofing sheets	1990



**Accession 1997-A-042: Lists of microforms transferred to Microtext, 1994-1996**

No inventory available.

Restricted until Jan 1, 2032.

b. 1-2

## Accession 1998-A-002: Administrative records, 1992-1996

Restricted until Jan 1, 2032.

b. 1, f. 1	Personnel Wages	Summer 1996
b. 1, f. 2	Personnel Wages	1995-1996
b. 1, f. 3	Personnel Wages	Summer 1995
b. 1, f. 4	Personnel Wages	1994-1995
b. 1, f. 5	Personnel Wages	1993-1994
b. 1, f. 6	Wages	1996 January - June
b. 1, f. 7	Wages	1995 July - December
b. 1, f. 8	Wages	1995 January - June
b. 1, f. 9	Wages	1994 July - December
b. 1, f. 10	Wages	1993 July - 1994 June
b. 1, f. 11	Attendance - Clerical and Technical	1995-1996
b. 1, f. 12	Attendance - Clerical and Technical	1994-1995
b. 1, f. 13	Attendance - Clerical and Technical	1993-1994
	Accounts Monitoring - Fiscal Year	1993-1994
b. 2, f. 14	Supply Requests	
b. 2, f. 15	802A-50-00001	
b. 2, f. 16	802A-50-00008	
b. 2, f. 17	802A-50-27547	
b. 2, f. 18	802A-50-27690	
b. 2, f. 19	802A-50-28180	
b. 2, f. 20	802A-50-28265	
b. 2, f. 21	802A-50-29155	
b. 2, f. 22	802A-50-29402	
b. 2, f. 23	802A-50-32412	
b. 2, f. 24	802A-50-32550	
b. 2, f. 25	802A-50-33652	

Accounts Monitoring - Fiscal Year (continued)

b. 2, f. 26	802A-50-65209	
b. 2, f. 27	802A-50-65584	
b. 2, f. 28	802A-50-74441	
b. 2, f. 29	802A-50-74444	
b. 2, f. 30	802A-50-74445	
b. 2, f. 31	802A-50-74481	
b. 2, f. 32	802A-50-74504	
b. 2, f. 33	802A-50-74560	
b. 2, f. 34	802A-50-84330	
b. 2, f. 35	802A-50-87334	
b. 2, f. 36	802A-50-87362	
b. 2, f. 37	802C-50-00001	
b. 2, f. 38	802C-50-87334	
b. 2, f. 39	Telephone Charges	1993-1994
b. 2, f. 40	Equipment Requests	1993-1994
b. 2, f. 41	Equipment Requests	1993-1994
b. 2, f. 42	Attendance - Managerial and Professional	1995-1996
b. 2, f. 43	Attendance - Managerial and Professional	1994-1995
b. 2, f. 44	Attendance - Managerial and Professional	1993-1994
	Accounts Monitoring - Supply	1994-1995
b. 2, f. 45	Supply Requests	
b. 2, f. 46	802A-50-00001	
b. 2, f. 47	802A-50-00008	
b. 2, f. 48	802A-50-27547	
b. 2, f. 49	802A-50-27690	
b. 2, f. 50	802A-50-28180	
b. 2, f. 51	802A-50-28265	
b. 2, f. 52	802A-50-29155	
b. 2, f. 53	802A-50-29402	
b. 2, f. 54	802A-50-32412	

Accounts Monitoring - Supply (continued)

b. 2, f. 55	802A-50-32550	
b. 2, f. 56	802A-50-33652	
b. 2, f. 57	802A-50-65209	
b. 2, f. 58	802A-50-65584	
b. 2, f. 59	802A-50-74441	
b. 2, f. 60	802A-50-74444	
b. 2, f. 61	802A-50-74481	
b. 2, f. 62	802A-50-74504	
b. 2, f. 63	802A-50-74560	
b. 2, f. 64	802A-50-84330	
b. 2, f. 65	802A-50-87334	
b. 2, f. 66	802A-50-87362	
b. 2, f. 67	802C-50-87334	
b. 2, f. 68	Non-Departmental Accounts	
b. 2, f. 69	Telephone Charges	1994-1995
b. 2, f. 70	Equipment Requests	1994-1995
	Accounts Monitoring	1992-1993
b. 3, f. 71	Supply Requests	
b. 3, f. 72	802A-50-00001	
b. 3, f. 73	802A-50-00008	
b. 3, f. 74	802A-50-27547	
b. 3, f. 75	802A-50-27690	
b. 3, f. 76	802A-50-28180	
b. 3, f. 77	802A-50-28265	
b. 3, f. 78	802A-50-29155	
b. 3, f. 79	802A-50-29402	
b. 3, f. 80	802A-50-32550	
b. 3, f. 81	802A-50-33652	
b. 3, f. 82	802A-50-65209	
b. 3, f. 83	802A-50-65584	

Accounts Monitoring (continued)

b. 3, f. 84	802A-50-74441	
b. 3, f. 85	802A-50-74444	
b. 3, f. 86	802A-50-74445	
b. 3, f. 87	802A-50-74481	
b. 3, f. 88	802A-50-74504	
b. 3, f. 89	802A-50-74560	
b. 3, f. 90	802A-50-84330	
b. 3, f. 91	802A-50-87284	
b. 3, f. 92	802A-50-87334	
b. 3, f. 93	802A-50-87362	
b. 3, f. 94	802B-50-87362	
b. 3, f. 95	802C-50-00001	
b. 3, f. 96	802C-50-87334	
b. 3, f. 97	Telephone Charges	1992-1993
b. 3, f. 98	Equipment Requests	1992-1993

## Accession 1998-A-037: Log books, accession cards, catalog type cards, circa 1970-1993

Restricted until Jan 1, 2029.

b. 1	Old object information cards	
b. 2	Old object information cards	
b. 3	Archives accession slips and other archives catalog record cards	
b. 4	Archives accession slips and other archives catalog record cards	
b. 5	Alphabetic name to YRG cross references	circa 1980
b. 6	YRG locator cards	circa 1980-1993
b. 7	Archives accession slips and other archives catalog record cards	1984-1985
b. 8	Drafts and copies of accession slips	1970-1985
b. 9	Drafts and copies of accession slips	1970-1985
b. 10	Drafts and copies of accession slips	1970-1985
b. 11	Stimson microfilm order log book	1973-1978
b. 11	Manuscripts accession log books (2)	1970-1983
b. 11	Archives statistics log book	1981-1985
b. 11	Archives accession log book and folder	1970-1986
b. 11	Archives accession inventory worksheets	1981-1985

## Accession 1998-A-048: Subject guide and RLIN project files, 1972-1989

Restricted until Jan 1, 2019.

RLIN input files		
b. 1	MS 31-134	
b. 2	MS 135-294	
b. 3	MS 295-450	
b. 4	MS 451-610	
b. 5	MS 611-778	
b. 6	MS 779-938	
b. 7	MS 939-1087	
b. 8	MS 1088-1224	
b. 9	MS 1225-1467	
b. 10	Presentation and subject guide project book	1981
b. 10	LC clarification list, no date	
b. 10	Primary sources for the study of:	
b. 10	Legal history	1983
b. 10	History of forestry and environmental sciences	1983
b. 10	Contemporary medical care and health policy collections	1983
b. 10	Worksheet lists	1981-1982
b. 10	NUCMC reports	1972-1984
b. 16, 11, 15, 14, 13, 12	Old microfilm collection cards	undated
b. 17	RLIN RPS reports	1984
b. 18	Email relating to the project	1984
b. 19	Statistics, transfers, etc. unnumbered collections	1981

## Accession 1998-A-049: Lofton Abrams records, 1980-1984

Restricted until Jan 1, 2020.

b. 1, f. 1	ALA conference	1980
b. 1, f. 2	ALA conference	1981
b. 1, f. 3	ALA	1982
b. 1, f. 4	ALA	1983
b. 1, f. 5	Archives	1978-1980
b. 1, f. 6	Engst report	1980
b. 1, f. 7	COCI meetings	1984
b. 1, f. 8	GEAC functional description	1979
b. 1, f. 9	Functional specifications of the manuscripts and archives system	1981
b. 1, f. 10	Functional requirements of manuscripts and archives system, draft #1	1981
b. 1, f. 11	Functional requirements of manuscripts and archives system, draft #2	1981
b. 1, f. 12	Functional requirements of manuscripts and archives, draft #3	1982
b. 1, f. 13	Glossary	1981
b. 1, f. 14	Grant reports	1981-1982
b. 1, f. 15	LC, visit	1982 March 17-18
b. 1, f. 16	M and P report	1981
b. 1, f. 17	MARC format for holdings and locations	1983
b. 1, f. 18	NEA meeting	1982 Spring
b. 1, f. 19	Princeton, ISIS system	1982
b. 1, f. 20	Research Laboratories Group, inc.	1983
b. 1, f. 21	Research Libraries Group taskforce	1982
b. 2, f. 1	Grant material, re-file	1981-1982
b. 2, f. 2	S.A.A. conference	1981
b. 2, f. 3	S.A.A. conference	1982
b. 2, f. 4	S.A.A. conference	1983
b. 2, f. 5	Workshop	1981
b. 2, f. 6	Y.C.C. course	1983
b. 2, f. 7-8	N.T.S. taskforce (parts 1 and 2)	1982



b. 2, f. 9	Career planning for the academic librarian	1981 June 26
b. 2, f. 10	Authorities, a M.A.R.C. format	1976
b. 2, f. 11	Functional requirements of the manuscripts and archives system	1981
b. 2, f. 12	External specifications for R.L.I.N. II, cataloging subsystem	1981 July 11
b. 2, f. 13	Searching in R.L.I.N. II, user's manual	1981
b. 2, f. 14	Reference manual to the R.L.I.N. books system	1979
b. 2, f. 15	Susan Grigg list	1981
b. 2, f. 16	Categories and sub-divisions	Undated
b. 2, f. 17	Miscellaneous notes	Undated
b. 2, f. 18	Collections in page and black boxes	Undated
b. 2, f. 19	Copy of processing recommendations	Undated
b. 2, f. 20	S.G. recommendations, Beinecke holdings which could be transferred to manuscripts and archives if it hasn't been already	Undated
b. 2, f. 21	AACR II for manuscripts	1981
b. 2, f. 22	Authority control	1983
b. 2, f. 23	M.A.R.C., L.C.	Undated
b. 2, f. 24	Films format	1983
b. 2, f. 25	Forms	1976-1980
b. 3, f. 1	O.C.L.C. manuscript format	1981
b. 3, f. 2	Equipment order	1983
b. 3, f. 4	Grant proposal	1983-1984
b. 3, f. 5	Grant reports	1983-1984
b. 3, f. 6	Grant	1983
b. 3, f. 7	Grant, publicity	1983-1984
b. 3, f. 8	Grant extension	1984
b. 3, f. 9	Microforms	1980
b. 3, f. 10	Project meeting, Palo Alto	March 1983
b. 3, f. 11	Project meeting, Mineapolis	1983 October
b. 3, f. 12	Staff	1984
b. 3, f. 13	Km, R.L.G. folder	1982
b. 3, f. 14	R.B.M.S.	1982

b. 3, f. 15	R.L.G.	1983
b. 3, f. 16	M.A.R.C. format	1982
b. 3, f. 17	Manuscripts and archives, report	1982 February 23
b. 3, f. 18	Manuscripts and archives, guidelines for work forms (master)	1982
b. 3, f. 19	Manuscripts and archives, report first draft	1981
b. 3, f. 20	Manuscripts and archives, data elements	1982
b. 3, f. 21	Manuscripts and archives, correspondence	1984
b. 3, f. 22	R.L.G., distributed processing	1983
b. 3, f. 23	Research Libraries Group	1984
b. 3, f. 24	R.L.G. operations updated	1984
b. 3, f. 25	Video archives	Undated
b. 3, f. 26	Latin American pamphlet collection	1981
b. 3, f. 27	National Union Catalogs of Manuscripts Collections, data sheets	Undated
b. 4, f. 1-2	Catalog card profile (parts 1 and 2)	1984
b. 4, f. 3	Functional requirements for manuscripts and archives	1982 February 23
b. 4, f. 4	R.L.I.N. manual	1984

**Accession 1998-A-120: Administrative records concerning budgets and collections,  
circa 1968-1985**

Restricted until Jan 1, 2020.

b. 3	Budgets	1968-1987
b. 5, 4	Financial statements	1987-1991
b. 5	Records on Yale-China Photo Archive, Tawny Nelb's files	1979-1980
b. 5	149 York Flood Damage Inventories	circa 1985?
b. 5	1987-1991	1987-1991

## **Accession 2004-A-028: Manuscripts & Archives news letters, 1978-1981**

b.1

Manuscripts & Archives news letters

1978-1981

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## **Accession 2004-A-061: Collection management, locator cards, circa 1973-1988**

Restricted until Jan 1, 2023.

b.1	YRG 1 -13L
b.2	YRG 13M -43
b.3	YRG 44 - 50
b.4	Manuscripts, A -L
b.5	Manuscripts, M -Z

## Accession 2006-A-057: Collections Management barcode sheet files, 1997-2009

Restricted until Jan 1, 2040.

b. 1	MS 0 (misc. pps.); MS 1 to MS 190
b. 2	MS 191 to MS 360
b. 3	MS 361 to MS 550
b. 4	MS 551 to MS 660
b. 5	MS 661 to MS 840
b. 6	MS 841 to MS 1070
b. 7	MS 1071 to MS 1300
b. 8	MS 1301 to MS 1470
b. 9	MS 1471 to MS 1630
b. 10	MS 1631 to MS 1810
b. 19	MS 1811 to MS 1957
b. 11	RU 1 to RU 110
b. 12	RU 111 to RU 179
b. 13	RU 181 to RU 272
b. 14	RU 273 to RU 440
b. 15	RU 441 to RU 640
b. 17	RU 641 to RU 830
b. 16	RU 831 to RU 999
b. 18	RU 1000 to RU 9026

## Accession 2006-A-182: University Archives accession records, 1930s-2005

Restricted until Jan 1, 2040.

b. 1	19ND-A-001--19ND-A-132
b. 2	19ND-A-133--19ND-A-231
b. 3	19ND-A-232--19ND-A-304
b. 4	19ND-A-305--19ND-A-378
b. 4	1930-A-001--1933-A-001
b. 4	19ND-A-400s (see Box 65)
b. 5	1933-A-002--1946-A-001
b. 6	1946-A-002--1961-A-004
b. 7	1961-A-005--1971-A-004
b. 8	1971-A-005--1972-A-016
b. 9	1973-A-001--1976-A-007
b. 10	1976-A-008--1978-A-019
b. 11	1978-A-020--1980-A-003
b. 12	1980-A-004--1980-A-038
b. 13	1981-A-001--1981-A-054
b. 14	1981-A-055--1982-A-040
b. 15	1982-A-041--1983-A-035
b. 16	1983-A-036--1983-A-084
b. 17	1983-A-085--1984-A-026
b. 18	1984-A-027--1985-A-011
b. 19	1985-A-012--1985-A-065
b. 20	1985-A-066--1986-A-026
b. 21	1986-A-027--1986-A-104
b. 22	1986-A-105--1987-A-073
b. 23	1987-A-074--1988-A-016
b. 24	1988-A-017--1988-A-075
b. 25	1988-A-076--1988-A-110
b. 26	1989-A-001--1989-A-049

b. 27	1989-A-050--1989-A-106
b. 28	1989-A-107--1990-A-025
b. 29	1990-A-026--1990-A-058
b. 30	1990-A-059--1990-A-118
b. 31	1990-A-119--1991-A-006
b. 32	1991-A-007--1991-A-053
b. 33	1991-A-054--1991-A-104
b. 34	1991-A-105--1992-A-049
b. 35	1992-A-050--1992-A-087
b. 36	1993-A-001--1993-A-037
b. 37	1993-A-038--1993-A-074
b. 38	1993-A-075--1994-A-028
b. 39	1994-A-029--1994-A-111
b. 40	1994-A-112--1995-A-011
b. 41	1995-A-012--1995-A-056
b. 42	1995-A-057--1996-A-033
b. 43	1996-A-034--1996-A-085
b. 44	1997-A-001--1997-A-076
b. 45	1997-A-007--1998-A-060
b. 46	1998-A-061--1999-A-004
b. 47	1999-A-005--1999-A-071
b. 48	1999-A-072--2000-A-023
b. 49	2000-A-024--2000-A-059
b. 50	2000-A-060--2001-A-023
b. 51	2001-A-024--2001-A-069
b. 52	2001-A-070--2001-A-123
b. 53	2001-A-124--2001-A-180
b. 54	2001-D-accns
b. 55	2002-A-001--2002-A-066
b. 56	2002-A-067--2002-A-123



b. 57	2002-A-124--2002-A-199
b. 58	2002-A-200--2003-A-038
b. 59	2002-D-accns
b. 60	2003-A-039--2003-A-141
b. 61	2003-A-142--2003-D-accns
b. 62	2004-A-001--2004-A-075
b. 63	2004-A-076--2004-A-151
b. 64	2004-D-accns
b. 65	19ND-A-400s
b. 66	2005-A-001--2005-A-065
b. 67	2005-A-066--2005-A-130
b. 68	2005-A-131--2005-A-end
b. 69	2005-D-accns

**Accession 2006-A-228: Administrative records concerning the architectural archives project, circa 1979-2004**

Restricted until Jan 1, 2039.

b.1	Preparations for aperture card	1982-1983, undated
b.1	Easytrieve test	1983
b.1	AandE Services/Facilities Planning memos, correspondence	1990-1991
b.1	Miscellaneous loose pages	1991, undated
b.1	Indexes of plans	1988
b.1	Preliminary index -introduction and codes	undated
b.1	Index and cross-references	undated
b.1	Plan room	1988-1989, undated
b.1	Drawer list -problems	1985 December 3
b.1	Receipts for drawings [see also -day book]	1978-1979
b.1	Tickler	1984-1985
b.1	TRN -notes and meetings	1984-1985, undated
b.1	Architectural Archives not yet filmed	undated
b.1	Refilms	1983-1984
b.1	Facilities Planning -space assignments	1989-1990
b.1	Microfilm index -8028	undated
b.1	Provenance	1982, undated
b.1	Gifts of buildings	1909
b.1	Region 90 proposals	undated
b.1	Region 95 -maps of Yale	undated
b.1	Architectural Archives Region/Chronology list -ribbon copy	undated
b.1	Architectural Archives Series II	undated
b.1	Architectural Archives Series III	1986-1988
b.1	Oversize drawings series I, II, III	undated
b.1	Reel film	1988

b.1	MSW -notes	1985-1986, undated
b.1	AA shelving	1988
b.1	Non -Yale Architectural Archives still in AN I	undated
b.1	British Art -loan	1978-1986
b.1	Architectural Archives preservation caucus	1988
b.1	Code -architect	undated
b.1	Architectural Archives Series I	undated
b.1	Provenance Architectural Archives	undated
b.1	Blueprints of libraries from librarian's office	1974
b.1	NEH grant information, Architectural Archives	1978-1979
b.1	NEH proposal, Architectural Archives	1977
b.1	Grant ledgers and budget information, Architectural Archives 44991	1978
b.1	Information for the Committee on Preservation of Architectural Records	undated
b.1	Architectural Archives publicity	1978-1980, undated
b.1	Architectural Papers handouts	undated
b.1	Architectural Archive Project -visibility with university	1981
b.1	Architectural Archives work schedule	1983
b.1	Filming	undated
b.1	Drawing and building information for reference	1982, undated
b.1	Student work organization	1982-1984, undated
b.1	Film indexing	1982-1983, undated
b.1	Building and address codes not using	undated
b.1	Locations of materials, general	1976
b.1	Architectural drawing locations at Yale	1973-1979, undated
b.1	Miscellaneous locations and lists	1976, undated
b.1	Architectural drawing locations non-Yale	1964, 1974-1976
b.1	Plans removed from Plan Room	1974-1983, undated

b.1	Office of Facilities Planning	1987-1996
b.1	Collection data, meetings, notes, drafts	1990-1991, undated
b.1	Difficulties with Photo Services	1979
b.1	Architectural Plans Project conservation sheets	1978-1980
b.1	Conservation	1983-1984
b.2	AV -Architecture, FY2001-	2002, undated
b.2	AV -Microfilming	2002
b.2	AV -Migration for Internet	2002
b.2	Notes, letters re: buildings and grounds, from T. R. Nelb	1978, 1997, undated
b.2	Architectural Archives Region Chronology Master List	2001
b.2	RC-30645-78-412 Final Report, Architectural Archives Project, Manuscripts and Archives, Yale University	1980 April
b.2	B and G Database	1986
b.2	Yale Plan Room Architectural Drawings: Data Elements Recommendations, by Tawny Ryan Nelb	1989
b.2	History of Planning	2003
b.3	Blue Print Collection card catalogue	undated

## **Accession 2007-A-087: University Archives accession files, 2006**

Restricted until Jan 1, 2041.

b.1                    2006-A-001 through 2006-A-090

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b.2                    2006-A-091 through 2006-A-170

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b.3                    2006-A-171 through 2006-A-215

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b.4                    2006-A-216 through End

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b.5                    2006-D-001 through 2006-D-024

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## Accession 2007-A-134: Richard V. Szary, head of Manuscripts and Archives, records, 1991-2006

Restricted until Jan 1, 2041.

### University Archives

Mailbox inventory  
1 Computer File computer file (XML)

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### Archives 300

#### Archives program

b. 1, f. 1	History	circa 1989
b. 1, f. 2	Program ideas	1990-1991
b. 1, f. 14	Authority file	1997
b. 1, f. 15	Budget reports	2000 February- July
b. 1, f. 16	Chauncey Archival Memo	1978 June 1
b. 1, f. 17	Information architecture	1997

#### Media

b. 1, f. 18	A/V notes	2000
b. 1, f. 19	A-V database	2000
b. 1, f. 20	Film storage procedures	2000
b. 1, f. 21	Media processing manual	2000
b. 1, f. 22	Notes	1999-2000
b. 1, f. 23	Notes and lists	1989
b. 1, f. 24	Plans and progress reports	1999-2000
b. 1, f. 25	Records management	1997
b. 1, f. 26	Records transfer instructions	1999
b. 1, f. 27	Revitalization	1993-1994
b. 1, f. 28	Secretary's office	1991
b. 1, f. 29	Staff photograph	2000 February
b. 1, f. 30	Tercentennial Office	2000 April
b. 1, f. 31	Tercentennial Steering Committee and website	2000 April
b. 1, f. 32	University Archives Working Group	1993

University Archives > Archives 300 (continued)

b. 1, f. 33	University Records Survey Final Report (NHPRC grant)	1980
b. 1, f. 34 - 35	Weekly reports	2000
Collections Management		
Access		
b. 1, f. 36	Access and use: University policy	1956-2000
b. 1, f. 37 - 39	Management of restrictions	1980-2000
b. 1, f. 40	Policies: other universities	circa 1999
b. 1, f. 41	Policies: pending	2001
b. 1, f. 42 - 44	Requests to access restricted material	1993-2002
b. 1, f. 45	Requests to access restricted material: pending	2001
b. 1, f. 46	Accession database: WordPerfect	1989-1990
b. 1, f. 47	Accession folder inventory	1996 January 17
Accession records		
b. 1, f. 48	Problems by accession number	1992
b. 1, f. 49	Problems by YRG	1991
b. 1, f. 50 - 51	Accessioning checklists	1988-1990
b. 1, f. 52	Beinecke transfers	1979
Collection management system		
b. 1, f. 53	1991-1992	
b. 1, f. 54	1992-1994	
b. 1, f. 55	A/V database	1999
b. 1, f. 56	CMS redesign	1999
b. 1, f. 57	Database	1991-1992
b. 1, f. 58	Locator integration	circa 1990
b. 1, f. 59	Locator reconciliation	1997-1998
b. 1, f. 60	Office of origin requests	1996
Location register		
b. 1, f. 61	1988 Feb 5	
b. 1, f. 62	1988 Oct 25	
b. 1, f. 63	1991 Jul 5	

University Archives > Collections Management > Location register (continued)

b. 1, f. 64	1992 Jul 8	
b. 2, f. 65 - 67	RLIN quarterly accession lists	1987-1993
b. 2, f. 68	RU (record unit) assignment	1999
b. 2, f. 69	Vault lists from locator database	1989-1990
b. 2, f. 70	Vault list: Archives	1991 July 8
Committees and advisory groups		
Archives Committee		
b. 2, f. 71	prior to FY 1991-1992	1990-1991
b. 2, f. 72	FY1991-1992	
b. 2, f. 73	Corporation meetings	1999
Tercentennial		
History and Archives subcommittee		
b. 2, f. 74	Budget planning	1996
b. 2, f. 75	Planning	1995-1996
b. 2, f. 76	Meeting and final report	1996
b. 2, f. 77	Publications committee	1996
b. 2, f. 78	Planning Committee Report	1997-1999
b. 2, f. 79	Steering Committee	1998
b. 2, f. 80	University Archives	1995
b. 2, f. 81	University History and Archives Committee	1997-1999
Forms of material		
Computer files		
Contact Public Services (phone: 203 432-1735, e-mail: mssa.reference@yale.edu) for information on accessing this digital object.		
Architecture		
b. 2, f. 82	Architectural drawings: scanning	1989, 1998
b. 2, f. 83	Architectural plans and drawings	1988
b. 2, f. 84	Background information	circa 1973-1980
b. 2, f. 85	Buildings and Grounds: general	1997
b. 2, f. 86	Facilities IDs	1998



University Archives > Forms of material > Architecture (continued)

b. 2, f. 87	Facility planning: building timeline	circa 1993
b. 2, f. 88	Facilities planning: pre-1997	1980-1993
b. 2, f. 89	Facilities planning: 1997-	1998-1999
b. 2, f. 90	Finding aids	1991-1996
b. 2, f. 91	General information	1991-1998
b. 2, f. 92	Graduate and professional schools	2003-2004
b. 2, f. 93	Guide documentation	1983-1999
b. 2, f. 94	Microfilm: Architecture and Engineering	circa 1991
b. 2, f. 95	Processing: pre-1997	1992-1993
b. 2, f. 97	Records management	1989-2000
b. 2, f. 98	RU history	1998
b. 2, f. 99	Sample schedules	circa 1998
Scanning project		
b. 2, f. 100	Frame sequences	1999
b. 2, f. 101	NMI bid	1999
b. 2, f. 102	Pilot, budget	2000
Corporation records		
b. 2, f. 103	Digitizing corporation records	2000-2001
b. 2, f. 104	Notes	2001
Dissertations and theses		
b. 2, f. 105	Electronic	1999-2000
b. 2, f. 106	Loan policies	1997
b. 2, f. 107	Policies and procedures	1986-1999
b. 2, f. 108	ProQuest	1997
b. 2, f. 109	UMI scanning	2003
Computer files		
b. 2, f. 110	Canadian symposium	2003
b. 2, f. 111	Digital preservation	2002
b. 2, f. 112	ERA	circa 2004
b. 2, f. 113	Electronic lists	1997

University Archives > Forms of material > Computer files (continued)

b. 2, f. 114	Electronic research	2001
b. 2, f. 115	NHPRC grant	2003
b. 2, f. 116	Notes	2002-2004
b. 2, f. 117	Project	2002
Media		
b. 3, f. 118	Assessment project	1997-1998
b. 3, f. 119	Assessment of holdings	1997-1998
b. 3, f. 120	Holdings: audio recordings	1992-1996
b. 3, f. 121	Visual Resources Archivist proposal	1997-1998
b. 3, f. 122	Projects: general	1998-1999
Audio-Visual		
b. 3, f. 123	AV database development	circa 1999
b. 3, f. 124	AV at School of Architecture	circa 1999
Film		
b. 3, f. 125	Films transferred from Yale Film Study Center	circa 1999
b. 3, f. 126	Films at athletics	1987, 1998
b. 3, f. 127	Films at non-Yale repositories	1998-1999
b. 3, f. 128	Moving images	1998-1999
b. 3, f. 129	Moving images, audio, graphics	2001
Preservation		
b. 3, f. 130	General information	circa 1994-1999
b. 3, f. 131	Vendors	1998
Procedures		
b. 3, f. 132	General information	1998-1999
b. 3, f. 133	Licensing	1998-1999
b. 3, f. 134	Licensing contracts	1999
b. 3, f. 135	Library Storage Facility guidelines	1999
Projects		
b. 3, f. 136	Devane Lecture Series	1998
b. 3, f. 139 - 140	York St. survey results	1998

University Archives > Forms of material > Media > Audio-Visual (continued)

Photographs

b. 3, f. 141	FYI (Find Yale Images) database development	circa 1999
b. 3, f. 142	FYI image rescan list	circa 1999
b. 3, f. 143	Procedures:general	circa 1999

Projects

b. 3, f. 148	YPC Pictures	1998
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Microfilming

b. 3, f. 149	Archives microfilming	1996
b. 3, f. 150	Yale Alumni Weekly	1993-1994
b. 3, f. 151	Yale College records	1989-1990
b. 3, f. 152	Yale Daily News	circa 1990-1996
b. 3, f. 153	HM 17: Faculty judgments	1990
b. 3, f. 154	HM 49: Corporation records	1989
b. 3, f. 155	HM 50: Prudential Committee records	circa 1990
b. 3, f. 156	HM 214: President's reports	1989-1990
b. 3, f. 157	HM 216: Board of Permanent Officers Minutes	1990
b. 3, f. 158	HM 217: Faculty meeting minutes	1990

Publications

b. 3, f. 159	Assessment	1988-2000
b. 3, f. 160	Projects: class albums	circa 1998
b. 3, f. 161	Web sites	1999
b. 3, f. 162	Yale Alumni Magazine indexing	1993-1995
b. 3, f. 163	Yale Daily News	2000
b. 3, f. 164 - 165	Scrapbooks	circa 1999-2001
b. 3, f. 166	Student papers	1997
b. 3, f. 167	Student records	1981-1992
b. 3, f. 168	Yale objects	1992-1995

Intellectual access

Administrative history

b. 3, f. 169	Yale University	circa 1999
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University Archives > Intellectual access > Administrative history (continued)

b. 3, f. 170	Yale University Library	circa 2000
b. 3, f. 171	Manual	1999
b. 3, f. 172	Archives Authority	1989
b. 3, f. 173	Arrangement and description: University Archives processing priorities	2002
b. 3, f. 174	Cataloging	1989-1994
b. 3, f. 175	Catalog records	1994-1997
b. 3, f. 176	Descriptive program	1990-1991
b. 3, f. 177	Descriptive standards	1999
b. 3, f. 178	Information architecture	1989-1990
b. 4, f. 179	Finding aids	2000
b. 4, f. 180	MARC-AMC records	1999
b. 4, f. 181	Problems and issues	1983-1993
b. 4, f. 182	Presentation to staff on new structure (RU)	1994 October 13
b. 4, f. 183	Processing needs	1991
b. 4, f. 184	Record unit master lists	1995-1996
b. 4, f. 185	Retrospective description project, phase 1	1989-1990
RLIN		
Accessions		
b. 4, f. 186	Not entered	1989
b. 4, f. 187	Questions pending	1989
b. 4, f. 188	Worksheet problems	circa 1989
b. 4, f. 189	YRG accessions 87-A problems	circa 1989
b. 4, f. 190	Records	1989
Yale Record Groups		
b. 4, f. 191	Background	1988
b. 4, f. 192	Checklist	1989
b. 4, f. 193	Classes for review by archivists	1994
b. 4, f. 194	Old lists	1989
b. 4, f. 196	Reconcile YRG/RU/etc.	1991-1997
b. 4, f. 197	Record unit tracking record	1997

University Archives > Intellectual access > Yale Record Groups (continued)

b. 4, f. 198	Restructuring	1997
Offices		
b. 4, f. 199	Afro-American Cultural Center	1995
b. 4, f. 200	Alumni Records	1995-1997
b. 4, f. 201	Anthropology, Department of	circa 1990
b. 4, f. 202	Architecture, School of	1993
b. 4, f. 203	Art, School of	1994
b. 4, f. 204	Art, School of: thesis work	1997
b. 4, f. 205	Astronomy, Department of	1992
b. 4, f. 206 - 207	Athletics	1981, 2002
b. 4, f. 208	Bingham Oceanographic	circa 1990
b. 4, f. 209	Biology (FAS)	1996
b. 4, f. 210	Bureau of Highway Traffic	1990
b. 4, f. 211	Chicano and Asian American Cultural Center at Yale	1988-1993
b. 4, f. 212	Council of Masters	1996
b. 4, f. 213	Council on Russian and East European Studies	1993
b. 4, f. 214	Economics (FAS)	1997
b. 4, f. 215	Engineering, School of	1990
b. 4, f. 216	Epidemiology and Public Health	1989
b. 4, f. 217	Facilities	1989, 1998
b. 4, f. 218	Foreign Students and Scholars	1989-1996
b. 4, f. 219	Forestry	1991
b. 4, f. 220 - 221	General Counsel: Justice Department Investigation	1989-1990
b. 4, f. 222	Graduate School	1991
b. 4, f. 223	Historical Medical	1990
b. 4, f. 224	History Department	1997
b. 4, f. 225	Institution for Social and Policy Studies (ISPS)	1995
b. 4, f. 226	International Security Studies (ISS)	2003
b. 4, f. 227	Law School, Yale	1998
b. 4, f. 228	Medical School	circa 1990

University Archives > Offices (continued)

b. 4, f. 229	Miscellaneous	circa 1991
b. 4, f. 230	Music, School of	1991
b. 4, f. 231 - 232	Nursing, School of	1982, 1992
b. 4, f. 233	Organization and Management, School of	1991-1995
b. 4, f. 234	Physics, Department of	1990
b. 4, f. 235	Political Science, Department of	1991
b. 4, f. 236 - 237	Provost	circa 1990-1991
b. 4, f. 238	Public Affairs	1998
b. 4, f. 239	Purchasing	1993
b. 4, f. 240	Religious ministries	1997-1998
b. 4, f. 241	Residential colleges	1993-1994
b. 4, f. 242	Residential colleges: dean's assistants	1993
b. 4, f. 243	Residential College Seminar	1992
b. 4, f. 244	Secretary	1992-1994
b. 4, f. 245	Southern Africa Research Program	1993
b. 4, f. 246	Student Financial and Administrative Services	circa 1995
	Student organizations	
b. 4, f. 247	General	1991
b. 4, f. 248 - 249	Whiffenpoofs	1989-1992
b. 4, f. 250	Summer and Special Programs	1993
b. 4, f. 251 - 252	Undergraduate Financial Aid	1991, 1993
b. 4, f. 253	University Auditing	1990-1997
b. 4, f. 254	WYBC	circa 1990
b. 4, f. 255	Yale Art Gallery	1996-1998
b. 4, f. 256	Yale-China Association	1989-1995
b. 4, f. 257	Yale Club of New York	1996
	Yale College	
b. 4, f. 258	Class of 1953	1992
b. 4, f. 259 - 260	Dean's Office	1979, 1992
b. 4, f. 261	History, the Arts and Letters	1992

University Archives > Offices (continued)

b. 4, f. 262	Yale Daily News	1996-1997
b. 4, f. 263	Yale Dramat	1990
b. 4, f. 264	Yale University Films	1999
	Yale University Library	
b. 4, f. 265	Manuscripts and Archives: Livelink	2004
b. 4, f. 266	Systems Office	1991
b. 4, f. 267	Thomas More Project	1996
b. 4, f. 268	Yale University Press	1993-1998
	Plans and reports	
	Annual reports	
b. 4, f. 269	1979-1980	
b. 4, f. 270	Excerpts from Manuscripts and Archives report	1980-1987
b. 4, f. 271 - 274	1987-1991	
b. 4, f. 275 - 276	Annual statistics	1989-1992, 1995
b. 4, f. 277	Archives plans	1991
b. 4, f. 278	Cost recovery	1991-1996
b. 4, f. 279	Five year plan	2004
b. 5, f. 280 - 281	Goals and activities	1988-1989
b. 5, f. 282 - 283	Guide to services	1991, 1995
b. 5, f. 284	Library relationship	1991
b. 5, f. 285	Notes	2000-2001
b. 5, f. 286	Notes and lists	1990
b. 5, f. 287	Personnel and staffing	1989-1990
b. 5, f. 288	Potential projects, plans	1988-1995
b. 5, f. 289	Presentation to MPSA	1989
b. 5, f. 290	Program planning	1989-1994
b. 5, f. 291 - 292	Progress reports	2003-2005
b. 5, f. 293	Sources	1989
b. 5, f. 294	Students	1989-1990
b. 5, f. 295	Support	1995

University Archives (continued)

Policies and procedures		
b. 5, f. 296	Accessioning procedures	1988-1990
b. 5, f. 297	Acknowledgment procedures	1988-1989
b. 5, f. 298	Archives program	1990
b. 5, f. 299	Collection development statement of responsibilities	1991
b. 5, f. 300	Document retention policy	1993
b. 5, f. 301	Policies and procedures forms	1990-1991
b. 5, f. 302	Guide to Services	1991
Masters		
b. 5, f. 303	Core statement	1980
b. 5, f. 304	Collection policy	1980, 1982
b. 5, f. 305	Minimum level processing	1980
b. 5, f. 306	Record appraisal guidelines	1980
b. 5, f. 307	Archival interests	1975
b. 5, f. 308	Accession worksheet	1990
b. 5, f. 309	Accessioning policies and procedures	1990
b. 5, f. 310	For recon project	circa 1990
b. 5, f. 311	Office procedures manual, revision	1996
b. 5, f. 312	Records Transfer Procedures	1991
b. 5, f. 313	Request for Transfer of Records	1991
b. 5, f. 314	Research Use of the Yale University Archives	1982
b. 5, f. 315	Schedule of Archival Services	1991
Projects		
b. 5, f. 316	Brewster project	1992
Historical databases		
b. 5, f. 317	Book of Numbers	1997-1999
Historical Register		
b. 5, f. 318	AAR	1999
b. 5, f. 319	Background and notes	1993-2000
Conversion		



University Archives > Projects > Historical databases > Historical Register > Conversion (continued)

b. 5, f. 320	PacData Info	1999
b. 5, f. 321	RFPs and bids	1999
b. 5, f. 322	Editing: PacData	circa 1999
b. 5, f. 323	General	1998
Historical resources		
b. 5, f. 324	Buildings and Grounds	2000
b. 5, f. 325	Encyclopedia	2000
b. 5, f. 326 - 327	New York Times index	1998
b. 5, f. 328	Nepal film	2004
b. 5, f. 329	OCSF (Off Campus Shelving Facility)	1997
b. 5, f. 330	Ongoing YRG/RU cleanup	1987-1997
b. 5, f. 331	Oral History Program	2004-2006
b. 5, f. 332	SPIRES	1990
b. 5, f. 333	SPIRES-CMS	1990-1991
b. 5, f. 334	YEP (Yale Encyclopedia Program)	2004
b. 5, f. 335	Yale History web site	2004
b. 5, f. 336	Yale History web site: reference and historical notes from YRG files	1992-1994
Records management		
Computer files		
Contact Public Services (phone: 203 432-1735, e-mail: mssa.reference@yale.edu) for information on accessing this digital object.		
b. 5, f. 337	Archives program	1980-1996
b. 5, f. 338	Livelihood implementation: Secretary's Office	circa 2001
b. 5, f. 339	MIF (Management Issues Forum) Expo	1996
Manuscripts and Archives		
Mailbox inventory		
<i>1 Computer File computer file (XML)</i>		
Notes		
b. 6, f. 340	1989	
b. 6, f. 341	1991	
b. 6, f. 342	Monthly Reports	1991-1992

Manuscripts and Archives > Notes (continued)

b. 6, f. 343 - 344	Daily Notes	1992
b. 6, f. 345	1993	
b. 6, f. 346	1993 Jan	
b. 6, f. 347	1993 Jul	
b. 6, f. 348	1994 Jan	
b. 6, f. 349	1994 Mar	
b. 6, f. 350	1994 Apr	
b. 6, f. 351	1994 May	
b. 6, f. 352	1994 Jun	
b. 6, f. 353	1990-1991	
b. 6, f. 354	1992-1993	
b. 6, f. 355	1992-1993	
b. 6, f. 356	1994-1995	
b. 6, f. 357	1995 Jul-1996 Apr	
b. 6, f. 358	1996-1997	
b. 6, f. 359	1997-1998	
b. 6, f. 360	1998-1999	
b. 6, f. 361	1999-2000	
Administration		
b. 6, f. 380	Administration group	1990
b. 6, f. 381	Reporting and Statistics	1990
b. 6, f. 382	Statistics	1987-1995
Annual reports		
b. 6, f. 383	1969-1973	
b. 6, f. 384	1988	
b. 6, f. 385	1989-1990	
b. 6, f. 386	1990-1991	
b. 6, f. 387	1991-1992	
b. 6, f. 388	Statistics	1991-1992
b. 6, f. 389	1992-1993	

Manuscripts and Archives > Administration > Annual reports (continued)

b. 6, f. 390	1993-1994	
b. 6, f. 391	1994-1995	
b. 6, f. 392	1995-1996	
b. 6, f. 393	1996-1997	
b. 6, f. 394	1997-1998	
b. 6, f. 395	1998-1999	
b. 6, f. 396	1999-2000	
b. 6, f. 397	MSSA Organization charts and phone lists	1987-1992
b. 6, f. 398 - 399	Departmental Organization	1992-1996
b. 7, f. 400	MSSA Restructuring	1992 June - September
b. 7, f. 401	Departmental Audit	1990
b. 7, f. 402	Reference and Reader Services Staffing	1996
b. 7, f. 403	Plans, projects, progress	1994-1996
b. 7, f. 404	Planning - Departmental	1991
b. 7, f. 405	Departmental Planning	1992-1993
	Action Planning	
b. 7, f. 406	1993-1994	
b. 7, f. 407	1994-1995	
b. 7, f. 408	1995-1996	
b. 7, f. 409	1996-1997	
b. 7, f. 410	1997-1998	
b. 7, f. 411	1998-1999	
b. 7, f. 412	1999-2000	
b. 7, f. 413	Topics for staff meetings	1993-1994
	Departmental staff meetings	
b. 7, f. 414	1987-1988	
b. 7, f. 415	1988-1989	
b. 7, f. 416	1989-1990	
b. 7, f. 417	1990-1991	
b. 7, f. 418	1992-1993	

Manuscripts and Archives > Administration > Departmental staff meetings (continued)

b. 7, f. 419	1998-1999	
b. 7, f. 420	Staff procedures - new and departing staff	1989-1993
b. 7, f. 421	Departmental Office Procedures	1989-1997
b. 7, f. 422	Staff: standards of conduct	1992
b. 7, f. 423	Manuscripts and Archives New Staff Orientation	1989
b. 7, f. 424	New staff orientation	1993 December
b. 7, f. 425	Mission statements	1983-1995
b. 7, f. 426	Programmatic emphasis	1986
b. 7, f. 427	Planning: baseline of current activities	1992
b. 7, f. 428	Statements of priorities	1992-1995
Facilities		
b. 7, f. 429	1989-1993	
b. 7, f. 430	Stats	1995-1996
b. 7, f. 431	Safety and incidents	1999
b. 7, f. 432	Security - Keys	1999
b. 7, f. 433	Back area	1996
b. 7, f. 434	Cowles Reference Center - renovation	1997
b. 7, f. 435	Dissertation Room	1997
b. 7, f. 436	HGS	1990
b. 7, f. 437	LSF planning and preparation	1997-1999
b. 7, f. 438	Memorabilia Room - Exhibit cases - security	1997
b. 7, f. 439	Meyer-Weiker	1998
b. 7, f. 440	Multi-purpose room	1997
b. 7, f. 441	Processing Room - renovation	1997
b. 7, f. 442	149 York	1999
b. 7, f. 443	York Street	1991-1994
b. 7, f. 444	York St. - Alumni Records	1995
b. 7, f. 445	SML 69	2005
Connections		
b. 7, f. 446	Task Force	1999

Manuscripts and Archives > Connections (continued)

b. 7, f. 447	Pub programs - Info requests	1992-1998
b. 7, f. 448	Information requests and visitors	1998-1999
	Visitors	
b. 7, f. 449	Information	1992-1993
b. 7, f. 451	American Institute of Physics	1992
b. 7, f. 452	Brochure - Departmental	1996
b. 7, f. 453 - 454	Web site	1995-1996, 1998
b. 7, f. 455	Requests for information	1995
b. 7, f. 456	Events	1995-1996
b. 7, f. 457	Visitors	1995-1996
b. 7, f. 458	Association of Yale Alumni (AYA) Assembly	1993
b. 7, f. 459	Courses - Intellectual History of the American College	1996
b. 7, f. 460	Connecticut Committee for the Preservation of Architectural Records (COPAR)	1993
b. 7, f. 461	Library Orientation Tours	1995-1996
b. 7, f. 462	Open House	1991
b. 7, f. 463	MSSA Research Gateway	1997
b. 7, f. 464	Seth Conference	1994 October
b. 7, f. 465	Seth Conference	1995 October
	Exhibits	
	Gandhi	
b. 7, f. 466	Exhibits - general translation and labels	circa 1995
b. 7, f. 467	1998-1999	
b. 7, f. 468	Exhibit Materials	1997
b. 7, f. 469 - 471	Exhibit	1991-1993
b. 7, f. 472	Exhibit labels	1993
b. 7, f. 473 - 474	Exhibit	1994-1995
b. 7, f. 475	Exhibit - background materials	1993-1995
b. 7, f. 476	1997	
b. 7, f. 477	1999	
b. 8, f. 478	Whiffenpoofs	1999

Manuscripts and Archives > Exhibits (continued)

b. 8, f. 479	Brewster exhibit	1997
b. 8, f. 480	PUBPROG - Exhibit documentation	1997
b. 8, f. 481	Elms and Magnolias	1996
b. 8, f. 482	Hoak Exhibit	1996
b. 8, f. 483	External: Palestinian posters	1996
b. 8, f. 484	Traveling - Rand - College of St. Rose	1999-2000
b. 8, f. 485	Class of 1955	2005
Collection Development		
b. 8, f. 486	Collection Development Working Group	1995
b. 8, f. 490	Retreat	1999
b. 8, f. 491	Gift Agreements	Undated
b. 8, f. 494	Manuscripts and Archives Collection Development policy	1983
b. 8, f. 495	Appraisers	1987
Collection Management and Reader Services		
b. 8, f. 496	Beinecke transfers	1979
b. 8, f. 497	Patron/Circulation Control System (PCCS)	1996
b. 8, f. 498	Security and special concerns	1992
b. 8, f. 499	Copy negatives - digitization	1997
b. 8, f. 500	Microfilm Readers	1997
b. 8, f. 501	Microfilm Distribution-sales by MSSA	1995-1996
b. 8, f. 502	Microfilm for users: Datamix	1998
b. 8, f. 503	Photocopy operation - microfilm readers and printers	1997
b. 8, f. 504	Microfilming RLG grant	1990
b. 8, f. 505	Facilities - LSF	1999
b. 8, f. 506 - 507	Vault list - Manuscripts	1988-1991
b. 8, f. 508	Report on space and equipment requirements	1989
b. 8, f. 509	Collections management	1994-1995
b. 8, f. 510	Collections management and reader services working groups	1993-1994
b. 8, f. 511	Hold area	1993
b. 8, f. 512	Reader services and reference assistance	1992

Manuscripts and Archives > Collection Management and Reader Services (continued)

b. 8, f. 513	Collections storage - audio and video tapes	circa 1990
b. 8, f. 514	Collections storage - Yale publications	1992
b. 8, f. 515	Commercial Storage	1993-1994
b. 8, f. 516	Facsimile reproduction	1992
b. 8, f. 517	Insurance valuation	1991
b. 8, f. 518	Preservation - microfilm duplication	1992
b. 8, f. 519	Preservation supplies	1990
b. 8, f. 520	Shipping	1990-1992
b. 8, f. 521	Scanning and imaging for researchers	1993
b. 8, f. 522	Microform publications: Scholarly Resources	1996-2000
b. 8, f. 523	Yale-Yale-Yale	1980-1982
Collection Areas		
b. 8, f. 524	African	1998
b. 8, f. 525	Miscellaneous Collections	1980
b. 8, f. 526	Pamphlets	1982
b. 8, f. 527	South Asian studies committee	1991
b. 8, f. 528	Architectural archives program	1996
b. 8, f. 529	Arts Collecting	1997
b. 8, f. 530	Contemporary Medical Care and Health Policy	1993-1994
b. 8, f. 531	International Affairs	1994
b. 8, f. 532	Middle East Collections	1994
b. 8, f. 533	New Haven labor archives	1998
b. 8, f. 534	Nursing	1996
Legal		
b. 8, f. 535	Collaboration with Law School	1995-1996
b. 8, f. 536	2ndCircuit Court of Appeals CD	1995
b. 8, f. 537	Attorney-client privilege	1998
b. 8, f. 538	African Collection	1997
b. 8, f. 539	Faculty Papers	1992-1997
b. 8, f. 540	German posters: Thomas Hill	1992-2002

Manuscripts and Archives > Collection Areas (continued)

b. 8, f. 541	Dealers - Camden Books - I. Fisher	1992
b. 8, f. 542	Arts	circa 1995
b. 8, f. 543	Aviation history	1978
b. 8, f. 544	Faculty papers	1999
b. 8, f. 545	Human Rights Initiative	1999
b. 8, f. 546	Judaic Collection	1999
b. 8, f. 547	Slavic and E. European	1999
Projects		
b. 8, f. 548	Project lists	1991-1994
b. 8, f. 549	Card catalog reformatting	1995-1996
b. 8, f. 550	Latin American Manuscripts	1996
b. 8, f. 551	Making of America II	1997
b. 8, f. 552	Microforms Transfer to Microtext Reading Room	1992-1995
b. 8, f. 553	New Haven City Room	1994
b. 8, f. 554	National Historical Publications and records Commission (NHPRC) fellow 1994-95 application	1994
b. 8, f. 555	ORBIS OPAC screens	1990
b. 8, f. 556	Paris Peace Conference - 75th anniversary symposium	1993
b. 8, f. 557	PCCS	1995
b. 9, f. 558	Posture photos	1995
b. 9, f. 559	Presidential records project	1991-1995
b. 9, f. 560	Projects on Greater China	1982-1995
b. 9, f. 561	Registers in electronic format	1992
b. 9, f. 562	Retrospective description project	1990
b. 9, f. 563	RLG Symposium Q	1993
b. 9, f. 564	Shredder analysis	1995-1996
b. 9, f. 565	South Asian Studies Committee	1993
b. 9, f. 566	United Nations Archives	1994
b. 9, f. 567	United Nations Workstation	1994-1996
b. 9, f. 568	Yale/China Photograph Archive (Tawny Ryan Nelb)	1982
b. 9, f. 569	Latin American Manuscripts - Gale	1999



Manuscripts and Archives > Projects (continued)

SGML Finding Aids Project

b. 9, f. 570	Finding Aids Project	1997
b. 9, f. 571	EAD-Text deployers	1996-1998
b. 9, f. 572	Server Committee	1995
b. 9, f. 573	SGML at Yale -roles	1995
b. 9, f. 574	Encoded Archival Description (EAD) -Yale Finding Aid Project (YFAP) -P.H. -Visit	1996 April
b. 9, f. 575	YFAP	1996
b. 9, f. 576	EAD -YFAP systems Group	1996
b. 9, f. 577	YFAP -Text Deployment Group	1996
b. 9, f. 578	Server requirements	1995
b. 9, f. 579	Open Text	1995-1997
b. 9, f. 580	WordPerfect SGML	1995
b. 9, f. 581	SoftQuad	1995
b. 9, f. 582	EAD -visitors and inquiries	1995-1997
b. 9, f. 583	EAD -Outreach	1996
b. 9, f. 584	BASIS	1995
b. 9, f. 585	EBT	1995
b. 9, f. 586	Exceed	1995

Web Committee

b. 9, f. 587	Web page draft	1996
b. 9, f. 588	Feedback (1stedition)	1996
b. 9, f. 589	Draft web site feedback -departmental	1995
b. 9, f. 590	Final edits (1stedition)	1996
b. 9, f. 591	Committee : MSSA home page texts, styles, and software	1995
b. 9, f. 592	Registration (1stedition)	1996
b. 9, f. 593	Second edition ideas and corrections (1stedition)	1996
b. 9, f. 594	1995-1996	
b. 9, f. 595	Design	1995-1996
b. 9, f. 596	Collection use and services (texts)	circa 1995
b. 9, f. 597	University Archives (texts)	circa 1995

Manuscripts and Archives > Projects > Web Committee (continued)

b. 9, f. 598	Hours and location	circa 1995
b. 9, f. 599	Directory	circa 1995
American Jewish Society for Service (AJSS) Papers		
b. 9, f. 600	Acknowledgment	1996
b. 9, f. 601	Arrangement and Description	1997
b. 9, f. 602	Preliminary inventories and background materials	circa 1991
b. 9, f. 603	Processing Plan	1994
b. 9, f. 604	Shredding statistics	1994-1995
b. 9, f. 605	Supplies	circa 1995
b. 9, f. 606	Tasks	circa 1995
Brewster Presidential Records		
b. 9, f. 607	Afro-American Studies request	1995
b. 9, f. 608	Data Base Proposal	1993
b. 9, f. 609	Descriptions (sample) of presidential records	1995
b. 9, f. 610	RU 22 workbook	circa 1991
b. 9, f. 611	Brewster Exhibit maintenance and administration	1997
b. 9, f. 612	General collection documentation	1992-1993
b. 9, f. 613	GK's requests	1992-1996
b. 9, f. 614	Goals and objectives	1992-1993
b. 9, f. 615	Job description	1991
b. 9, f. 616	Layout	Undated
b. 9, f. 617	MSSA General Information and Research Use (Restrictions)	1990
b. 9, f. 618	Materials Signed-Out	1991-1992
b. 9, f. 619	Original Collection Status -Date Listing	circa 1990
b. 9, f. 620	Original Collection Status -Subject Listing	circa 1990
b. 9, f. 621	Plans (copies)	1992
b. 9, f. 622	Preservation	circa 1991
b. 9, f. 623	Princeton Report (return to Mark Bailey)	1968
b. 9, f. 624	Project proposal and initial documentation	1991
b. 9, f. 625	Processing Guide	1992-1993

Manuscripts and Archives > Projects > Brewster Presidential Records (continued)

b. 9, f. 626	Processing Plan -Accession List	
b. 9, f. 627	Processing Plan, Others originals	1992
b. 9, f. 628	Published Register	1992-1993
b. 9, f. 629	Records collection notes	circa 1991
b. 9, f. 630	Record Units	circa 1991
b. 9, f. 631	Brewster restriction	circa 1991
b. 9, f. 632	Shredding file and statistics	circa 1991
b. 9, f. 633	Supplies, finances	1991-1995
b. 9, f. 634	Subsequent incoming materials	1994
b. 9, f. 635	Brewster tasks	circa 1991
b. 9, f. 636	Term reports and related documentation	1991-1992
b. 9, f. 637	Subject and date listings	
b. 10, f. 638	Articles about Brewster and Yale	1964-1991
b. 10, f. 639	Biographical information	1979
b. 10, f. 640	Articles from Public Information File	1964-1977
b. 10, f. 641	Doonesbury (Bull Tales)	1970-1989
b. 10, f. 642	Background notes and reports	1973-1995
b. 10, f. 643	Administration of the Brewster years	1963-1977
b. 10, f. 645	Quotes	1992
b. 10, f. 646	"Long Live the King's Yale: How Kingman Brewster's University Survived and Thrived in the 1960s", Jeremy Weinberg's Senior Essay on Brewster's Presidency	1992
b. 10, f. 647	Brewster Papers	1993
Public Services		
b. 10, f. 648 - 649	Public Services meetings	1988-1989
b. 10, f. 650	1988-1991	
b. 10, f. 651	Chadwyck-Healey	1992-1993
b. 10, f. 652	Public and reader services restructuring	1996
b. 10, f. 653	Permission to Publish, Copyright, Facsimile	1988
b. 10, f. 654	User Presentation Language study	1989
b. 10, f. 655 - 656	User survey	1995

Manuscripts and Archives > Projects > Public Services (continued)

b. 10, f. 657	Reference consultant	1995
b. 10, f. 658	Issues: digital imaging	1999
b. 10, f. 659	2005-2006	
Systems		
b. 10, f. 660	Computer data	1981
b. 10, f. 661	Information Technology - planning and budget	1993-1995
b. 10, f. 662	Departmental network	1993
b. 10, f. 663	Information technology planning	1993-1994
b. 10, f. 664	Systems planning - equipment	1993-1994
b. 10, f. 665	Systems planning - network	1993
b. 10, f. 666	Manuscripts and Archives (MSSA) Automation	1988-1992
b. 10, f. 667	MSSA - Automation planning	1988-1996
b. 10, f. 668	Automation - training	1990
b. 10, f. 669	Automation - YCC charges	1988-1990
b. 10, f. 670	Systems priorities	1997
Video Archive for Holocaust Testimonies (VAHT)		
b. 10, f. 672	1998-1999	
b. 10, f. 673	Videotape Preservation	1997
b. 10, f. 674	Outside Production: Story Channel	1996-1997
b. 10, f. 675	1996-1997	
b. 10, f. 676	1995-1996	
b. 10, f. 677	1994-1995	
b. 10, f. 678	1986-1988	
b. 10, f. 679	1988	
b. 10, f. 680	1989	
b. 10, f. 681	Museum of Jewish Heritage	1989
b. 10, f. 682	Archivist/Coordinator	1990
b. 10, f. 683	Postings	1989-1990
b. 10, f. 684	Archives Assistant - D	1990
b. 10, f. 685	1990	

Video Archive for Holocaust Testimonies (VAHT) (continued)

b. 11, f. 686	1991	
b. 11, f. 687	1992-1993	
b. 11, f. 688	Spielberg	1994
b. 11, f. 689	Video Archive	1997-1998
b. 11, f. 691	Video Preservation	1997
b. 11, f. 692	1999-2000	
b. 11, f. 693	Genocide Research Program	1999-2000
Research Libraries Group		
Mailbox inventory <i>1 Computer File computer file (XML)</i>		
b. 11, f. 694	General	1998-1999
b. 11, f. 695	Archival Resources	1998
b. 11, f. 696	Primary Sources Advisory Council (PSAC)	1996-1997
b. 11, f. 697	Primary Sources Symposium	1998-1999
b. 11, f. 698 - 699	Primary Sources Advisory Council (PSAC)	1997-2000
Primary Sources Forum		
b. 11, f. 700	1995 Mar 3	
Advisory Group		
b. 11, f. 701	1992-1993	
b. 11, f. 702	Background documents	1990-1992
b. 11, f. 703	Notes and thoughts	circa 1990s
b. 11, f. 704	LISTSERV and other dissemination	1992-1993
b. 11, f. 705	Primary Sources Advisory Group SHARES recommendations	1993
b. 11, f. 706	PSAG CONFER documentation	1993
b. 11, f. 707	PSAC	1999-2000
b. 11, f. 708	RLIN	1989
Manuscripts and Archives		
Budget and Accounting		
b. 11, f. 709	1999-2000	
b. 11, f. 710	Budget	1990-1997
b. 11, f. 711	Budget and finances: Project X	1999

Manuscripts and Archives > Budget and Accounting (continued)

b. 11, f. 713	Financial monitoring	1992
b. 11, f. 714	Sales of supplies	1992
b. 11, f. 715	Revenue operation	1995-1998
b. 11, f. 716	Student wage budget	1997
b. 11, f. 717	Budget	1968-1969
b. 11, f. 718 - 721	MSSA Budget - Financial Statements	1968-1973
b. 11, f. 722	Notes on financial statements, wages	1975-1976
b. 11, f. 723	Wage projections	1976-1977
b. 11, f. 724	Notes on financial statements	1976-1977
Development		
b. 11, f. 726	Planning and development	1990-1996
b. 11, f. 727	University acknowledgments	1991
b. 11, f. 728	Development plans	1992-1993
b. 11, f. 734	Cowles	1995
b. 11, f. 735	Renovation of public areas	1995
Facilities		
b. 11, f. 736	Library Shelving Facility (LSF)	1998-1999
b. 11, f. 737	LSF Bar coding	1999
b. 11, f. 738	SML: Chapel	circa 1990s
b. 11, f. 739 - 740	Cowles Reference Center	1995-1996
b. 11, f. 741	Reference center renovation	1996-1998
b. 11, f. 742	SML Renovation - Phase II	1998
b. 11, f. 743	Yale University Library (YUL), MSSA alteration and building maintenance requests	1990 November
b. 11, f. 744 - 745	Alteration requests	1991-1994
b. 11, f. 746	Asbestos	1989-1992
b. 11, f. 747	Collection storage	1989-1994
b. 11, f. 748	Emergency Procedures 1.3.3	1992
b. 11, f. 749	Fire drill	1978
Renovation		
b. 11, f. 750	Memorabilia Room and Exhibit corridor	1995-1996

Manuscripts and Archives > Facilities > Renovation (continued)

b. 11, f. 751	Restoration of paintings and busts	1996
b. 11, f. 752	Security/Theft	1987
b. 11, f. 753	Security incident	1992 June 22
b. 11, f. 754	Facilities - University warehouse	1992
	Space	
b. 12, f. 755	Space planning	1991
b. 12, f. 756	Space study	1988-1991
b. 12, f. 757	Statistics	1991-1995
b. 12, f. 758	Collection storage study	1988
	Space study	
b. 12, f. 759	Collection work areas	1988
b. 12, f. 760	Research facilities	1988
b. 12, f. 761	Risk assessment	1993
b. 12, f. 762	Space planning	1994
b. 12, f. 763	University Space Utilization Survey	1991
b. 12, f. 764	Alterations and work orders	1989-1994
b. 12, f. 765	Compact shelving	1988-1989
b. 12, f. 766	Courtesy storage	1992
b. 12, f. 767	Annex	1983-1998
b. 12, f. 768	Hall of Graduate Studies (HGS)	1994
b. 12, f. 769	HGS records storage area, relocation	1987
b. 12, f. 770	Hammond Hall	1983
b. 12, f. 771	Mudd Library	1989
b. 12, f. 772	SML renovation - Meyer Moving and Storage	1996
b. 12, f. 773	Chapel	1992-1997
b. 12, f. 774	Exhibit space	1989-1990
b. 12, f. 775	Processing room	1992
b. 12, f. 776	Off site	1995-1996
b. 12, f. 777	Reading room	1991
b. 12, f. 778	SML vaults	1988

Manuscripts and Archives > Space (continued)

b. 12, f. 779	Science Park	1987
Technical Services (Systems)		
b. 12, f. 780	1991	
b. 12, f. 781 - 782	Technical Services meetings	1988-1990
b. 12, f. 783	1989-1991	
b. 12, f. 784	1990-1992	
b. 12, f. 785	Program definition	1990-1991
b. 12, f. 786	Staffing	circa 1990s
b. 12, f. 787	Staff Technical Services L1 posting	1990 June
b. 12, f. 788	Processing Instructions 1976	1991
b. 12, f. 789	Procedures	1988-1995
b. 12, f. 790	Processing policy, appendices, and procedures	1991
b. 12, f. 791	Calculation of collection size	1990
b. 12, f. 792	Word-processing of finding aids	1989
b. 12, f. 793	PROC code requests	1985-1990
b. 12, f. 794	Ms. Groups being processed	1990-1991
b. 12, f. 795	Collection analysis - TFAC	1990-1991
b. 12, f. 796	Collection analysis and processing plans	1992
b. 12, f. 797	Processing priority system	1989
b. 12, f. 798	Processing plans and progress	1991
b. 12, f. 799	Cataloging and Orbis	1992
b. 12, f. 800	Orbis - MATPS conversion status 34-35	1991
Personnel		
b. 12, f. 801	Staffing - Reading Room Monitor	1998
b. 12, f. 802	Extreme Weather Guidelines	1995
b. 12, f. 803	Labor Relations	1989-1993
b. 12, f. 804	Part-Time Work Option	1990-1995
b. 12, f. 805	Personnel Information Exchange	1991-1992
b. 12, f. 806	Performance Planning and Assessment Workshop	1998
b. 12, f. 807	Promotion Review	1988-1995



Manuscripts and Archives > Personnel (continued)

b. 12, f. 809	C/T Job Questionnaire	1988
b. 12, f. 810	Yale University Human Resources Clerical and Technical Position Classification Program	1989
b. 12, f. 812	M/P Questionnaire	1989
b. 12, f. 813	M/P Questionnaire Drafts	1989
b. 12, f. 815	Union	1983
b. 12, f. 816	Shutdown, August	1981
b. 12, f. 817	Contract Negotiations	1991-1992
b. 12, f. 818 - 820	Performance goals and objectives	1992-1995
b. 12, f. 821	Administrative Assistant temporary reassignment	1993-1994
b. 12, f. 822	Archives Assistant - Technical Services	1988
b. 12, f. 823	Archivist I - Technical Services	1990
b. 12, f. 824	LI Archivist	1993
b. 12, f. 825	LI Recruit	1996-1997
b. 12, f. 826	Cataloging position	1983
b. 12, f. 827	Archivist for Legal Project	1997
b. 12, f. 828	Search - Project Archivist - Presidential records project	1991
b. 12, f. 829	Search - Manager of Systems Records - Management Services	1992-1993
b. 12, f. 830	Reference Assistant	1992-1993
b. 12, f. 831	Temporary Reference Assistant	1994
b. 12, f. 832	Reference Assistant	1994
b. 12, f. 833	Security Monitor	1992
b. 12, f. 834	Technical Services (LIII)	1984
b. 12, f. 835	Search - Head of Technical Services	1989-1990
b. 12, f. 836	VAHT Catalog Assistant	1997
	Archives 300	
b. 12, f. 837	Lead Archivist Search	1998
b. 12, f. 838	LII Archivist	1997
b. 12, f. 839	Media and publications archivist	1997
b. 12, f. 840	Archivist I	1998-1999
b. 12, f. 841	Archives Assistants	1998

Manuscripts and Archives > Personnel (continued)

b. 13, f. 842	Digital Resources Manager	circa 1998
b. 13, f. 843	VAHT recruitment	1998
b. 13, f. 844	Manager of reference services	1998
b. 13, f. 845	User support specialist	1999
Personnel: Staff Files [Restricted until Jan 1, 2074]		
b. 13, f. 894	Woods, Val	circa 1990s
Numismatics		
Mailbox inventory 1 Computer File computer file (XML)		
b. 13, f. 895	1996-1999	
b. 13, f. 896	Transfer to Yale Art Gallery (YAG)	2000-2001
b. 13, f. 897	Catalogs	1998
b. 13, f. 898	Yale Art Gallery exhibit	1997
Yale University Library		
Mailbox inventory 1 Computer File computer file (XML)		
b. 14, f. 899	SML Record Services and Collections	1996
Divinity Library		
b. 14, f. 900	Luce proposal	1992
b. 14, f. 901	Special Collections	circa 1990s
b. 14, f. 902	Open Book	1993
b. 14, f. 903	Orbis	1993
b. 14, f. 904 - 905	Michael A. Keller (MAK)	1992-1993
b. 14, f. 906	From Michael A. Keller (MAK) for comment	1993
b. 14, f. 907	Michael A. Keller (MAK) et al. meetings	1992
b. 14, f. 908	YUL -Collection Development	1990-1991
b. 14, f. 909	Committee on Online Scholarly Information (COSI)	1993
b. 14, f. 910	ZyIndex	1992
b. 14, f. 911	Yale Factfiles	1987-1988
b. 14, f. 912	Pelikan, J.: Future of the University	1990
b. 14, f. 913	Academic plan "Building on Strength"	1990

Yale University Library (continued)

b. 14, f. 914                      University Historian    1988-1989

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Collections collaborative

Mailbox inventory  
*1 Computer File computer file (XML)*

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Connecticut organizations

Mailbox inventory  
*1 Computer File computer file (XML)*

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Project management

Mailbox inventory  
*1 Computer File computer file (XML)*

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rszaryEmail

Mailbox inventory  
*1 Computer File computer file (XML)*

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## Accession 2007-A-141: Records of Kirsten Jensen, 1978-2001

Restricted until Jan 1, 2036.

A300 Project		
b. 1, f. 1	Tercentennial Information	1996-1997
b. 1, f. 2	UA Background	1978
b. 1, f. 3	Committee Meetings Minutes, etc:	1988-1998
b. 1, f. 4	Committee Information Infrastructure	1998-1999
Cataloging		
Procedures		
b. 1, f. 5	Archives Subject Terms	1998-1999
b. 1, f. 6	Computer Files/CD-ROMs	
b. 1, f. 7	General	1997-1999
b. 1, f. 8	AV General	1999-2000
b. 1, f. 9	MICROFILM: General	1998
b. 1, f. 10	MICROFILM: Samples	
b. 1, f. 11	Records Photographs RUs	
b. 1, f. 12	Records RU 803	1999
Catalog		
b. 1, f. 13	Records - RU Samples	
b. 1, f. 14	Records - Yale 7X Video Series (Pubs)	1979
b. 1, f. 15	Committees - Digital Imaging Infrastructure	1998-1999
b. 1, f. 16	Committees - AV General	1998-1999
Exhibits		
b. 1, f. 18	Saarinen	2000-2001
Buildings		
b. 1, f. 19	Part I: Pope Plan	1997-1998
b. 1, f. 20	Part II: Memorial Quadrangle	1998
b. 1, f. 21	Part III: Sterling Library	1998
b. 1, f. 22	Part IV: HGS and Law School	1999
b. 1, f. 23	Part V: Residential Colleges	1999

Exhibits (continued)

b. 1, f. 24	Procedures General	1997
Grants		
NFPF I		
b. 1, f. 25	Class Films	
b. 1, f. 26	Budget	1998-1999
b. 1, f. 27	Contract	1998-1999
b. 1, f. 28	Correspondence	1998-1999
b. 1, f. 29	Proposal	1998-1999
b. 1, f. 30	Publicity	1998-1999
b. 1, f. 31	Reports	1998-1999
b. 1, f. 32	Film List	1998-1999
NFPF III		
b. 1, f. 35	Files	2000
Media Design Studio		
b. 1, f. 36	General Info	1985-1989
b. 1, f. 38	Siringo/Westering	1999
Microfilm		
b. 1, f. 39	Budget	1998-2000
b. 1, f. 40	General, Leaflets, etc.	
b. 1, f. 41	Procedures General	1998-1999
Preservation		
b. 1, f. 43	Budget Information	1998-1999
b. 1, f. 44	Materials Sent to Conservation	1998
b. 1, f. 45	Procedures General, Dept.	1999
b. 1, f. 46	Vendors WRS, Non-Grant Work	1999
SGML/EAD/Finding Aids		
b. 1, f. 47	Conversion Project: RFP	2000
b. 1, f. 48	FrameMaker SGML	1997
b. 1, f. 49	General	1999
b. 1, f. 50	MSSA Templates and Styles	1999

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b. 1, f. 51	Records Management: Miscellaneous Yale Schedules	1998
b. 2, f. 1	Obsolete publications manual	1999-2001

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## Accession 2008-A-094: Administrative and financial records of the Department of Manuscripts and Archives, circa 1969-2006

Restricted until Jan 1, 2041.

### CORRESPONDENCE

b. 1, f. 1 - 29	General	1969-1989
b. 1, f. 30	Columbia University Consultant Study for Creation of University Archives	1988
b. 1, f. 31	University Microfilm International	1985
b. 1, f. 34	History of Science	1976-1978
b. 1, f. 35	Middle Eastern Collections and Exhibit	1980
b. 1, f. 36	Pacific Manuscripts Bureau	1976-1978
b. 1, f. 37	Scientific and Technologies Program: MIT	1981
b. 1, f. 38	VWV: Vietnam War Veterans'	1980

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b. 1, f. 39 - 41	Full Staff Meetings	1989-1992
b. 1, f. 42 - 45	Senior Staff Meetings	1989-1993
b. 1, f. 46	Monthly Activity Report	1992-1993
	Planning	
b. 1, f. 47	Budget discussions	1991
b. 1, f. 48	Mission, goals, and objectives statement	1991
b. 1, f. 49	Departmental Organization	1992
b. 1, f. 50	Action Plan	1994-1995
b. 1, f. 51	Yale University Library Planning	1991
b. 1, f. 52	University Audit-Planning	1990
	Program and Project Management	
	<i>Proposals, Projects</i>	
b. 1, f. 57	Brewster Presidential Papers Project	1990-1991
b. 1, f. 58	Kingman Brewster, Jr. Documentation Project	1989-1992
b. 1, f. 59	Yale University Music Library Oral History, America Music Proposal to NEH, Draft	1989 August
b. 1, f. 60	Yale Serials Project	1992
b. 1, f. 61	Cushing Papers Planning Memos, Finding Aids	1986-1987

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b. 2, f. 62	Latin American Pamphlets in the Yale Library	1979-1982
b. 2, f. 63	Material Culture Project in Manuscripts and Archives	1979-1980
b. 2, f. 64	Beinecke Discussions	1968-1972
b. 2, f. 65	China Records Project	1968-1974
b. 2, f. 67	Exhibits, Manuscripts and Archives	1973-1978
b. 2, f. 68	Exhibits: YU Architectural Drawings Exhibition	1979-1982
b. 2, f. 69 - 70	Family Papers Project (Proposed)	1973, 1983

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b. 2, f. 71	Yale University Library Gazette Recent Acquisitions Column	1980
b. 2, f. 72	Council of Archives and Research Libraries in Jewish Studies (CARLJS) Archives Preservation Microfilming Project	1989
b. 2, f. 73	Medical History Collection Cushing and Fulton Estimates	1986-1987
b. 2, f. 74	Microfilm Budget, policy and Procedure	1969-1974
b. 2, f. 75	Microfilm Publication	1971-1974
b. 2, f. 76	Microfilm Publications of MSSA: YUL Publications Office	1971-1974
b. 2, f. 77	Jeffrey Norton Publishers W.F. Buckley Tapes	1976-1995
b. 2, f. 78 - 81	RLIN/AMC Workstation, Yale/RLG Proposal to Title IIC Nov	1985
b. 2, f. 82	Stimson Papers: Declassification	1969-1973
b. 2, f. 83	Stimson Papers: NHPRC Project	1971-1973
b. 2, f. 84	Yale College Seminar Program (J. Schiff) Timothy Dwight Evaluating 20's and 30's thru Lindbergh	1979
b. 2, f. 85	Yale College Seminar Program (T. Myrans) Saybrook CSSY 130a: Editing Historical MSS	1978
b. 2, f. 86	Yale Documentary Editing Course (History 485B, Tony Myrans)	1978

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b. 2, f. 87	Microfilming	1991-1992
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b. 2, f. 90	10th Anniversary	1992
b. 2, f. 91	Videotapes Preservation	1992

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b. 2, f. 92	YUL -Divinity Library	1992
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b. 2, f. 93	South African Archivist	1988-1992
	Community Relations	
b. 2, f. 94	Axion Research	1992
	Reader Services	
b. 2, f. 95	Reader Services Patron Profiles	1991-1992
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b. 2, f. 97	Reader Services -Duplication of Collection Materials, Videotapes	1991-1992
	Bibliographic Instruction	
b. 2, f. 98	Enterprise	1992
	Exhibits	
b. 2, f. 99	Yale Tercentennial	1993
b. 2, f. 100	Exhibits -Amistad	1992
	Departmental Publications	
b. 2, f. 101 - 112	SML Exhibit	1992
	Collection Definition	
	<i>Collection Management Policy</i>	
b. 2, f. 113 - 115	Access Policy: Yale University Archives, Office Files and Student Records	1969-1979
b. 2, f. 116	Access Policy: Yale University Archives, Individual Cases	1977-1985
b. 2, f. 117	Administrative Data on MSS and Archives for Librarian's Office	1986
b. 2, f. 118	Appraisal and Disposal of Donate Property (IRS 8282, 8283)	1985-1992
b. 2, f. 119	Appraisals, Yale University Library Policy Statement	1976
b. 2, f. 120	Appraisers American Society of, Directory	1980
b. 2, f. 121	Appraisers, List of	1987-1993
b. 2, f. 122	Appraisers, Herman Liebert	1977-1981
b. 2, f. 123	Deposit Agreement: Procedures and Policies	1982
b. 2, f. 124	Freedom of Information Act: Yale Library Project Request	1977-1979
b. 2, f. 125	Freedom of Information Act: Yale Request	1981

DEPARTMENT ADMINISTRATION > Collection Definition > Collection Management Policy  
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b. 2, f. 126	Freedom of Information Act: Yale Request 1981 -Kingman Brewster and other Yale Officials	1970-1981
b. 2, f. 127 - 128	Income Tax and Charitable Deductions	1969-1981
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b. 2, f. 131	Photo duplication Report and Related Materials	1982
b. 2, f. 132	Yale University Archives: Archives and Records Management Program	1980
Preservation		
b. 2, f. 142	RLG Film Projects	1992
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b. 2, f. 144	Preservation -Microfilm to Digital Imagery	1992
Cataloging		
b. 2, f. 145	Cataloging ORBIS/OPAC Screens	1992
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b. 2, f. 146	Medicine	1992
b. 2, f. 147	Drama	1992
b. 2, f. 148	Microforms Transfer	1992
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b. 2, f. 150	Transfer from BRBL	1997
b. 2, f. 151	Processing: Collections needing work	1975-1977
Personnel		
b. 2, f. 152	Personnel 1.3.1	1993
b. 3, f. 153	Administrative Travel Request	1995
b. 3, f. 154	Professional Travel	2004-2005
b. 3, f. 155	Staff: A/T Travel Requests	2004-2005
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b. 3, f. 159 - 161	New England Archivists' Conference Local Arrangements	2001

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b. 3, f. 162	Essential Services	2001
b. 3, f. 163	Equipment Request	1995-1996
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b. 3, f. 165	ORBIS Acquisitions Reports	2004-2005
b. 3, f. 166	ORBIS Acquisitions Reports	2003-2004
b. 3, f. 167	RLG RLIN Invoices	2005-2006
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b. 3, f. 172	Special Collections-Archives	2003-2004
b. 3, f. 173	Library Books-Gifts	2003-2004
b. 3, f. 174	Library Books-Bullitt	2003-2004
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b. 3, f. 177	GA-Archives	2003-2004
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b. 3, f. 182	Bingham-Departmental	2003-2004
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b. 3, f. 184	Shoah	2003-2004
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FINANCIAL RECORDS > FY 2002-2003 (continued)

b. 3, f. 188	IDT	2002-2003
b. 3, f. 189	Photocopy: Deposit/RIF	2002-2003
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b. 3, f. 191	Buckley Tapes 0032728.00.51563A.xxxxx.802001	2002-2003
b. 3, f. 192	Class of 1884 0032728.00.27547A.xxxxx.802001	2002-2003
b. 3, f. 193	Vance 0032728.00.55138A.xxxxx.802001	2002-2003
b. 3, f. 194	Syz 0032728.00.50579A.xxxxx.802001	2002-2003
b. 3, f. 195	Yale Memorabilia 0032728.00.29155A.xxxxx.802001	2002-2003
b. 3, f. 196	Law Library Capital Campaign (Lg project) 0032728.00.55211A.xxxxx.802001	2002-2003
b. 3, f. 197	Kahn 0032728.00.28180A.xxxxx.802001	2002-2003
b. 3, f. 198	Special Collections Archives 0032730.00.29407A.xxxxx.802001	2002-2003
b. 3, f. 199	Special Collections Departmental 0032728.00.29407A.xxxxx.802001	2002-2003
b. 3, f. 200	Library Books (Gifts, General) 0036693.00.51577A.xxxxx.802001	2002-2003
b. 3, f. 201	Library Books (Latin America)	2002-2003
b. 3, f. 202	Fees and Fines Archives 0026031.00.0061BC.xxxxx.802001	2002-2003
b. 3, f. 203	GA Archives 0032730.00.0001BC.802001	2002-2003
b. 3, f. 204	Photocopy 0026059.00.0061BC.xxxxx.802001	2002-2003
b. 3, f. 205	Current Use -Special Programs, Archives 0032730.00.0061BC.xxxxx.802001	2002-2003
b. 3, f. 206	Preservation Supply Questions	2002-2003
b. 3, f. 207	Gifts to MSSA	2002-2003
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b. 3, f. 215	Photocopy: Deposit/RIF	2001-2002
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b. 4, f. 217	Supplies	2001-2002
b. 4, f. 218	Univ. Arch GA 0032730.00.0001BC.xxxxx.802001	2001-2002
b. 4, f. 219	Library Books -Gifts 0036693.00.51577A.xxxxx.802001	2001-2002
b. 4, f. 220	0032730.00.0001BC.850610.802003 MSSARCH02 -Orbis Fund Code	2001-2002
b. 4, f. 221	1884 0032728.00.27547A.802001	2001-2002
b. 4, f. 222	0032730.00.0061BC._____.802001 E-Recs	2001-2002
b. 4, f. 223	0032728.00.55211A._____.802001 Law Library-Capital Campaign	2001-2002
b. 4, f. 224	Bingham Departmental 0032728.00.29402A._____.802001	2001-2002
b. 4, f. 226	Yale Memorabilia 0032728.00.39155A_____.802001	2001-2002
b. 4, f. 227	Lindbergh 0032728.00.28265A._____.802001	2001-2002
b. 4, f. 228	0032728.00.28180A._____.802001-Kahn	2001-2002
b. 4, f. 229	0032728.00.29407A-Special Collections	2001-2002
b. 4, f. 230	Completed Exhibit Info	2001-2002
b. 4, f. 231	Other Reimbursements	2001-2002
b. 4, f. 232	Orders for SEC - Archives -	2001-2002
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b. 4, f. 235	Photocopy: Deposit/RIF	2000-2001
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b. 4, f. 238	0032728-00-51563A-802001 (Buckley Tapes)	2000-2001
b. 4, f. 239	0036693-00-51577A (Gift)	2000-2001
b. 4, f. 240	0032728.00.29407A.xxxxx.802001-Reconciled	2000-2001
b. 4, f. 241	0032728.00.29402A.xxxxx.802001-Reconciled	2000-2001
b. 4, f. 242	0026059-00-0061BC (Photocopy)	2000-2001
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b. 4, f. 243	IDT	1999-2000
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b. 4, f. 246	0032728-00-0001BC (GA)	1999-2000
b. 4, f. 247	0032728-00-27547A (Class of 1884)	1999-2000
b. 4, f. 248	0032728-00-29407A (Office Supplies)	1999-2000
b. 4, f. 249	0032728-00-51566A-802001 (Buckley Papers)	1999-2000
b. 4, f. 250	0032728.00.28265A Lindbergh	1999-2000
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b. 4, f. 254	802A-50-43749 Preservation and Subject Guide Project	1978-1979
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b. 4, f. 256	802A-50-43787 Hew Title IIC Grant	1980-1981
b. 4, f. 257	802A-50-43825 Dept of Ed Title IIC Grant Year II	1982
b. 4, f. 258	802A-50-43843 USDOE Title IIC Grant	1983
b. 4, f. 259	802A-50-43867 USDOE Title IIC Grant	1984
b. 4, f. 260	Title IIC extension 802A-50-43867	1985-1988
b. 4, f. 261	Title IIC Project Meeting Yale/Cornell/Stanford	1985
b. 4, f. 262	Yale, Stanford, Cornell	1982-1985
b. 4, f. 263	802A-50-44978/44515 House Diaries	1978-1979
b. 4, f. 264	802A-50-44525 (temp. 87999, 87981) University Records Survey	1979-1980
b. 4, f. 265	802A-50-44991 Architectural Plans Project	1979-1980
b. 4, f. 266	802A-50-47474 Contemporary Medical Care Year I	1978-1980
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b. 4, f. 268	802A-50-48100 Contemporary Medical Care Year III	1981-1982
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b. 5, f. 281	0032730-00-0061BC (Archives 300)	1999-2001
b. 5, f. 282	0032728-00-28180A (Herman Kahn)	1999-2001
b. 5, f. 283	0026031-00-0061BC (Lib. Fees and Fines)	1999-2001
b. 5, f. 284	0032728-00-55211A (Law Lib Capital)	1999-2001
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b. 5, f. 298	Fees and Fines-Archives	2004-2005
b. 5, f. 299	Fees and Fines-Departmental	2004-2005
b. 5, f. 300	GA-Archives	2004-2005
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FINANCIAL RECORDS > FY 2003-2006 (continued)

b. 5, f. 304	Public Services: Discover	2004-2005
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b. 5, f. 306	Public Services: AMEX	2004-2005
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b. 5, f. 313	Gale	2004-2005
b. 5, f. 314	Scholarly Resources	2003-2005
b. 6, f. 316	Budget and Finances: 2004-2005 Budget	2004-2005
b. 6, f. 317	Bingham Archives	2005-2006
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b. 6, f. 321	Kahn	2005-2006
b. 6, f. 322	Lindbergh	2005-2006
b. 6, f. 323	Special Collections-Archives	2005-2006
b. 6, f. 324	Special Collections-Departmental	2005-2006
b. 6, f. 325	Yale Memorabilia	2005-2006
b. 6, f. 326	Dudley	2005-2006
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b. 6, f. 333	Law Library-Capital Campaign	2005-2006
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b. 8	Videorecording of Alfred Van Sinderent donation of president's letters <i>1 Videocassette (VHS)</i>	undated

## **Accession 2009-A-105: University Archives accession files, 2006-2008**

Restricted to office of origin only.

b.1                    2007-A-001 - 2007-A-110

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b.2                    2007-A-111 - 2007-A-233

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b.3                    2008-A-001 - 2008-A-105

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b.4                    2008-A-106 - 2008-A-193

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## **Accession 2010-A-035: University Archives accession inventories, circa 1980-1990**

Restricted until Jan 1, 2026

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b. 1, f. 2-6	YRG 4
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b. 1, f. 7-8	YRG 5
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b. 1, f. 9-13	YRG 32
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b. 1, f. 14	YRG 45
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## **Accession 2011-A-014: University Archives accession folders, 2008-2009**

b.1                    2009-A-001 -- 2009-D-102

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b.2                    2009-A-103 -- 2009-A-217

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## Accession 2012-A-026: Records concerning the "Oral histories documenting Yale University women" project (RU 1051) under Florence Minnis, 1972-2010

Restricted until January 1, 2045

Original born digital files, as well as preservation masters, may not be accessed due to their fragility. Researchers must consult use copies, or if none exist request that they be made. Born digital files cannot be accessed remotely. System requirements include a Manuscripts and Archives computer and file viewing software.

### Bibliography (printed sources)

b. 1, f. 1	Books -- alphabetical, general	2006-2010
b. 1, f. 2	Women scholars, historical (Beinecke, SML, etc. manuscripts and EPBs [electronically published books?])	1979, 1990, 2005-2007
b. 1, f. 3	Reading lists	1970-1972, 1997-2007
b. 1, f. 4	Books -- Yale	2006-2007
	Email Correspondence 82 Computer Files English	2006-2009
	Film archive and stills	
	Archive	
b. 1, f. 5	MADID (Manuscripts and Archives Digital Images Database)	1894-1987
b. 1, f. 6	Film	2001-2009
b. 1, f. 7	<i>New Yorker</i> cartoons	1926-2002
	Universities, general	
b. 1, f. 9	Universities and faculty liberalism	2008
	Women, general	
b. 1, f. 10	Contemporary	2006-2009
b. 1, f. 11	National Women's Hall of Fame	2006
b. 1, f. 12	Equal rights legislation and sex discrimination	1972-1988, 2003-2008
	Yale history	
b. 1, f. 13	Yale College officers (historical)	2007-2008
b. 1, f. 14	1969-1993, Judy Schiff's timeline	1981, 2004-2010
	Yale and women	
	Affirmative action	

b. 1, f. 15	Brewster Papers, RU 11	Circa 2007
b. 1, f. 16	<i>Yale Alumni Magazine</i> article, vol. 39, no. 7	1976 April
b. 1, f. 17	Minorities and affirmative action (how does this relate to women?)	1994
b. 1, f. 18	<i>Alexander v. Yale</i>	1977-1980, 2004
b. 1, f. 19	Chauncey, Sam	2008
b. 1, f. 20-21	Co-education	1892-2010
b. 1, f. 22	College Masters	2007
b. 1, f. 23	Divinity School	1952-1958, 1972, 1992-1993, 2010
b. 1, f. 24	Dwight, Timothy -- Views on education of women From <i>Timothy Dwight 1752-1817</i> by Charles E. Cunningham.	1942
b. 1, f. 25	Furniss, E., Yale Graduate School	1965
b. 1, f. 26	Giamatti, Bart	2007
b. 1, f. 27	Helen Hadley Hall Fellows	1963-1971, 2007
b. 1, f. 28	Kabaservice, G., <i>The Guardians</i> , the Griswold-Brewster years	1992, 2004
b. 1, f. 29	Karabel, J., <i>The Chosen</i>	2001, 2005
b. 1, f. 31	Women and Law School	1971, 1991-2007
b. 1, f. 32	Lesbian, Gay, Bisexual and Transgender (LGBT) Studies at Yale	2007-2009
b. 1, f. 33	Lucinda Foote Committee	1963, 2007
b. 1, f. 34	May Day 1970 -- Women's participation	1970-1975, 1993, 2007-2008
b. 1, f. 35	Medicine	1961-2007
b. 1, f. 36	Mory's	1970, 1976, 2003
b. 1, f. 37	Music at Yale	2006
b. 1, f. 38	Nepotism rules	1966, 2002-2007
b. 1, f. 39	Nursing [Yale School of Nursing (YSN)]	2001-2006
b. 1, f. 40	Office of Education of Women, Final Report	1975-1976
b. 1, f. 41	Political Science Department	2003-2008
b. 1, f. 42	Schmidt, Benno	2005
b. 1, f. 44	"Sex Discrimination at Yale"	1971, 2001-2004
b. 1, f. 45	Sexual harassment/allegations	1971-2009

b. 1, f. 46	Yale in late 1960s (era of George W. Bush)	2001
b. 1, f. 47	Spousal hire	1998
b. 1, f. 48	Statistics, Yale	1971, 2004-2008
b. 1, f. 50	Title IX	1993, circa 2000
b. 1, f. 51	Unions/strikes	1985-1987
	Women at Yale	
b. 1, f. 52	Contemporary information	2005-2007
b. 1, f. 53	Historical background	1892, 1971-1994, 2004
	Women Faculty Forum	
b. 2, f. 1	2006	2006
b. 2, f. 2	2007-2008	2007-2008
b. 2, f. 3	<i>Gender Matters: Women and Yale in Its Third Century</i>	2003
b. 2, f. 4	"Glorious Women" (associated with Yale)	2007-2010
b. 2, f. 5	Walking tour	2010
b. 2, f. 6	Women's Studies at Yale	1974, 1988, 2001, 2006
b. 2, f. 7	Yale University Women's Organizations (YUWO, 1965)	Circa 1978, 2002-2007
b. 2, f. 8	Yale BREAK (magazine for women at Yale) 1970-1971	Circa 2007
b. 2, f. 9	Yale -- miscellaneous	1986-1988, 1998-2007
b. 2, f. 10	<i>Yale Review</i>	2006
	Yale women (deceased)	
b. 2, f. 11	Addams, Jane (1860-1935, social reformer and activist)	1997-2006
b. 2, f. 16	Dumas, Rhetaugh (d. 2007)	2007
b. 2, f. 26	Murray, Pauli (first African-American woman appointed Law Faculty, 1962-1965)	2006
	Articles and reports (historical)	
	Women faculty (general)	
b. 2, f. 31-33	Women in higher education (general)	1929, 1958-2006
b. 2, f. 34-35	Science	1940, 1946, 1970-2009

Articles and reports (historical) > Women faculty (general) (continued)

b. 2, f. 36	Faculty wives	1973
b. 2, f. 37	University of Pennsylvania Committee on Status of Women, Report	1971
b. 2, f. 38	Notes on Radcliffe Women Graduate Education Report (1956)	2007
b. 2, f. 39	Feminism	1948, 1970-1989, 2000-2005
b. 2, f. 40	Women and Harvard/Ivy Leagues	2006
b. 2, f. 41	Salaries	2006
b. 2, f. 42	Title IX	2007
b. 2, f. 43	Women and medicine	1970, 1981, 1998-2006
b. 2, f. 44	Coeducation (not Yale)	Circa 2006
b. 2, f. 45	Arts and Humanities	1971
b. 2, f. 46	Social Sciences (including anthropology)	1968
b. 2, f. 47	Women's Studies (general)	1973-2006
Articles and reports (current, circa 2000 on) excluding Yale		
b. 2, f. 48	American Association of University Professors (AAUP)	2004-2006
b. 2, f. 49	California Institute of Technology (Caltech)	2001
b. 2, f. 50	Case Western Reserve University	Circa 2006
b. 2, f. 51	Harvard	2005-2006
b. 2, f. 52	Massachusetts Institute of Technology (MIT)	1999, 2002
b. 2, f. 53	Modern Language Association (MLA)	2000
b. 2, f. 54	University of Pennsylvania	Circa 2003
b. 2, f. 55	Princeton	2003, 2005
b. 2, f. 56	Washington State	2003
b. 2, f. 57	Miscellaneous reports	2006-2008
Yale Archives, Manuscripts and Archives (MSSA)		
b. 2, f. 58	MSSA references	2006
b. 2, f. 59	Arts -- MSSA	2006
b. 2, f. 60	Brewster, Kingman	2006
b. 2, f. 61	Coeducation at Yale, archives	2006
b. 2, f. 62	Women and unions, e.g. MS 1313	2006



Yale Reports on Women and Minorities

b. 2, f. 63	Synopsis	2006
	Principal only	
b. 3, f. 1	Synopsis of reports relative to Yale women faculty (c. WFF)	2002
b. 3, f. 2	"Women at Yale: A Statistical Profile, 1969-1979," Office of Institutional Research	1979
b. 3, f. 3	"Graduate Education for Women at Yale," Bakke	1969
b. 3, f. 4	Greene report	1971
b. 3, f. 5	Peters Committee	1971
b. 3, f. 6	"Proposal for Affirmative Action Program for Academic Women"	1972 February 11
b. 3, f. 7	Arnstein Committee, "Report to the President from the University Committee on the Education of Women"	1974 July 1
b. 3, f. 8	Recruitment and appointment of women and minority group faculty	1976
b. 3, f. 9	Women's Caucus report to Yale Corporation	1977
b. 3, f. 10	Crothers report	1984
b. 3, f. 11	Summary of Yale Affirmative Action Program, 1984-1985	
b. 3, f. 12	"Provost's Report on Affirmative Action"	1985
b. 3, f. 13	Rodin Report, 1989, "Retention and Recruitment of Minority Group Members on the Faculty at Yale"	1989-1990
b. 3, f. 14	"Jaynes Committee Report"	1991
b. 3, f. 15	"Women and Yale University: A View from 2002" (WFF)	2002
	Provost's Office	
b. 3, f. 16	Yale Child Care Services	2005
b. 3, f. 17	Faculty Diversity Initiative	2005

Yale University Records

These materials are photocopies of selected items from the listed collections. The exact location of the originals (series, box and folder numbers) is recorded on the folders.

Kingman Brewster Records (RU 11)

Admissions

Corporation interest

b. 3, f. 18	1965 Feb-1966 Sep	1966 Jun, August
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b. 3, f. 19	1966 Apr-Sep	1966
b. 3, f. 20	1966 Oct-Nov	1966 April 15
	Policy	
b. 3, f. 21	Undergraduate 1962-1967	1967 April
b. 3, f. 22	General 1966 Dec-1967 Jun	1967 April-June
b. 3, f. 23	Committee on Freshman Scholarships 1964-1966	1966 June
b. 3, f. 24	Women at Yale 1964-1966	1965-1966
b. 3, f. 25	Coeducation week	1968
b. 3, f. 26	Development board -- Yale	1968
	Faculty of Arts and Sciences -- Humanities -- Director	
b. 3, f. 27	1963-1964, "History and the Humanities"	Circa 1963
b. 3, f. 28	1965-1967, Advisory Committee/Marie Borroff	1966
b. 3, f. 29	Humanities Center 1968 -- A. Whitney Griswold Fund	1968 October 1
b. 3, f. 30	Council of Masters 1965 -- List of women at Yale	1965
b. 3, f. 31	University Council 1970 [3 of 3] -- Letter to parents and alumni re May Day disturbances and responses	1970 May
b. 3, f. 32	University Council Committee on Sciences 1966-1967	1967 May 17
b. 3, f. 33	University Council Committee on Yale College 1965 -- Drop-outs at Yale	1965
b. 3, f. 34	Yale University Committee, Report of the Committee on the Humanities	1968 March
b. 3, f. 35	University of Wisconsin Report: Equalizing Opportunity for the Disadvantaged	1964 August 14
b. 3, f. 37	Press release re co-education decision	1968 November 19
b. 3, f. 38	Kingman Brewster's co-education proposal; student letter against. proposal; women at Yale: options; Princeton report (title page)	1968
b. 3, f. 39	Women at Yale -- President Brewster's original proposal	1968 May 13
b. 3, f. 40	Woman's College Committee press release with names of committee members	1967 December 151
b. 3, f. 41	Women's College Committee 1968 -- Frankel letter, Boroff	1968
b. 3, f. 42	Women's Education and Yale	1966-1967
b. 3, f. 44	Arnstein Committee on Education of Women	1974 July 1

b. 3, f. 45-46	Affirmative action	1972-1973
b. 3, f. 47	Gray, Hannah H.	1972-1973
b. 3, f. 48	Greene report: Committee on the Status of Academic and Professional Women at Yale	1971-1972
b. 3, f. 49	"Grim Professionalism"	1973 December-1974 January
b. 3, f. 50	Greene report: Committee on the Status of Academic and Professional Women at Yale, responses	1971
b. 3, f. 51	Peters Committee report	1971
b. 3, f. 52	Yale Non-Faculty Action Committee	1971
b. 3, f. 54-55	Affirmative Action 1970-1973	1973
b. 3, f. 56	Affirmative Action 1974-1975 [1 of 2]	1975
b. 3, f. 57	"Report on Affirmative Action, July 1972-June 1974" by Jackie Mintz	1974 October 18
b. 3, f. 58	Affirmative Action: Some Indices of Progress in Non-Faculty Employment, Dec. 1974	1975 September 12
b. 3, f. 59	Affirmative Action, J. W. Mintz's final report	1975
b. 3, f. 60	"Statement of [Yale} University's Policies on Recruitment and Appointment of Women and Minority Group Faculty and Staff"	1975
b. 3, f. 61	Freshman Assembly, Charles Taylor, Provost	1971 September 13
b. 3, f. 62	Honorary Degrees 1975-1976 -- letter from Pauli Murray to Kingman Brewster	1975 July 4
b. 3, f. 63	Yale Women's Forum	1977, 2007
b. 3, f. 64-65	Faculty Affirmative Action Advisory Committee	1971-1975
b. 3, f. 66	Committee on Freedom of Expression 1973-1976	1974
b. 3, f. 67	Faculty Advisory Committee on the Recruitment of Women and Minority Faculty 1975-1977	1976 February 18
b. 3, f. 68	Concerned Minority Faculty re Affirmative Action	1976
b. 3, f. 69	Staff Affirmative Action Committee 1975-1976	1976
Council of Masters (RU 299)		
b. 3, f. 70	Minutes Minutes: 1965, first women elected to colleges	1965 October 1, December 3

Yale women (potential interviewees)

b. 3, f. 72-78	A-G	2006-2010
b. 3, f. 79	Gray, Hanna Holborn -- background	1973-2009
b. 3, f. 80-88	H-P	2006-2010
b. 3, f. 89-91	R-T	2006-2008
b. 4, f. 1-3	U-V	1972, 1976, 2006-2008
b. 4, f. 4	Y	Circa 2008
Interviewees		
b. 5	Computer files <i>1 Audio Disc (CD)</i>  Original born digital files, as well as preservation masters, may not be accessed due to their fragility. Researchers must consult use copies, or if none exist request that they be made. Born digital files cannot be accessed remotely. System requirements include a Manuscripts and Archives computer and file viewing software.	

## Accession 2012-A-061: Administrative and financial records of the Department of Manuscripts and Archives, 1991-2010

Restricted until January 1, 2045

b. 1, f. 1	Class of 1884 – FY '09-'10 0032728.00.27547A.xxxxxx.802001	2009-2010
b. 1, f. 2	Driggs – FY '09-'10 0032728.00.27690A.xxxxxx.802001	2009-2010
b. 1, f. 3	Kahn – FY '09-'10 0032728.00.28180A.xxxxxx.802001	2009-2010
b. 1, f. 4	Yale Memorabilia – FY '09-'10 0032728.00.29155A.xxxxxx.802001	2009-2010
b. 1, f. 5	Spec. Collections–Archives – FY '09-'10 0032730.00.29407A.xxxxxx.802003	2009-2010
b. 1, f. 6	Spec.Collections-Dept. – FY '09-'10 0032728.00.29407A.xxxxxx.802001	2009-2010
b. 1, f. 7	Discretionary-Law Library – FY '09-'10 1009137.00.51418A.xxxxxx.802001	2009-2010
b. 1, f. 8	Library Books – Current – FY '09-'10 0036693.00.0061BC.xxxxxx.802001	2009-2010
b. 1, f. 9	Library Books (Gifts) – FY '09-'10 0036693.00.51577A.xxxxxx.802001	2009-2010
b. 1, f. 10	Oral History(Yale)1977-1993–FY '09-10 1039187.00.0061BC.xxxxxx.802003	2009-2010
b. 1, f. 11	Oral History-Women @ Yale FY'09-'10 0026914.00.0061BC.xxxxxx.802001	2009-2010
b. 1, f. 12	P.Cards FY 2009-2010	2009-2010
b. 1, f. 13	Whitney Family Papers – FY '09-'10 1055685.00.W00612.xxxxxx.802001	2009-2010
b. 1, f. 14	Presidential Papers Pre 5/10 FY '09-'10 1039269.00.0061BC.xxxxxx.802001	2009-2010
b. 1, f. 15	Archives Services – FY '09-'10 0026031.00.0061BC.xxxxxx.802003	2009-2010
b. 3, f. 30	Student Time Sheets – FY '09-'10	2009-2010
b. 3, f. 31	M&P Time Reports – FY '09-'10	2009-2010
b. 3, f. 32-33	Student and Casual Payroll Records 08/09	2008-2009
b. 4, f. 34	LSF Notebook	2008-2009
b. 4, f. 35	LSF Notebook	1999
b. 4, f. 36	M&A Planning	1991-1996
b. 4, f. 37	Orbis 2: Mini-Cataloging	Undated
b. 4, f. 38	Processing Manual	1999-2011
b. 4, f. 39	Public Services Manual	2000
b. 4, f. 40	Reader/User Database Manual	Undated
b. 5, f. 41	Records Management Program Department of Manuscripts & Archives	2000
b. 5, f. 42	Security Manual	Undated

b. 5, f. 43	Working Group For an Off-Campus High Efficiency Shelving Facility	Undated
b. 5, f. 44	Working Group on Library Shelving	Undated
b. 5, f. 45	Working Groups on Off-Campus Shelving	Undated
b. 6, f. 46	Bingham Archives – FY '08-'09 0032730.00.29402A.xxxxxx.802003	2008-2009
b. 6, f. 47	Bingham Departmental – FY '08-'09 0032728.00.29403A.xxxxxx.802001	2008-2009
b. 6, f. 48	Class of 1884 – FY '08-'09 0032728.00.27547A.xxxxxx.802001	2008-2009
b. 6, f. 49	Driggs – FY '08-'09 0032728.00.27690A.xxxxxx.802001	2008-2009
b. 6, f. 50	Kahn – FY '08-'09 0032728.00.28180A.xxxxxx.802001	2008-2009
b. 6, f. 51	Yale Memorabilia – FY '08-'09 0032728.00.29155A.xxxxxx.802001	2008-2009
b. 6, f. 52	Special Collections Departmental FY '08-09 0032728.00.29407A.xxxxxx.802001	2008-2009
b. 6, f. 53	Architecture-Kelly FY '08-'09 1026113.Kelly.51577A.xxxxxx.802001	2008-2009
b. 6, f. 54	Architecture-Levis FY '08-'09 0032728.00.56455A.xxxxxx.802001	2008-2009
b. 6, f. 55	Architecture-Murphy FY '08-'09 0030744.00.18000A.xxxxxx.681027	2008-2009
b. 6, f. 56	Architecture-Nelson FY '08-'09 1026113.GEN.51577A.xxxxxx.802001	2008-2009
b. 6, f. 57	Artemis-Students FY '08-'09 0032746.00.27402A.xxxxxx.802001	2008-2009
b. 6, f. 58	Buckley Papers FY '08 – '09 0032728.00.51566A.xxxxxx.802001	2008-2009
b. 6, f. 59	Bullitt – FY '08-'09 1055461.Bullitt.51577A.xxxxxx.802001	2008-2009
b. 6, f. 60	Discretionary-Law Library (Emerson) FY '09-'09 1009137.00.51418A.xxxxxx.802001	2008-2009
b. 6, f. 61	GLBTQ-General FY '08-'09 1035289.Gen.51577A.xxxxxx.802001	2008-2009
b. 6, f. 62	Law Library-Capital Campaign FY '08-'09 0032728.00.55221A.xxxxxx.802001	2008-2009
b. 6, f. 63	Library Books – Gifts FY '08-'09 0036693.00.51577A.xxxxxx.802001	2008-2009
b. 6, f. 64	Library Books – Current FY '08-'09 0036693.00.0061BC.xxxxxx.802001	2008-2009
b. 6, f. 65	Oral History Yale – FY '08-'09 1039187.00.0061BC.xxxxxx.802003	2008-2009
b. 6, f. 66	Oral History-Women @ Yale – FY '08-'09 0026914.00.0061BC.xxxxxx.802001	2008-2009
b. 6, f. 67	Presidential Papers – FY '08-'09 1039269.00.0061BC.xxxxxx.802001	2008-2009
b. 6, f. 68	Archives Services – FY '08-'09 0026031.00.0061BC.xxxxxx.802003	2008-2009
b. 6, f. 69	E-RECS – FY '08-'09 0032630.00.0061BC.xxxxxx.802003	2008-2009
b. 6, f. 70	Fees & Fines – Departmental FY '08-'09 0026031.00.0061BC.xxxxxx.802001	2008-2009
b. 6, f. 71	Learning Plan – FY '08-'09 1022923.00.0061BX.xxxxxx.802001	2008-2009
b. 7, f. 77	Royalties – FY '08-'09 1030266.00.0061BC.xxxxxx.802001	2008-2009

b. 7, f. 78-79	Budget & Finances P-Card FY '08-'09	2008-2009
b. 7, f. 80	Budget & Finances FY '07-'08 2007-2008 Budget	2008-2009
b. 7, f. 81	Budget & Finances – FY '07-'08 Quarterly Budget	2008-2009
b. 8, f. 82	Monthly Transaction Sheets	2008-2009
b. 8, f. 83-85	Endowment Accounts	2008-2009
b. 8, f. 86-87	Current Use Accounts	2008-2009
b. 9, f. 88-90	Other Accounts	2008-2009
b. 9, f. 91-93	Box Invoices	2008-2009
b. 10, f. 94-96	Endowment Accounts FY 09-10	2009-2010
b. 10, f. 97-98	Current Use Accounts FY 09-10	2009-2010
b. 11, f. 99-101	Other Accounts FY 09-10	2009-2010
b. 11, f. 102	Royalties FY 09-10 1030266.00.0061BXC.xxxxx.802001	2009-2010

**Accession 2012-A-065: University Archives accession records, 2009-2011**

Restricted until January 1, 2046.

b.1 19ND-A-507 - 19ND-A-508

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b.1 2009-A-051 - 2010-A-088

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b.2 2010-A-089 - 2011-A-066

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## Accession 2013-A-015: Financial records of the Department of Manuscripts and Archives, 2010-2011

The dates of the records for accession 2013-A-015 are for the fiscal year 2010-2011 unless otherwise specified.

The records for accession 2013-A-015 are restricted until January 1, 2046.

### Account files

b. 1, f. 1	Class of 1884
b. 1, f. 2	Driggs
b. 1, f. 3	Kahn
b. 1, f. 4	Lindbergh
b. 1, f. 5	Yale Memorabilia
b. 1, f. 6	Special Collections - Departmental
b. 1, f. 7	Architecture - Nelson
b. 1, f. 8	Library books - General
b. 1, f. 9	Library books - Gifts
b. 1, f. 10	Oral history - Yale
b. 1, f. 11	P-card
b. 1, f. 12	Presidential Papers - Brewster (pre-5/10)
b. 1, f. 13	Presidential Papers - Brewster (post-5/10)
b. 1, f. 14	Whitney Family Papers
b. 1, f. 15	Archives Services
b. 1, f. 16	Fees and Fines - Departmental
b. 1, f. 17	Special Collections - Archives
b. 1, f. 18	Learning Plan
b. 1, f. 19	Public Services - Sales Tax Reports
b. 2, f. 20	Public Services - Deposits: Visa/MC
b. 2, f. 21	Public Services - Amex
b. 2, f. 22	Public Services - Vendor Services
b. 3, f. 23	Public Services - Weekly Deposits
b. 3, f. 24	Student Payroll
b. 3, f. 25	Professional Travel

Account files (continued)

b. 3, f. 26	Royalties
Position Plans and Consolidated Transaction Sheets - Monthly Reports	
b. 4, f. 27	Bingham Archives
b. 4, f. 28	Bingham Departmental
b. 4, f. 29	Class of 1884
b. 4, f. 30	Driggs
b. 4, f. 31	Kahn
b. 4, f. 32	Lindbergh
b. 4, f. 33	Seymour
b. 4, f. 34	Library Special Collections - Archives
b. 4, f. 35	Library Special Collections - Departmental
b. 4, f. 36	Yale Memorabilia
b. 4, f. 37	Monthly Summary - Archives
b. 4, f. 38	Monthly Summary - Departmental
b. 4, f. 39	Sales Tax Reports
b. 4, f. 40	Miscellaneous
b. 5, f. 41	Architecture - Dudley
b. 5, f. 42	Architecture - Levis
b. 5, f. 43	Architecture - Nelson
b. 5, f. 44	Artemis - Students
b. 5, f. 45	Buckley Papers
b. 5, f. 46	Discretionary Law Library
b. 5, f. 47	LGBTQ - General
b. 5, f. 48	Law Library Capital Campaign
b. 5, f. 49	Library Books - Gifts
b. 5, f. 50	Library Books - Current
b. 5, f. 51	Oral History/Yale 1977-1993
b. 5, f. 52	Oral History/Women@Yale
b. 5, f. 53	Presidential Papers - pre (5/10)
b. 5, f. 54	Presidential Papers - post (5/10)

Position Plans and Consolidated Transaction Sheets - Monthly Rep [...] (continued)

b. 5, f. 55	Whitney Family Papers	
b. 5, f. 56	Archives Services	
b. 5, f. 57	Electronic Records	
b. 5, f. 58	Fees and Fines - Departmental	
b. 5, f. 59	General Account - Departmental	
b. 5, f. 60	Learning Plan	
b. 5, f. 61	Public Services	
b. 5, f. 62	Publications	
b. 5, f. 63	Royalties	
b. 5, f. 64	Kissinger Project Archivist	2011

## Accession 2013-A-022: Richard V. Szary, head of Manuscripts and Archives, Records, 1974-2007

Restricted until January 1, 2042.

Notes		
b. 1, f. 1	Notes	2000-2001
b. 1, f. 6	Notes	2001-2002
b. 1, f. 9	Notes	2002-2003
b. 1, f. 10	Research services	2002-2003
b. 1, f. 11	Yale University Library	2002-2003
b. 1, f. 12	Video Archive of Holocaust Testimonies	2002-2003
b. 1, f. 13	Notes	2003-2004
b. 1, f. 14	Notes	2006
General		
b. 1, f. 15	Administration-meetings University Librarian	2001
b. 1, f. 16	Administration-Valerie Hanson and Lisa Wilson	2001
Departmental Organization		
b. 1, f. 17	Responsibilities and Structure	2001
Strategic Planning		
b. 1, f. 18	Administrative planning strategic planning	2000-2002
b. 1, f. 19	Strategic planning-background	2001
b. 1, f. 20	Strategic planning-consultants Winthrop	2000-2001
b. 1, f. 21	Strategic planning-consultants Yakel	2000-2001
b. 1, f. 22	Strategic planning-guests	2000-2001
b. 1, f. 23	Strategic planning-reading & discussion series	2000-2001
b. 1, f. 24	Administrative-organization-values	2003-2005
b. 1, f. 25	Administrative-planning-reading series	2001-2002
Action Planning		
b. 1, f. 26	Administrative planning-action planning	2000-2001
b. 1, f. 27	Action planning	2001-2002
b. 1, f. 28	Administrative- action planning	2002-2003

Action Planning (continued)

b. 1, f. 29	Administrative planning-action plan	2002-2003
b. 1, f. 30	Action planning	2003-2004
b. 1, f. 31	Action planning	2004-2005
b. 1, f. 32	Administrative-strategic planning-review	2001-2004
b. 1, f. 33	Goal setting	2005-2006
b. 1, f. 34	Administrative planning-action planning	2006-2007

Annual Reports

b. 1, f. 35	Administrative-reports-annual reports	2000-2001
b. 1, f. 36	Administrative-reports-annual report	2001-2002
b. 1, f. 37	Administrative-reports-annual report	2002-2003
b. 1, f. 38	Administrative-annual report	2003-2004
b. 1, f. 39	Administrative-reports-annual report	2004-2005

Facilities

b. 1, f. 40	Administrative-facilities-custodial	Undated
b. 1, f. 41	Administrative-facilities-A/B/C results renovation for processing space	2001
b. 1, f. 42	Projects-B&C vault	2001-2002
b. 1, f. 43	Administrative-facilities-SML 69-mold	2003
b. 1, f. 44	Administrative-facilities-space reallocation	2003
b. 1, f. 45	Administrative-contingency planning	2001

Connections

b. 1, f. 46	Connections-directory listings	2000-2001
b. 1, f. 47	History Department	2002-2003
b. 1, f. 48	Connections-world fellows	2002
b. 1, f. 49	Connections-Yale Courses-When Was Europe	2002
b. 1, f. 50	Publicity	2001-2002
b. 1, f. 51	Requests for information	2000
b. 1, f. 52	Orientation for new library staff	Undated
b. 1, f. 53	Connections-Mellon post-docs	2002-2005
b. 1, f. 54	Connections-Association of Yale Alumni Assembly	2003

Exhibits

Exhibits (continued)

b. 2, f. 55	Exhibits-Class of 1952	2001-2002
b. 2, f. 56	Exhibits-Class of 1953	2002
b. 2, f. 57	Exhibits-Paul Rand traveling-general info	2001-2002
b. 2, f. 58	Exhibits-Rand traveling-College of St Rose	2000-2001
b. 2, f. 59	Exhibits-Rand traveling-Westport Library	2002
b. 2, f. 60	Exhibits-Apter	2002
b. 2, f. 61	Exhibits-JE photos	2000-2001
b. 2, f. 62	International Affairs	2001
b. 2, f. 63	Exhibits-Lindburgh	2001-2002
b. 2, f. 64	Exhibits-Rand traveling-Milwaukee	2000-2002
b. 2, f. 65	Exhibits-Vance memorial	2001-2002
b. 2, f. 66	Exhibits-Amistad	2000
b. 2, f. 67	Exhibits-Area Studies	2001
b. 2, f. 68	Exhibits-traveling exhibition guidelines	2000
b. 2, f. 69	Exhibits-New Haven & Yale	2000
Collection Development: General		
b. 2, f. 70	Records Services	2002
b. 2, f. 71	CD-teaching-how to document	2000
Collections Management		
b. 2, f. 72	Collections Management- LSF budget	2002-2003
b. 2, f. 73	Collections Management-Security	2001
b. 2, f. 74	Collections Management-digital imaging-DCF	2000
b. 2, f. 75	Collections Management-digital imaging-FYI	2000-2001
b. 2, f. 76	LSF-Transfers	2001
b. 2, f. 77	Collections Management-Request for LSF transfer	2001-2002
b. 2, f. 78	Missing items at LSF	2001
b. 2, f. 79	Collections Management-risk management-fine arts policy	Undated
Arrangement & Description		
b. 2, f. 80	A&D-Projects-Crawford	Undated
b. 2, f. 81	Arrangement & Description-finding aids-EAD-working groups	2001

Arrangement & Description (continued)

b. 2, f. 82	Arrangement & Description-finding aids-EAD-recon	2001-2004
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b. 2, f. 83	Arrangement & Description-EAD	2002-2005
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Collection Areas

b. 2, f. 84	CD-Areas-Architecture	2004-2005
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b. 2, f. 85	CD-Areas-Architecture	2002
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b. 2, f. 86	Collins-Areas-Architecture-Dean's Council Meeting	2005
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b. 2, f. 87	CD-Areas-Architecture-proposal	2002
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b. 2, f. 88	IMLS-Architecture Lecture Series	2004
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b. 2, f. 89	Architecture-general	2002-2004
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b. 2, f. 90	Architectural archives-Tatum, Laura	2002-2004
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b. 2, f. 91	Architectural archives-Lewis Frutchy correspondence & notes	2003-2005
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b. 2, f. 92	Architectural archives-Lewis	2003-2005
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b. 2, f. 93	Architectural archives-Lewis-initial proposal	2003
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b. 2, f. 94	Architectural archives-Lewis-Frank Gehry background	2003
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b. 2, f. 95	Architectural archives-Lewis-proposal-facilities	2004
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b. 2, f. 96	Architectural archives-Lewis-suggestions	2004
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b. 2, f. 97	Architectural archives-Lewis-Gehry papers	2003-2004
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b. 2, f. 98	Gay & Lesbian archives	1990-2003
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b. 2, f. 99	CD-New Haven	2002
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b. 2, f. 100	CD-New Haven Oral History Project	2002-2003
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b. 2, f. 101	CD-Saudi Arabia-Peter Iseman	2005
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b. 2, f. 102	Saarienen-Pelkonen Seminar	2003
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b. 2, f. 103	Laura-Saarienen Project	2005
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b. 2, f. 104	Tutorial Reconciliation-International Center for Transitional Justice-Archiving Meeting	2003-2006
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b. 2, f. 105	CD-Truth & Reconciliation-Artemis proposal to U.S. Institute of Peace	2006
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Collections Manuscripts

Restricted until January 1, 2082.

b. 3, f. 107	34-Aslop Family-Collection Analysis Worksheet	1991
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b. 3, f. 108	Processing Plan-American Jewish Society for Service (AJSS)	1994
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b. 3, f. 109	Projects-Apter Catalog-Proposal	2002
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Collections Manuscripts (continued)

b. 3, f. 113	Bergman, Steve (son)-Notes	1993-1994
b. 3, f. 114	Bhatt, Ami-In The Shadow of the Mahatma	Undated
b. 3, f. 116	148-Alfred Bingham-Collection Analysis Worksheet	1991
b. 3, f. 117	81-Bingham Family- Collection Analysis Worksheet	1991
b. 3, f. 118	Bohling,Atwell-Correspondence	1992
b. 3, f. 124	Cadwalader, Wickersham & Taft-Correspondence & Information	1998-2000
b. 3, f. 125	Projects-Cambodian Genocide Program-databases	2000-2003
b. 3, f. 126	Carver, George Alexander-Correspondence & Notes	1998
b. 3, f. 128	China Witness-General Information	1993
b. 3, f. 130	1373 CT Academy of Arts-Correspondence	1991
b. 3, f. 131	Countryman, Peter-General Information	1993
b. 3, f. 132	Cronon, Bill-Notes	1992
b. 3, f. 133	Cunningham, W. Jack-Notes & General Information	1994
b. 3, f. 134	Thomas Day Papers-Correspondence	1995
b. 3, f. 135	Dead Sea Scrolls-Correspondence	1992
b. 3, f. 137	Community Relations-Eli Whitney Museum	1991
b. 3, f. 143	Franco, Francisco-Correspondence	1993
b. 3, f. 145	Gesell Institute-Notes	1990
b. 3, f. 149	Hartman, Geoffrey-Notes	1992
b. 3, f. 151	Karen Horney Papers-Correspondence & Notes	1991-1992
b. 3, f. 152	Edward Mandell House Papers-Correspondence & Notes	1971-1994
b. 3, f. 153	G. Evelyn Hutchinson Papers-Correspondence	1992
b. 3, f. 154	International Museum of Cartoon Art-Correspondence	2002
b. 3, f. 155	804 Kent State Collection-Collection Analysis Worksheet	1991
b. 3, f. 158	Kiesler, Frederick-Notes & Articles	1989
b. 3, f. 159	Kurt Pitluga-Work on Charles Klauder-Correspondence	1991
b. 3, f. 162	Access request-Kluger-Notes, Correspondence, Accession list, Information	1996-1997
b. 3, f. 165	Lewis, Irving-Letter	1991
b. 3, f. 168	McLean, Robert-Correspondence & Essay	2006
b. 3, f. 169	730 D. MacDonald-Collection Analysis Worksheet	1991



Collections Manuscripts (continued)

b. 3, f. 170	Mahler, Margaret S. Papers, 1139- Correspondence, Notes, Lists	1989
b. 3, f. 171	Mandelbrot, Benoit- Correspondence & Notes	2001
b. 3, f. 172	Ralph Mayer Papers-Correspondence & Notes	1995
b. 3, f. 174	75 Stanley Milgram Papers- Collection Analysis Worksheet & Information	1991
b. 3, f. 176	36 W. S. Moorhead Papers-Collection Analysis Worksheet	1991
b. 3, f. 177	231 Henry Killam Murphy-Collection Analysis Worksheet	1991
b. 3, f. 178	Newton, James & Ellie- Notes	Undateable
b. 3, f. 179	Northern Student Movement- Notes	1996
b. 3, f. 180	F.S.C. Northrop- Notes, Maps, Articles, Abstracts	1992-1993
b. 3, f. 181	P.D. Ouspensky Collection- reader's applications-xerox copies	1980
b. 3, f. 182	MS 1701 Palestine Posters- Notes & Information	1997
b. 3, f. 183	Peabody Museum-Transfer Receipt	2005
b. 3, f. 184	Javier Perez de Cuellar Papers-Correspondence, Notes, Spreadsheets	1997-2000
b. 3, f. 185	Collection declined- Pohly presidential books- Correspondence & Notes	2000
b. 3, f. 186	Prestini, James L.- Correspondence & Article	2003
b. 3, f. 187	1481 S. Pryor-Collection Analysis Worksheet	1991
b. 3, f. 189	Pulley, Bernice C.-Correspondence, Articles, Pamphlets	1993
b. 3, f. 190	1418 Sergei Pushkarev- Collection Analysis Worksheet	1991
b. 3, f. 192	Russian Military Archive-Notes, Correspondence, Agreements, Information	1992-1994
b. 3, f. 193	Salmon Brook Historical Society-Letter	1992
b. 3, f. 194	Schafer, Gilbert-Letters	2001
b. 3, f. 196	Smart, George-Notes & Pamphlets	1992
b. 3, f. 200	Stimson, Henry Louis- Correspondence	1989
b. 3, f. 201	1399 Horace Taft Papers-Collection Analysis Worksheet	1991
b. 3, f. 202	Thompson, John D.-CD-Transfer List, Notes, Papers	1989
b. 3, f. 203	Tito, Bulajic Collection- Guides, Notes	1995
b. 3, f. 205	Turner, Henry-Notes, Correspondence, Articles	1995
b. 3, f. 207	United Nations Oral History-Notes, Correspondence, Information	1995-1996
b. 3, f. 208	1578 Upson Family- Collection Analysis Worksheet	1991
b. 3, f. 209	Vaill, George-Bibliographical entries	1989

Collections Manuscripts (continued)

b. 3, f. 210	Vance, Cyruss-Notes, Correspondence, Information	1991-1995
b. 4, f. 211	Vance, Cyruss-Finding Aid-Notes, Guides to Papers and Collections	1994
b. 4, f. 214	Webb, Judy-Notes, Articles	1991
b. 4, f. 215	Weicker, Lowell P.-Correspondence, Notes, Newsletters	1992-1995
b. 4, f. 216	Whitcomb, John M.-Correspondence	1991
b. 4, f. 217	Wilder, Topsy-Correspondence, Letters of John McHenry	1918-1992
b. 4, f. 218	Wilgoren, Jodi-Correspondence, Bibliographical entries	1993
b. 4, f. 220	876 A. Wright-Preliminary Processing Plan, Collection Analysis Worksheet	1991
b. 4, f. 221	Yale, Elihu-Bruce Stowe-Correspondence	1986
b. 4, f. 222	1391 E. Zeid-Preliminary Processing Plan, Collection Analysis Worksheet	1991
Projects		
b. 4, f. 223	Projects-Lippmann Papers- Agreements & Correspondence	2002
b. 4, f. 224	Projects-Oral History-Notes	2002
b. 4, f. 225	Legal Project-Proposal for Expansion-Budget & Correspondence	2001
b. 4, f. 226	Projects-Archbishop Desmond Tutu-Proposals, Correspondence, Notes	2000-2001
b. 4, f. 227	Exhibits-Template-Correspondence & Information	2006
b. 4, f. 228	Projects-Acheson Microfilming-Agreements	2002
Public Services		
b. 4, f. 229	Public Services-Course support Stern-Saarinen-Notes & Information	2005
b. 4, f. 230	Public Services-Reference Guidelines-Guidelines & Correspondence	2000
b. 4, f. 231	Public Service Issues-Reproduction & Use-General Policy	Undated
b. 4, f. 232	Public Service Issues-Video taping-Policy	Undated
Systems		
b. 4, f. 233	System & Digital Resources-Outlines, Notes, Correspondence	2003-2005
b. 4, f. 234	CMS-Preliminary Designs, Drafts	2004
b. 4, f. 235	Systems & Digital Resources-Notes	2004-2005
b. 4, f. 236	MADID-Correspondence, Planning	2003
b. 4, f. 237	Systems & Digital Resources-Digital Video-Presentation Papers, Correspondence	2005
b. 4, f. 238	DAWG-PCI Full Text-Correspondence	2000

VAHT (Video Archive for Holocaust Testimonies)

VAHT (Video Archive for Holocaust Testimonies) (continued)

b. 4, f. 240	VAHT-Berlin Project-Correspondence & Notes	2005
b. 4, f. 241	Fortunoff Video Archives-Notes, Correspondences, Requests	2004-2005
b. 4, f. 243	VAHT-Correspondence	2003-2004
b. 4, f. 244	VAHT-Encoded notes	2003-2004
b. 4, f. 245	Mellon-Grant Workshop-Notes, Proposals, Correspondence, Pamphlets	2003
b. 4, f. 246	VAHT-Notes & Correspondence	2002-2003
b. 4, f. 247	Video Archive-NEH Grant-Notes, Correspondence, Forms, Budgets	2002
b. 4, f. 248	VAHT-Conference-Notes, Correspondence, Outlines, Pamphlets	2001-2002
b. 4, f. 252	Video Archives-Notes & Correspondence	2001-2002
b. 4, f. 253	VAHT-Correspondence, Outlines, Forms	2000-2001
b. 4, f. 254	VAHT-Shoah Relationship	2001-2002
b. 4, f. 255	VAHT-NEH Grant-Correspondence, Budgets, Outlines	2001-2004
YUL (Yale University Library) General		
b. 5, f. 256	YUL-Dynamic Systems Development Method (DSDM)	Undated
b. 5, f. 257	YUL-Committes Finding Aid Program Steering Committee	2005
b. 5, f. 258	YUL-Correspondence & Notes	2003-2004
b. 5, f. 259	YUL-Library Systems Steering Committee (LSSC)	2003
b. 5, f. 260	YUL-Projects-International Rausing Charitable Find	2003
b. 5, f. 261	YUL-Strategic Planning-Spring Forward	2003
b. 5, f. 262	YUL-Projects-Connecticut Academy of Arts and Sciences (CAAS)	2002-2003
b. 5, f. 263	YUL-LMC-Correspondence	2002-2003
b. 5, f. 264	YUL-Beineckes-Correspondence	2002
b. 5, f. 265	YUL-Digital Landscapes	2002
b. 5, f. 266	Migration Management Group (MMG)	2002
b. 5, f. 267	YUL-Projects-International Programs	Undated
b. 5, f. 268	YUL-Projects-CAAS	2001-2002
b. 5, f. 269	YUL-Meeting with University Library (UL)	2001
b. 5, f. 270	BRBL-Thefts	2001
b. 5, f. 271	YUL-Media	2001
b. 5, f. 272	YUL-Pamphlets & Ephemeral	2001

YUL (Yale University Library) General (continued)

b. 5, f. 273	Digital Strategy-Correspondence & Outlines	2000
b. 5, f. 274	Digital Strategy-Cornell-Plan Outlines	2000
b. 5, f. 275	Digital Strategy-Library of Congress (LC)	2000
b. 5, f. 276	Digital Strategy-University of Washington (UW)	2000
b. 5, f. 277	YUL-Digital Conversion Facility (DCF)	2000
YUL-Strategic Planning		
b. 5, f. 278	Strategic Planning Groups-Notes, Budget, Proposals & Reports	2002
b. 5, f. 279	International Programs Planning Group	2002
b. 5, f. 280	Goal Groups-MSSA Input	2001
b. 5, f. 281	YUL-Strategic Planning-LMC	2001
b. 5, f. 282	Goal Groups	2001
YUL/LMC-General		
b. 6, f. 283	YUL/LMC-Correspondence, Outlines, Reports	2005-2006
b. 6, f. 284	YUL/LMC-Folder 1 of 2	2005
b. 6, f. 285	YUL/LMC-Folder 2 of 2	2005
b. 6, f. 286	YUL/LMC-Correspondence, Outlines, Reports	2004-2005
b. 6, f. 287	YUL/LMC-Correspondence, Outlines, Reports	2003-2004
b. 6, f. 288	YUL/LMC-Correspondence, Outlines, Reports	2001
b. 6, f. 289	YUL/LMC-Folder 1 of 2-Correspondence, Outlines, Reports	2000
b. 6, f. 290	YUL/LMC-Folder 2 of 2-Correspondence, Outlines, Reports	2000
b. 6, f. 291	Sterling Memorial Library (SML) Good Neighbors	2004
b. 6, f. 292	Technology Services Management Group (MSMG)	2004
b. 6, f. 293	Integrated Access-Finding Aids	2004
b. 6, f. 294	E-Books-Notes	2000
b. 6, f. 295	House Biography-Notes	2000
b. 6, f. 296	Scanning Pilot-Reports & Order Forms	2000
b. 6, f. 297	Whiffenpoofs Scanning Project-Notes	2000
RLG		
b. 6, f. 298	RLG Needs Assessment	2000

Budget and Accounting

Budget and Accounting (continued)

b. 6, f. 299	Grants -NFPF and Nepal-Budget Plan	2004
b. 6, f. 300	ERA Project Report	2004
b. 6, f. 301	Grants-Getty for Saarinen-Correspondence, Outlines, Notes, Budgets, Plans	2003-2006
	Development Restricted until January 1, 2082.	
b. 6, f. 302	Annual Reports	1986-1995
b. 6, f. 303	Program Documents	1991-1996
b. 6, f. 304	Development Campaign	2004
b. 6, f. 305	UN Oral Histories-Annau & Perez de Cuellar	2006
b. 6, f. 306	Development-Fuchs, Jerrold-Correspondence	2006

**Accession 2013-A-026: Personnel records, 1990-2012**

Restricted until January 1, 2084.

b. 1, f. 20	Staton, Sandra	1992-2006
b. 1, f. 23	Yearl, Stephen	2000-2007
	Salaries	
b. 1, f. 24	Salary savings	2000
b. 1, f. 25	Salary structure	2003
b. 1, f. 26	Salaries-budget and organizational chart	2001
b. 1, f. 27	M&P salaries	2004-2005
b. 1, f. 28	Salaries	2005-2006
b. 1, f. 29	Salaries-general	2005-2006
b. 1, f. 30	Salaries	2006-2007
b. 1, f. 31	Overtime eligibility	2006
b. 1, f. 32	Position descriptions	2004
b. 1, f. 33	Public Services staffing	1999-2006
b. 1, f. 34	Learning plan	2003-2004

## Accession 2013-A-027: Richard V. Szary, head of Manuscripts and Archives, records, 1975-2002

Restricted until January 1, 2037.

### Connecticut Academy of Arts and Sciences (CAAS)

b. 1, f. 1	Pre 1989-1990	Pre 1989-1990
b. 1, f. 2	1990-1991	1990-1991
b. 1, f. 3	1991-1992	1991-1992
b. 1, f. 4	1992-1993	1992-1993
b. 1, f. 5	1993-1994	1993-1994
b. 1, f. 6	1994-1995	1994-1995
b. 1, f. 7	1995-1996	1995-1996
b. 1, f. 8	1996-1997	1996-1997
b. 1, f. 9	1997-1998	1997-1998
b. 1, f. 10	1999-2000	1999-2000
b. 1, f. 11	2000-2001	2000-2001
b. 1, f. 12	CT cultural heritage	1998
b. 1, f. 13	Research Library Group (RLG) workstation project	1989
b. 1, f. 14	RLG Archive Preservation Microfilming Project (APMP)	1992-1993
b. 1, f. 15	Summer internships	1998
b. 1, f. 16	Equipment request	1999
b. 1, f. 17	Information technology planning	1996-1997
b. 1, f. 18	Northeast Document Conservation Center (NEDCC)-advanced seminar planning at Yale University	1999
b. 1, f. 20	Facsimile reproduction	1992
b. 1, f. 21	Yale University Library (YUL)-shipping	1992
b. 1, f. 22	Preservation	1992-1993
b. 1, f. 23	Reader Services	1992-1993
b. 1, f. 24	Press	1993
b. 1, f. 25	South Asian Studies	1994
b. 1, f. 26	Publication projects	1996
b. 1, f. 27	Information architecture	1997

b. 1, f. 28	YUL retrospective conversion	1994-1996
b. 1, f. 29	"Finding Common Ground" Harvard conference	1995
b. 1, f. 30	Collection Development Council (CDC)-Semi rare Zeta collections	1998
b. 1, f. 31	Divinity Library-Ford Foundation initiative	Undated
b. 1, f. 31a	EAD Management Group	1998
b. 1, f. 32	Library Management Council (LMC)	1998-1999
b. 1, f. 33	Library Shelving Facility (LSF)	1998-1999
b. 1, f. 34	Budget Procedures Task Force	1997
b. 1, f. 35	Gifts to library	1997
b. 1, f. 37	LMC-Photocopy Task Force report	1997
b. 1, f. 38	Information technologies-ORBIS replacement	1997
b. 1, f. 39	Sterling Memorial Library (SML)-Good Neighbors	1997-1998
b. 1, f. 40	YUL budget-Provost's 10-year request	1996
b. 1, f. 41	Budget-FY 2000	1999
b. 1, f. 42	SGML Berkeley finding aid project I	1993
b. 1, f. 43	SGML Berkeley finding aid project II	1994-1995
b. 1, f. 44	SGML Berkeley finding aid project III	1995
b. 1, f. 45	Public programs, exhibits-departmental procedures	1997
b. 1, f. 46	Exhibit-"Foriegn in a Domestic Sense"	1997-1998
b. 1, f. 47	National Film Preservation Foundation grant	1998
b. 1, f. 48	Datamics, Inc.	1998
b. 1, f. 49	Processing projects	1997
b. 1, f. 50	Constituents	1993
b. 1, f. 51	Center for American Art and Culture	1996
b. 1, f. 52	History Department	1992-1997
b. 1, f. 54	Standing Committee on Professional Awareness (SCOPA)-grants	1996
b. 1, f. 55	RLG annual meeting	1997
b. 1, f. 57	Computer Science technical reports for University Archives (UA)	1997
b. 1, f. 58	Archives 300 planning	1998
b. 1, f. 59	Archives 300-appraisal, arrangement and description and planning	1997-1998



b. 1, f. 60	Office of the Secretary-file transfers	1990-1994
b. 1, f. 61	Branford College-file transfer	1994
b. 1, f. 62	Silliman College-file transfer	1993
b. 1, f. 63	Timothy Dwight College-file transfer	1994
b. 1, f. 64	University Archives project notes	1987-1998
b. 1, f. 65	History of the University Archives	1990
b. 1, f. 66	Archives publicity	1999
b. 1, f. 67	Communication with offices-"Guide to Services" for University Archives	1991
b. 1, f. 68	Office of origin memorandum	1991
b. 1, f. 69	Yale Objects collection	1998
b. 1, f. 70	University Archives processing notes	1991-1992
b. 1, f. 71	Archives 300 staff meetings	1999
b. 1, f. 72	Archives transfer procedures	Circa 1990
b. 1, f. 73	Tercentennial publications	1999
b. 1, f. 74	Archives-Yale Corporation	1998
b. 1, f. 75	Student organizations-Whiffenpoofs	1998
b. 1, f. 76	Archives 300-supervisory archivist search	1998-1999
b. 1, f. 77	Archives 300-project management training	1997
b. 1, f. 78	Archives 300 mission	1997
b. 1, f. 79	Archives 300 progress reports	1998
b. 1, f. 80	School of Art-file transfer	1993-1994
b. 1, f. 81	School of Divinity-file transfer	1993-1994
b. 1, f. 82	School of Drama-file transfer	1993-1994
b. 1, f. 83	School of Music-file transfer	1994
b. 1, f. 84	American Studies Program-file transfer	1993
b. 1, f. 85	History Department-file transfer	1994
b. 1, f. 86	History of Art Department-file transfer	1993
b. 1, f. 87	Summer and Special Programs-file transfer	1993
b. 1, f. 88	Undergraduate Financial Aid-file transfer	1993
b. 1, f. 89	Student Loan Office-file transfer	1993

b. 1, f. 90	Yale-China Association-file transfer	1993
b. 1, f. 91	Architecture and Engineering Services-file transfer	1993
b. 1, f. 92	Beinecke freezer	1988
b. 1, f. 93	Microfilm project-History of Women at Yale	1978
b. 1, f. 94	EAD/XML	1997
b. 1, f. 95	Dissertations	1991-1993
b. 1, f. 97	Archives 300	1997-2000
b. 1, f. 98	Archives 300 planning	2001
b. 1, f. 99	Archives 300 Committee	1997-1999
b. 1, f. 100	Archives 300-budget reports to the university	2001
b. 1, f. 101-102	University Archives manual	1997-1999
b. 1, f. 103	Exhibit photographs-Sterling Memorial Library renovations correspondence	2002
b. 2, f. 104	Collections correspondence	1994-1996
b. 2, f. 105	University Archives-records services	2001-2002
b. 2, f. 106	University Archives-access policies of other institutions	2001
b. 2, f. 107	University Archives-access policies for student records in MS groups	1990, 2002
b. 2, f. 108	University Archives-press clipping on class records	2002
b. 2, f. 109	University Archives-Yale publications	2002
b. 2, f. 110	University Archives long-term planning	2000-2001
b. 2, f. 111	University Archives finding aid project	2001
b. 2, f. 112	149 York Street flood	1980
b. 2, f. 113	Storage-149 York Street	1977-1980
b. 2, f. 114	Storage vaults	1975-1978

## Accession 2013-A-029: Mary LaFogg, head of Collections Management, records, 1972-2008

Restricted until January 1, 2043.

### Administration and Support

b. 1, f. 1	Administrative Assistant/Associate
b. 1, f. 2	Audit Report-Manuscripts and Archives 1990
b. 1, f. 3	Budget
b. 1, f. 4	Equipment-automation
b. 1, f. 5	Equipment-lockers
b. 1, f. 6	Equipment/Furnishings-information/ergonomics
b. 1, f. 7-11	Equipment/Furnishings-non-automation-requests
b. 1, f. 12	Equipment/Furnishings-public services
b. 1, f. 13	Facilities database-repairs/maintenance
b. 1, f. 14	Facilities-alterations
b. 1, f. 15	Human Resources: Orientation/new staff and departing staff checklists
b. 1, f. 16	Human Resources: Student employment
b. 1, f. 17	Licensing procedures and fees

### Manuscripts and Archives Procedures

b. 1, f. 18	Emergency procedures
b. 1, f. 19	Essential services
b. 1, f. 20	Evacuation procedures
b. 1, f. 21	Inclement weather policy
b. 1, f. 22	Information
b. 1, f. 23	Mission statements
b. 1, f. 24	Portraits in the department

### Systems

b. 1, f. 26	Automated registration
b. 1, f. 27	CMS 3.0
b. 1, f. 28	Departmental intranet
b. 1, f. 29	Digital resources priorities and activities

Administration and Support > Manuscripts and Archives Procedures > Systems (continued)

b. 1, f. 30	Location database	
b. 1, f. 31	Office of origin	
b. 1, f. 32	Orbis uploads	
b. 1, f. 33	Planning documents	
b. 1, f. 34	Use database	
b. 1, f. 35	Numismatics collection	
b. 1, f. 36	Staff safety	
Arrangement and Description		
b. 1, f. 37	Accession management	
b. 1, f. 38	Backlog management	
b. 1, f. 39	Coins, stamps, and paper ephemera	
b. 1, f. 40	<i>Describing Archives: A Content Standard (DACs)</i>	
b. 1, f. 41	Digital library rescue repository	
b. 1, f. 42	Digitizing duplicating masters	
b. 1, f. 43	Dissertations	
b. 1, f. 44-45	ES/Yale EAD conversion project 2005-2007	
b. 1, f. 46	Frank Gehry architectural archives	
b. 1, f. 47	Labeling processed collections	
b. 1, f. 48	Legal collections processing project	
b. 1, f. 49	Minimum standards	
b. 1, f. 50	Processing and storage costs	
b. 1, f. 51	SAA EAD outsourcing session 2004	
b. 1, f. 52	Yale oral history project	
Collection Development Restricted until January 1, 2083.		
b. 1, f. 53	Aluka Reddy Project	2007
b. 1, f. 54	Artemis Project	2005-2006
b. 1, f. 55	Collection Development retreat	2007
Donars		
b. 1, f. 58	Cadwalader, Wickersham & Taft	2001-2003

Collection Development (continued)

b. 1, f. 61	Faculty papers	1997
b. 1, f. 62	Manuscripts and Archives collection policy	1980-1983, 1993
b. 1, f. 63	Manuscripts and Archives future microform projects	2006
b. 1, f. 64	Publications Working Group	2006
b. 1, f. 65	Selector Information	1995-1996
Collections Management		
b. 1, f. 66	Archivists Toolkit (AT)	
b. 1, f. 67	Brittle materials service point	
b. 1, f. 68	Collections valuation-Manuscripts and Archives Risk Assessment Report 1993	
b. 1, f. 69	Collections management-definitions/retreat discussions	
b. 1, f. 70	Collection management systems	
b. 1, f. 71	Data loggers	
Library Shelving Facility (LSF)		
b. 2, f. 72	Arts Library transfers	
b. 2, f. 73	Batch job issues	
b. 2, f. 74-79	Budget requests	
b. 2, f. 80	Checklist for direct transfers and pallet instructions	
b. 2, f. 81	General information	
b. 2, f. 82	Operational considerations	
b. 2, f. 83	Oversize materials	
b. 2, f. 84	Processing workflow	
b. 2, f. 85	Site construction expansion planning	
b. 2, f. 86	Special Collections materials	
b. 2, f. 87	Split collections	
b. 2, f. 88	Statistics	
b. 2, f. 89	LSFR issues	
b. 2, f. 90	L and B egress job meetings and correspondence 2008	
b. 2, f. 91	Not-on-shelf (NOS) procedures	
Orbis2		
b. 2, f. 92	Circulation	

Collections Management > Orbis2 (continued)

b. 2, f. 93	Item record creation programs	
b. 2, f. 94	Location mapping item types	
b. 2, f. 95	Paradox replacement meeting	
b. 2, f. 96	Pilsudski film production	
b. 2, f. 97	Preservation	
b. 2, f. 98	Preservation Technologies, PA	
b. 2, f. 99	Risk management fine arts materials-February 2003	
b. 2, f. 100	Scrapbooks project	
	Security	
	Restricted to Office of Origin only.	
b. 2, f. 101	Audits	2006-2008
b. 2, f. 102	Beinecke Rare Bok Library	2001, 2006
b. 2, f. 103	File project	1994-1995, 1999
b. 2, f. 104	Information	1994-1996
b. 2, f. 105	Keys	2008
b. 2, f. 106	Key control and card swipe access systems	2007
b. 2, f. 107	Manuscripts and Archives overall	1988-2002
b. 2, f. 108	Manuscripts and Archives system	1992-1994, 2002
b. 2, f. 109	Manuscripts and Archives Working Group	2005-2006
b. 2, f. 110	Objects policy	1992, 2006
b. 2, f. 111	Patron information	1984-1995
b. 2, f. 112	Serials project	
	Video Archive of Holocaust Testimonies (VAHT)	
b. 2, f. 113	Item record creation, LSF prep, LSF reconciliation	
b. 2, f. 114	Robotic preservation/digitization project (SAMMA)	
b. 2, f. 115	Video tape restoration	
b. 2, f. 116	Wireless upgrade 2008	
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b. 2, f. 122	Comittee on Action Planning (CAP)	
b. 2, f. 123	Digital Production and Integration Prorgram (DPIP)	
b. 2, f. 124	Eli Express process improvement/special collections	
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b. 3, f. 153	Chinese archivists program
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b. 3, f. 165	Publications-HLS
b. 3, f. 166	Publications-Yale Daily News (YDN)
b. 3, f. 167	Reference consultations
b. 3, f. 168	Reference minimum standards
b. 3, f. 169	Reference renovation-Cowles Reference Center
b. 3, f. 170	Reprographics and imaging services manual
b. 3, f. 171	Scholarly Resources Inc-microfoms distribution
b. 3, f. 172	SML supervised reading room
b. 3, f. 173	Video/audio production guidelines and fees

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b. 3, f. 174	Administration	
b. 3, f. 175	Architectural archives project	
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b. 3, f. 177	Facilities	
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b. 3, f. 181	Architectural archives program	
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b. 4, f. 195	1996-1997	1996-1997
b. 4, f. 196	1997-1998	1997-1998
b. 4, f. 197	1999-2000	1999-2000
b. 4, f. 198	2000-2001	2000-2001
b. 4, f. 199	2001-2002	2001-2002
b. 4, f. 200	2002-2003	2002-2003
b. 4, f. 201	2004-2005	2004-2005

Planning and Miscellaneous Files > Planning Reports (continued)

b. 4, f. 202	2005-2006	2005-2006
b. 4, f. 203	2006-2007	2006-2007
b. 4, f. 204	2007-2008	2007-2008
b. 4, f. 205	Manuscripts and Archives-strategic planning	
b. 4, f. 206	Manuscripts and Archives-strategic planning readings	
b. 4, f. 219	Electronic Scriptorum (ES)	
b. 4, f. 207	Yale finding aids specifications	
b. 4, f. 208	Finding aids quality control	
b. 4, f. 209	EAD-MARC 856 field linking	
b. 4, f. 210	EAD retreat documents	
b. 4, f. 211	RLG best practice guidelines for EAD	
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Space Planning		
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b. 5, f. 233	1977-1978	1977-1978
b. 5, f. 234	1978-1979	1978-1979
b. 5, f. 235	1979-1980	1979-1980
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b. 5, f. 238	1982-1983	1982-1983
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b. 5, f. 241	1985-1986	1985-1986
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b. 6, f. 243	1988-1989	1988-1989
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b. 6, f. 246	1991-1992	1991-1992
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b. 7, f. 248	1993-1994	1993-1994
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b. 7, f. 250	1995-1996	1995-1996
b. 7, f. 251	1996-1997	1996-1997
b. 7, f. 251	2000-2001	2000-2001

**Accession 2013-A-031: Records, 1952-2007**

The accession consists of correspondence with dealers, transfers, and closed and deactivated files.

Restricted until January 1, 2042.

## Correspondence with Dealers

b. 1, f. 1 Dealers, correspondence with

b. 1, f. 2-3 Dealers, rejected

## Transfers

b. 1, f. 4-34 General 1952-2002  
No file for 1985.

b. 1, f. 36 Ilardi microfilm collection

b. 1, f. 37 World War I posters

b. 1, f. 38 Theater programs

b. 1, f. 42 Survey of business records prior to transfer to various institutions

b. 1, f. 43 Art and Architecture Library

b. 1, f. 44 Audio Visual/Film Study Center

b. 1, f. 45 Babylonian Collection

b. 1, f. 46-49 Beinecke Rare Book and Manuscript Library

b. 1, f. 50 Bibliography Department

b. 1, f. 51 Divinity Library

b. 1, f. 52 Drama Library-School of Drama

b. 1, f. 53 Epidemiology and Public Health Library

b. 1, f. 54 Forestry Library

b. 1, f. 55 Franklin collection

b. 1, f. 56 Historical Sound Recordings

b. 1, f. 57 Judaica collection

b. 1, f. 58 Lewis Walpole Library

b. 1, f. 59 Medical Historical Library

b. 1, f. 60 Microform Room

b. 1, f. 61 Music Library

b. 1, f. 62 Numismatic collection

b. 1, f. 63 Peabody Museum

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b. 1, f. 65	Slavic collection
b. 1, f. 66	Yale Art Gallery
b. 1, f. 67	Yale Center for British Art
b. 1, f. 68	Yale Law Library
b. 1, f. 69	Yale Medical Library
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b. 1, f. 74	Father Divine
b. 1, f. 75	Hindermith collection
b. 1, f. 77	Wilson Family papers

## Accession 2014-A-007: Financial records of the Department of Manuscripts and Archives, 2011-2012

Restricted until January 1, 2047

The dates of the records for accession 2014-A-007 are for the fiscal year 2011-2012 unless otherwise specified.

### Account files

b. 1, f. 1	Class of 1884
b. 1, f. 2	Kahn
b. 1, f. 3	Kissinger-CF (Conference)
b. 1, f. 4	Kissinger-current use
b. 1, f. 5	Yale memorabilia
b. 1, f. 6	Library special collections-archives
b. 1, f. 7	Library special collections-departmental
b. 1, f. 8	Architecture-Levis
b. 1, f. 9	Library books-gifts
b. 1, f. 10	Lindbergh photo project (block)
b. 1, f. 11	P-card
b. 1, f. 12	Whitney Family papers
b. 1, f. 13	Archive services
b. 1, f. 14	Learning plan
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b. 1, f. 15	Weekly deposits
b. 1, f. 16	Invoices
b. 1, f. 17	Credit card (American Express)
b. 1, f. 18	Credit card (Visa/Master Card)
b. 1, f. 19	Royalties
b. 1, f. 20	Professional travel
Payroll	
b. 1, f. 21	Student wages
b. 1, f. 22	Temps and casuals

### Monthly Account Summaries

Monthly Account Summaries (continued)

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b. 2, f. 23-25	Book 1: Bingham Archives, Bingham Departmental, Class of 1884, Driggs, Kahn, Library Collections-Archives, Library Collections-Departmental, Kissinger Papers Archivist, Kissinger CF (Conference), Kissinger Current Use, Lindbergh, Seymour, Yale Memorabilia, Archives Space/Building a Next Gen
b. 2, f. 26-27	Book 2: Architecture-Dudley, Architecture-Levis, Architecture-Nelson, Artemis-Students, Buckley Papers, Discretionary Law Library, GLBTQ, Library Books (Old), Library Books-Gifts, Presidential Papers (Brewster) Pre May 2010, Presidential Papers (Brewster) Post May 2010, Oral History-Women @ Yale, Oral History-Yale, Special Collections, Departmental, A&D Gifts (June, 2012)
b. 3, f. 28-30	Book 3: Archives Services, E-Recs, GA-Departmental, Learning Plan, Public Services-Photocopy Operations, Publications, Royalties, Whitney Family Papers, Monthly Summaries-Archives, Monthly Summaries-Departmental, Miscellaneous Reports, Lindbergh Photo Project (title changed to A&D gifts), Leiwant, June 2012

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## Accession 2016-A-047: Manuscript group and University records finding aid ribbon copies

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b.4	MS 19 - MS 25
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b.8	MS 57 - MS 63, MS 65 - MS 66, MS 68 - MS 71
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b.10	MS 81 - MS 88
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b.12	MS 101 - MS 103, MS 105 - MS 112
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b. 128	MS 1350: Peru, computer lists sorted by imprint date, author/title, and ID number	1984 March
b. 129	MS 1350: Miscellaneous Latin America, computer lists sorted by imprint date, author/title, and ID number	1984 July 29
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b. 125           RU 9014

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b. 125           RU 9020

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## **Accession 2018-A-003: University Archives accession records, 2015-2017**

b.1                    2015-A-001 to 2016-A-046

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b.2                    2016-A-050 to 2017-A-074

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## Accession 2022-A-0008: Nancy F. Lyon, head of Collection Management, records, 1976–2020

MSSA General		
b. 1, f. 1	Action Planning	1992
	Action Plans	
b. 1, f. 2	1993–1994	1993–1994
b. 1, f. 3	1994–1995	1994–1995
b. 1, f. 4	1995–1996	1995–1996
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b. 1, f. 22	1995–1996	1995–1996
b. 1, f. 23	1996–1997	1996–1997
b. 1, f. 24	1997–1998	1997–1998
b. 1, f. 25	2000–2001	2000–2001
b. 1, f. 26	2001–2002	2001–2002

MSSA General > Annual Reports (continued)

b. 1, f. 27	2002–2003	2002–2003
b. 1, f. 28	2003–2004	2003–2004
b. 1, f. 29	2004–2005	2004–2005
b. 1, f. 30	2007–2008	2007–2008
b. 1, f. 31-33	Artemis Project (3 folders)	2005–2008
b. 1, f. 34	Artemis Project-drafts	2005
b. 1, f. 35	B Vault and C Vault Renovation	2003
b. 1, f. 36	Backlog Items Shelved in Processing Room	1991–1994
b. 1, f. 37	Barcode Decommission	2008–2011
b. 1, f. 38	Barcoding Project	1997–1999
b. 1, f. 39	Budget	1991
b. 1, f. 40	C Vault Project	2000–2001
b. 1, f. 41	Card Catalogs	1982–1996
b. 1, f. 42-43	Chinese Archivists (2 folder)	2006–2009
b. 1, f. 44	Collection Development Retreat	1999–2007
b. 1, f. 45	Collection Development Working Group	1994–2000
b. 1, f. 46	Collections Management and Readers Services Working Group (CMRS)	1993–1999
b. 1, f. 47	CMRS Retreat	1998–1999
b. 1, f. 48	Collection Management Problems: Resolved	2010–2012
b. 1, f. 49	Conservation (General)	Undated
b. 1, f. 50	Sending Material to Conservation	2019
b. 1, f. 51	Conservation: Medical Manuscripts	2015
b. 1, f. 52	Contemporary Care and Health Policy Collection	Undated
b. 1, f. 53	Deaccessioning	1995
b. 1, f. 54	Departmental Goals and Objectives	1992
b. 1, f. 55	Departmental Planning	1992
Exhibits		
b. 1, f. 56	African exhibit	1997
b. 1, f. 57	American Society for Legal History	Undated
b. 1, f. 58	American Trust for the British Library	2007

MSSA General > Exhibits (continued)

b. 1, f. 59	Cataloging at Yale	1999
b. 1, f. 60	SethNet 1998	1998–1999
b. 1, f. 61	SethNet 2000 and 2006	2000, 2006
b. 1, f. 62	South exhibit	2010
b. 1, f. 63	Tercentennial open house	2000
Goals for Manuscripts and Archives		
b. 1, f. 64	2005–2006	2005–2006
b. 1, f. 65	2006–2007	2006–2007
b. 1, f. 66	2007–2008	2007–2008
b. 1, f. 67	Latin American Pamphlet Collection: Retrospective Cataloging	1990
b. 1, f. 68	Library Shelving Facility (LSF)	1996–1999
b. 1, f. 69	LSF and Eli Express	1998–1999
LSF: Transfers		
b. 1, f. 70	2012–2013	2012–2013
b. 1, f. 71	2013–2014	2013–2014
b. 1, f. 72	2014–2015	2014–2015
b. 1, f. 73	2015–2016	2015–2016
b. 1, f. 74	2016–2017	2016–2017
b. 1, f. 75	2017–2018	2017–2018
b. 1, f. 76	2018–2019	2018–2019
b. 1, f. 77	2019–2020	2019–2020
b. 1, f. 78	Location Databases	1993–1999
b. 1, f. 79	MSSA Highlights	2003–2004
b. 1, f. 80	Mission Statement	1992–1995
b. 2, f. 1	New Haven Museum Library Project	2008–2009
b. 2, f. 2	New Haven Museum Library Project report	2008–2009
b. 2, f. 3	Not-on-Shelf (NOS) Committee	2016–2019
b. 2, f. 4	NOS Manuscripts	2018
b. 2, f. 5	NOS Publications	2012–2018
b. 2, f. 6	NOS University Archives	2012–2018

MSSA General (continued)

b. 2, f. 7	Numismatic Collection	1996
b. 2, f. 8	Off Campus Storage Facility: MSSA Transfer (Proposed)	1997-1998
b. 2, f. 9	Onsite Shelving	Undated
b. 2, f. 10	Open Houses	2007-2013
b. 2, f. 11	Open Houses-family weekend	2008-2011
b. 2, f. 12	Open Houses-reunions	2008-2012
b. 2, f. 13	Policy Statements	Undated
b. 2, f. 14	Processing Room Renovation	1997
b. 2, f. 15	Reading Room Project	2016
b. 2, f. 16	Restructuring Documents	1990-2001
b. 2, f. 17	Risk Assessment Report	1993
b. 2, f. 18	Scrapbooks in B Vault	2001
b. 2, f. 19	South Africa Now	2005
b. 2, f. 20	Special Projects Proposals	1994
b. 2, f. 21	"Split" Collections	2002-2007
b. 2, f. 22	Strategic Planning	1999-2002
b. 2, f. 23-25	Strategic Priorities (3 folders)	1993-2000
b. 2, f. 26	Unit Heads Retreat	2016-2018
b. 2, f. 27	MSSA Values Group	2003
b. 2, f. 28	Vault Environmental Reports	2011-2014
b. 2, f. 29	Working Groups	1992
	Work Plan	
b. 2, f. 30	2009-2010	2009-2010
b. 2, f. 31	2010-2011	2010-2011
b. 2, f. 32	2011-2012	2011-2012
b. 2, f. 33	2012-2013	2012-2013
b. 2, f. 34	2013-2014	2013-2014
b. 2, f. 35	2014-2015	2014-2015
b. 2, f. 36	2015-2016	2015-2016
b. 2, f. 37	2017-2018	2017-2018

MSSA General > Work Plan (continued)

b. 2, f. 38	2018–2019	2018–2019
Workplace Surveys		
b. 2, f. 39	2010	2010
b. 2, f. 40	2012	2012
b. 2, f. 41	2014	2014
b. 2, f. 42	2016	2016
b. 2, f. 43	2019	2019
Accessioning		
b. 2, f. 44-45	Accession Reports (2 folders)	1985–1993
b. 2, f. 46	Appraisals	1998, 2006
b. 2, f. 47	Corporation Statement on Accessioning and Deaccessioning	1982
b. 2, f. 48	Deed of Gift	1993
b. 2, f. 49	Non-Cash Charitable Contributions (IRS Form 8283)	1993–1996
b. 2, f. 50	Tax Deductions for Donors	1999
Archives		
b. 2, f. 51	Archives Program	1988–2001
b. 2, f. 52	Archives Reorganization	1991–1994
b. 2, f. 53	Archives 300-Tercentennial	1997–1998
b. 2, f. 54	Beinecke Rare Book Library Transfers	1979
b. 2, f. 55	Manuscripts and Archives Records	1991–1994
b. 2, f. 56	Residential Colleges Authority	1998
b. 2, f. 57	Yale University Records (YRG-32)	1992
Development		
Fortunoff Video Archive for Holocaust Testimonies		
b. 2, f. 63	Concentration Camps, lists	1996, Undated
b. 2, f. 64	General Information	1994–1996
b. 2, f. 65-66	Geographic Place Names Submitted to Slavic Team for Authority (2 folders)	1986–1995
b. 2, f. 67	Oral History Cataloging Manual	1994
b. 2, f. 68	RLIN Reports System and Garland Press Publication	1989–1994
b. 2, f. 69	Updates to RLIN Records	1988–1993

Legal Collections Processing Project

b. 3, f. 1	Attorney-Client Communications	1994–2008
b. 3, f. 2	Bittker Papers	Undated
b. 3, f. 3	Collection Development	1997–2009
b. 3, f. 4	Corbin Papers	2001–2002
b. 3, f. 5	Daly Papers	2006
b. 3, f. 6	Emerson Papers	2002
b. 3, f. 7	Federal Judicial History Office	1991–1996
	Fortas Papers	
b. 3, f. 8	Collection case file	1997–1998
b. 3, f. 9	Declassification	1999–2002
b. 3, f. 10	NHPRC grant	1999
b. 3, f. 11	Processing plan	1996–2002
b. 3, f. 12	Funding/budget	1996–2003
b. 3, f. 13	Joshua Greene Presentation	2004–2006
b. 3, f. 14	History of the Legal Processing Project	1996–2001
b. 3, f. 15	Howard Holtzmann	2009
b. 3, f. 16	Legal Collections Brochure	Undated
b. 3, f. 17	Legal Collections Processing Backlog	1997–2000
b. 3, f. 18	Legal History Resources	1981–2004
b. 3, f. 19	Legal Project Status Report	2009
b. 3, f. 20	Liman Papers	2000–2002
b. 3, f. 21	Moore Papers	2005
b. 3, f. 22	Proposal for Legal Processing Project	1995–1996
b. 3, f. 23	Quarterly Meetings	1996–1997
b. 3, f. 24	Statistics	2003
b. 3, f. 25	Stewart Papers	1999–2008
b. 3, f. 26	Stewart papers-processing plan	1999
b. 3, f. 27	Stewart papers-Tannen senior essay	2010–2011
b. 3, f. 28	White Brothers, Clark, Hall & Peck Archive	Undated



Legal Collections Processing Project (continued)

b. 3, f. 29	Yale Law School	1994–2005
b. 3, f. 30	Yale Law School Research Projects	1981, 2001
b. 3, f. 31	Yale Law School Women’s Oral History Project	2006–2007
b. 3, f. 32	History of Yale Law School/Laura Kalman	2000–2003
Microfoms and Microform Cataloging		
b. 3, f. 33	Assignment of Microform Call Numbers	2000–2001
b. 3, f. 34	Cataloging Procedures for Microforms	1994–1998
b. 3, f. 35	Guides for Microforms	1988–1995
b. 3, f. 36	HM Microfilm	1996–1997
b. 3, f. 37	Memoranda re: Microforms	1987–1998
b. 3, f. 38	Missing Microforms	1986
b. 3, f. 39	RLG Archives Microfilming Manual	1994
b. 3, f. 40	Statistics for Microforms	1989–1991
b. 3, f. 41-46	Transfer of Microforms from MSSA to SML Microtext (6 folders)	1991–2012
b. 3, f. 47	Yale University Archives Microfilm	1989–1991
Publications		
b. 3, f. 48	MARC Field 856 for Publications	2018–2019
b. 3, f. 49	Merriwell Series	2009–2010
b. 3, f. 50	OPAC Status: In Transit	2010
b. 3, f. 51	Publications, General	2008–2017
b. 3, f. 52	Publications Assessment	1997–1998
b. 3, f. 53	Publications Problems/Issues: Resolved	2008–2015
b. 3, f. 54	Publications Shelving Guide	2007
b. 3, f. 55	Serials	1992–1994
b. 3, f. 56	Yale Publications	1988–2001
Public Services		
b. 3, f. 57	Authorization to Restricted Collections	1989–1992
b. 3, f. 58	Camera Use in Reading Room	1994
b. 3, f. 59	Class of 1953 Goals Study	1992
b. 3, f. 60	Digital Imaging	1999

Public Services (continued)

b. 3, f. 61	Dissertations	1993–1999
b. 3, f. 62	MSSA Workshops	1987–1996
b. 3, f. 63	Minimum Standards for Reference	2000
b. 3, f. 64	Patron Profiles	1991–1992
b. 3, f. 65	Permission to Publish	1988
b. 3, f. 66	Photographs: Fair Use Statement	1995
b. 3, f. 67	Public Services Reappraisal	1992–1998
b. 3, f. 68	Public Workstations in MSSA	1997
b. 3, f. 69	Reference, Access and Outreach	1991
b. 3, f. 70	Reference Area Renovation	1995–1996
b. 3, f. 71	Reference Assistants	1993–1999
b. 3, f. 72	Reference Mail Procedures	1991–1999
b. 3, f. 73	Reference Statistics	1999
b. 3, f. 74	Reference Working Group	1998–2000
b. 3, f. 75	Registration Procedures	1988–1994
b. 3, f. 76	Reproduction Policies and Procedures	2000
b. 3, f. 77	Retrieval Procedure	1990
b. 3, f. 78	RLG/ILL Requests	1989–1991
b. 3, f. 79	Supervised Reading Room	2002
b. 3, f. 80	User Studies	1989
Technical Services		
b. 4, f. 1	African Collection	1986–2000
b. 4, f. 2	African Subject Funnel Project	1995–1997
b. 4, f. 3	Authority Control	1996–1998
b. 4, f. 4	Cataloging, General	1999–2007
b. 4, f. 5	Cataloging Shift from RLIN to ORBIS	1999
b. 4, f. 6	CCC: Cataloging Workflow	1998
b. 4, f. 7	CLARR	1998–2002
b. 4, f. 8	College and University Archives Thesaurus	2003–2004
b. 4, f. 9	Finding Aids	1996

Technical Services (continued)

b. 4, f. 10	Long Bibliographic Records in RLIN	1986–1999
b. 4, f. 11	MARC Field 856	1996–2019
b. 4, f. 12	ORBIS: Location Codes	1988–2003
b. 4, f. 13	Pick and Scan in Voyager	2002
b. 4, f. 14	Processing	1999
b. 4, f. 15	Processing Manuals	1990
b. 4, f. 16	Processing Priorities	1984–1990
b. 4, f. 17	RLIN Loader/ORBIS problems	1991–1994
b. 4, f. 18	Responsibilities of Technical Services	1990
b. 4, f. 19	RLIN Account Profiles	1986–1998
b. 4, f. 20	RLIN Rates and Expenses	1988–1999
b. 4, f. 21	Seth Network International (SNI), Yale Seth Tape Project	1995–1999
b. 4, f. 22	Voyager Settings	2017
b. 4, f. 23	Voyager 10	2018
Yale University Library		
b. 4, f. 24	EndUser	2002–2003
b. 4, f. 25	MATPS Records in ORBIS (Status 34 and 35)	1989–1991
b. 4, f. 26	NOTIS Opac Views: Archives and Manuscript Control	1992–1999
b. 4, f. 27	NOTIS to RLIN Tape Output: AMC Specifications	1993
b. 4, f. 28	OCLC	1994
b. 4, f. 29	OPAC Implementation Team	2001–2002
b. 4, f. 30	OPAC Support Groups	1991–1993
b. 4, f. 31	ORBIS: Minimal Records for Library Shelving Facility (LSF)	1998–1999
b. 4, f. 32	ORBIS to RLIN Records	2002–2003
b. 4, f. 33	ORBIS: RLIN to NOTIS Conversion	1987–1989
b. 4, f. 34	ORBIS Coordinating Group	1992–1998
b. 4, f. 35	ORBIS Training Team	1988–1990
ORBIS2		
b. 4, f. 36	Acquisitions	2001–2002
b. 4, f. 37	Circulation	2001–2002

Yale University Library > ORBIS2 (continued)

b. 4, f. 38	Conversion	2002
b. 4, f. 39	Data Migration	2001–2002
b. 4, f. 40	Feedback	2002
b. 4, f. 41	General	2001–2002
b. 4, f. 42	Hardware and Modules	2001–2002
b. 4, f. 43	Interim Workflow Procedures	2002
b. 4, f. 44	LSF Script	2002
b. 4, f. 45	Locations	2001–2002
b. 4, f. 46	Migration	2001
b. 5, f. 1	OPAC	2002
b. 5, f. 2	OPAC Searching and Indexing	2001–2002
b. 5, f. 3	Public OPAC Demo Working Group	2000
b. 5, f. 4	Public Relations Subgroup	2002–2004
b. 5, f. 5	Public Relations Subgroup-correspondence	2004
b. 5, f. 6	Public Relations Task Force	2002
b. 5, f. 7	Testers	2001–2002
b. 5, f. 8	Training	2002
b. 6, f. 1	RLG Archival Collection Guides	1998–1999
b. 6, f. 2	RLG/Delmas Foundation Grant	1998–1999
b. 6, f. 3	Retrospective Conversion	1993–2001
b. 6, f. 4	Standing Committee on Professional Awareness (SCOPA)	1989–1991
b. 6, f. 5	Sterling Memorial Library: 75th Anniversary	2005
b. 6, f. 6	Sterling Memorial Library Renovations	1991–2013
b. 6, f. 7	Technical Services Process Improvement	2001
Text Deployment Group		
b. 6, f. 8	1996	1996
b. 6, f. 9	1997	1997
b. 6, f. 10	1998	1998
b. 6, f. 11	1999	1999
b. 6, f. 12	2000	2000

Yale University Library > Text Deployment Group (continued)

b. 6, f. 13	2001	2001
b. 6, f. 14	Tutu, Desmond Archive	2000-2001
b. 6, f. 15	WebPac	1996-1997
b. 6, f. 16	WebPac II	1999

## **Accession 2022-A-0028: University Archives accession records , 2018-2021**

Restricted until January 1, 2058.

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b. 3                    2021-A-0006 to 2021-A-0028

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b. 1                    2018-A-001 to 2018-A-084

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b. 2                    2019-A-001 to 2020-A-0053

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## **Accession 2023-A-0012: Deposit review project records , 1989-2000**

Restricted to Office of Origin only

b. 1, f. 1	Documentation on a review of all collections as identified as on deposit in Manuscripts and Archives.	1989-2000
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## **Selected Search Terms**

The following terms have been used to index the description of this collection in the Library's online catalog. They are grouped by name of person or organization, by subject or location, and by occupation and listed alphabetically therein.

### **Subjects**

Archives  
Libraries -- Special collections

### **Corporate Body**

Yale University. Department of Manuscripts  
and Archives

### **Contributors**

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and Archives  
Yale University. Library